



TOWN COUNCIL MEETING MINUTES MAY 17, 2016

Christopher Brunelle, At Large 2016
Eric Metivier, District 1 2016
Roger Bickford, District 2, 2016
Dale Crafts, At Large 2017
Normand Albert, At Large 2018
Kasie Kolbe, District 1 2018
Allen Ward, District 2 2018

CALL TO ORDER & PLEDGE TO THE FLAG. The Chairman, Roger Bickford, called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM.

ROLL CALL. Members present were Councilors Bickford, Brunelle, Metivier, Crafts, Albert, Kolbe, and Ward. Also present were Diane Barnes, Town Manager; Ed Karass, Finance Director; Ryan Leighton, Public Works Director; Kathy Malloy, Assessor; Diane Nadeau, Librarian; Amanda Bunker, Contracted Town Planner; Donald Fellows, Scott Hall and Karen Paradis, Planning Board Members; and approximately 20 citizens in the audience.

GOOD NEWS AND RECOGNITION

Councilor Kolbe mentioned that someone had picked up the trash on Moody Road and she wanted to publicly thank them; however, she indicated that she did not know who had done that. Councilor Ward mentioned he saw Office William Tapley this afternoon who mentioned that it was law enforcement appreciation week so he wanted to mentioned that for those who did not know that.

PUBLIC HEARINGS

A. VICTUALER'S LICENSE FOR FROSTY'S DONUTS, LLC.

Councilor Bickford opened the public hearing. The owner of Frosty's said they opened on a temporary license a couple of weeks ago. She said it has been busy. Councilor Metivier said everyone is excited to have Frosty's move into town. Mrs. Barnes said it was a nice open house and very busy. Councilor Ward said they had done great things with the building as well and thanked them for that too. It's nice to see a building restored. She said it had been a bigger project than expected but that they were happy with the result.

Seeing no further comments Councilor Bickford closed the public hearing.

AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS

Larry Fillmore explained that the municipal budget had increased \$1,941,516 from Fiscal Year 2015 to Fiscal Year 2016. That is almost \$2 million. This year the budget is \$8,604,533 and increase of \$506,424.00. This is not Falmouth, Cape Elizabeth, Portland, and we can't afford an increase of \$2 million or a half a million dollars. He said in years past, after Department Head presentation the Council would hold workshops and that has not happened this year to date. We can't afford all of this. It's another million if you add the municipal increase to the school's increase of \$482,058. He asked what we get for the 2 mil.

Mr. Fillmore said Lisbon could save \$190,000 if it went with the county dispatch service. Mr. Fillmore pointed out that Councilor Bickford said he wanted to put it on the ballot. He asked why the Council was dragging its feet. He asked the Council to look into this now because we are wasting money every day if we wait until November. He reported that when the county tries to call us they can't get through on the 353-2500 line. He said we need to get officers dispatched immediately upon receipt of the call at the time.

CONSENT AGENDA

VOTE (2016-110c) Councilor Kolbe, seconded by Councilor Metivier moved to approve the minutes of April 5, April 5 budget workshop, April 12 Special meeting, Renewal Victualer's Licenses for

Angelos	Food City
Aroma Joes	Left Hand Club
Benoits Bakery	Lisbon House of Pizza
Big Apple	McDonalds
Bootleggers	Miller's Variety
Canton Pearl	Pinky D's
China Inn	Railroad Restaurant & Pub
Chummy's	Sam's
Coombs-Mountfort Post 158	Slovak Catholic Association
Dairy Maid	Subway
Dr. Mikes	United Methodist Church
Dunkin Donuts	X-tra Mart
Friends Lodge	

And a new Victualer's License for Frosty's Donuts, a renewal Itinerant Vendor/Mass Gathering Permit for the Moxie Festival, and conditional Victualer's license allowing an extension of time for filling for the Riverside Dairy Bar.

Order passed – Vote 7-0.

COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES

WRITE-OFF REAL ESTATE TAXES

INTRODUCTION: The real estate property taxes listed below are uncollectible due to the property owner being deceased and the mobile home is no longer in Lisbon. The taxes due are deemed uncollectable.

Account Number	Balance	Tax Years Owed
522	\$4,035.48	2012 & 2013

VOTE (2016-111) Councilor Kolbe, seconded by Councilor Albert moved to Write-Off personal real taxes to include principal and interest and costs as of March 17, 2016 in the amount of \$69.82 for account number 522.

Order passed – Vote 7-0.

ZONING AMENDMENTS – ROUTE 196 CORRIDOR AND VILLAGES

First Reading

INTRODUCTION: Amanda Bunker indicated this process started last fall. In January they had a workshop and a public hearing in April. The feedback was incorporated. The focus was put on downtown and the Route 196 corridor because a couple of years ago it was determined these need following up on when the downtown plan was finalized, which was when the zoning issues came up during those discussions. For now this focuses on a few key areas.

Ms. Bunker pointed out that Map #1 rezoned the Knight-Celeotex property along both sides of Route 196 to commercial. Map #2 focuses on changing the waterfront at the Worumbo Mill site to the village zone, including Crafts all the way to Davis Street. She said the activities that were allowed in the commercial zone no longer seemed a good fit with the character desired in the downtown plan. Map #3 proposed the Lisbon High School and

Middle School area be rezoned from General Residential which does not allow schools to the Village Zone. Map #4 deals with the Lisbon Village area. The primary driver on this was that residents wanted to see more options for small businesses on Village Street. It proposes we rezone Lisbon Street from Commercial to Village Zone in this area, include Kelly Park and a portion of Village Street.

Amanda Bunker indicated Map #4 appears to be an appropriate change. She indicated having the public hearings were very beneficial so changes were incorporated based on the comments received.

VOTE (2016-112) Councilor Metivier, seconded by Councilor Ward moved to adopt the zoning amendments – Route 196 Corridor and Villages as presented (see attached maps).

Roll Call Vote: Yeas – Ward, Kolbe, Metivier, Crafts, Albert, Bickford, and Brunelle. Nays - None. Order passed - Vote 7-0.

NOMINATIONS TO MMA’S LEGISLATIVE POLICY COMMITTEE

Councilor Bickford asked if anyone was interested in serving. There were no volunteers and no nominations made.

MUNICIPAL BUDGET UPDATE

INTRODUCTION: Mrs. Barnes reported the packet given to Council shows increases and decreases and notes why on the budget comparison sheet. In FY 2015, the budget was \$7,403,402.00 and for FY 2016 it is \$7,515,505.00. She said the proposed budget for FY 2017 is \$8,019,195. Some more changes have been identified for the front office which is extremely busy and warrants part-time help. She indicated that an additional \$8,000 is needed to create a 20-hour position if the Council agrees to that; however, with other changes it may be possible to absorb that if savings can be found.

COUNCILOR COMMENTS: Councilor Albert asked if there were ways to alleviate the foot traffic. Mrs. Barnes said the majority of it was before and after work, which is needed to serve our residents. Councilor Bickford reported this started with Dale Olmstead who convinced the Council it worked for Freeport, and it appears to be working here as well. Councilor Ward said he would like to staff this part-time 20 hour position to help out front.

Mrs. Barnes discussed changes in revenues and pointed out we received \$520,000 this year for revenue sharing and next year it should be around \$602,000 so all that should help the tax rate.

2016-2017 SCHOOL BUDGET WARRANT ARTICLES

ARTICLE 1 - PUBLIC FUNDING OF PRE-KINDERGARTEN TO GRADE 12 AS DESCRIBED IN THE ESSENTIAL PROGRAMS & SERVICES FUNDING ACT

To see what sum the Council will authorize the Lisbon School Department to appropriate for the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act (**Recommended \$13,309,099**) and to see what sum the Council will raise as the Town’s contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services funding Act in accordance with the Maine Revised Statutes, Title 20-A, Section 15688.

School Committee Recommends \$4,380,325

COUNCILOR COMMENTS: Councilor Bickford said they were working on trying to keep two teachers that the Council is impressed with the school’s budget as it is, but right now the Council can’t find the extra money to help. He encouraged Councilors to vote in the best interest of the town on it the way it is tonight.

VOTE (2016-115A) Councilor Metivier, seconded by Councilor Albert moved for Article 1 the following: **\$4,380,325.**

Roll Call Vote: Yeas – Ward, Albert, Kolbe, Metivier, Crafts, Bickford, and Brunelle. Nays - None. Order passed - Vote 7-0.

ARTICLE 2 – DEBT SERVICES

To see what sum the Council will authorize the Lisbon School Department to raise and appropriate for the annual payments on debt service previously approved by the legislative body for non-state-funded school construction projects, or non-state-funded portions of school construction projects in addition to the funds appropriated as the local share of the school administrative unit's contribution to the total cost of funding public education from pre-kindergarten to grade 12.

Amount Recommended \$475,094

Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the municipality/district long-term debt for major capital school construction projects and minor capital renovation projects that is not approved for state subsidy. The bonding of this long-term debt was previously approved by the voters or other legislative body.

VOTE (2016-115B) Councilor Albert, seconded by Councilor Ward moved for Article 2 the following: **\$475,094.**

Roll Call Vote: Yeas – Ward, Albert, Kolbe, Metivier, Crafts, Bickford, and Brunelle. Nays - None. Order passed - Vote 7-0.

ARTICLE 3 – FUNDS EXCEEDING THE STATE'S EPS ALLOCATION MODEL

Shall the Town of Lisbon raise and appropriate **\$ 1,061,309** in additional local funds, which exceeds the State's Essential Programs and Services allocation model by **\$ 779,992** as required to fund the budget recommended by the Lisbon School Committee.

The School Committee recommends \$1,061,309 for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by \$779,992.

- 1) Co-curricular and Extra-curricular activities: The State only supports 20% of Lisbon's total expenditures.
- 2) The Teacher Retirement portion that was previously paid by the state
- 3) Substitute Pay: The State Allocates half a day per student. This does not cover long-term absences where substitutes are paid at a higher rate.
- 4) Special Education: This additional amount is partly due to year old student information, summer school, scheduling and reduced financial support at the Federal and State levels.
- 5) Nutrition (lunch): The state does not provide any subsidy to cover the expenses in the general budget.

Transitional Funds: Also included in the additional Local Funds is the transitional amount that is due to the state not providing the full 55% of funding.

School Committee Recommended \$1,061,309

Explanation: The additional local funds are those locally raised funds over and above the school administrative unit's local contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Lisbon School Department's budget for education programs.

VOTE (2016-115C) Councilor Metivier, seconded by Councilor Ward moved for Article 3 the following: **\$1,061,309.**

Roll Call Vote: Yeas – Ward, Albert, Kolbe, Metivier, Crafts, Bickford, and Brunelle. Nays - None. Order passed - Vote 7-0.

ARTICLE 4 – EXPEND FOR FY 2016-2017

To see what sum the Council will authorize the Lisbon School Committee to expend for the fiscal year beginning **July 1, 2016** and ending **June 30, 2017** from the Town 's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state – funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpected balances, tuition receipts, state subsidy and other receipts for the support of school.

School Committee Recommended \$ 15,186,900

VOTE (2016-115D) Councilor Ward, seconded by Councilor Albert moved for Article 4 the following: **\$15,186,900.**

Roll Call Vote: Yeas – Ward, Albert, Kolbe, Metivier, Crafts, Bickford, and Brunelle. Nays - None. Order passed - Vote 7-0.

ARTICLE 5 – ADULT EDUCATION & RAISE FUNDS AS THE LOCAL SHARE

To see if the Council will authorize the Lisbon School Department to appropriate **\$ 138,640** for Adult Education and raise **\$ 77,355** as the local share; with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program.

School Committee Recommends YES

VOTE (2016-115E) Councilor Metivier, seconded by Councilor Albert moved for Article 5 the following: **YES.**

Roll Call Vote: Yeas – Ward, Albert, Kolbe, Metivier, Crafts, Bickford, and Brunelle. Nays - None. Order passed - Vote 7-0.

ARTICLE 6 – ADULT EDUCATION

To see what sum the Council will authorize the Lisbon School Department to expend for Adult Education.

School Committee Recommends \$138,640

VOTE (2016-115F) Councilor Albert, seconded by Councilor Metivier moved for Article 6 the following: **\$138,640.**

Roll Call Vote: Yeas – Ward, Albert, Kolbe, Metivier, Crafts, Bickford, and Brunelle. Nays - None. Order passed - Vote 7-0.

ARTICLE 7 – FEDERAL & STATE GRANTS OR PROGRAMS

In addition to amounts approved in the preceding articles, shall the Council authorize the School Committee to expend sums as may be received from federal or state grants or programs or other sources during the fiscal year for school purposes, provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

School Committee Recommends YES

VOTE (2016-115G) Councilor Ward, seconded by Councilor Albert moved for Article 7 the following: **YES.**

Roll Call Vote: Yeas – Ward, Albert, Kolbe, Metivier, Crafts, Bickford, and Brunelle. Nays - None. Order passed - Vote 7-0.

ARTICLE 8 – USE OF BOND PROCEEDS

Shall the Council of the Town of Lisbon authorize expenditure of **\$ 80,967** of the remaining proceeds from the bonds issued by the Town of Lisbon for the gym and track projects at Lisbon High School, to pay the interest on the bonds?

School Committee Recommends YES

VOTE (2016-115H) Councilor Metivier, seconded by Councilor Albert moved for Article 7 the following: YES.

Roll Call Vote: Yeas – Ward, Albert, Kolbe, Metivier, Crafts, Bickford, and Brunelle. Nays - None. Order passed - Vote 7-0.

SET REGISTRAR HOURS FOR JUNE 14, 2016 PRIMARY AND SCHOOL BUDGET REFERENDUM ELECTION AND AUTHORIZE THE TOWN CLERK TO SET UP FEWER BOOTHS THAN REQUIRED BY STATE STATUTE

VOTE (2016-116) Councilor Metivier, seconded by Councilor Bickford moved to set the registrar hours for June 14, 2016 Primary and School Budget Referendum Election as follows: June 6, 7, 8, 9, and 13 during regular office hours at the Town Office and on Election Day June 14 at the Polling location (new gym at the Lisbon High School) during polling hours from 7:00 AM to 8:00 PM and authorize the Town Clerk to set up fewer booths than required by state statute, and authorize the Town Clerk to process absentee ballot on Election Day at the Polling place as follows: 11AM, 12PM, 5PM, 6PM, and 8PM in accordance with state statute.

Order passed – Vote 7-0.

MEMORIAL DAY PARADE

INTRODUCTION: The Coombs Mountfort American Legion Post 158 is requesting permission to close the roads for the Memorial Day Parade this year on May 30th as follows:

At 9:00 AM the parade will begin at Crafts from Route 196 to Main Street, turn right onto Main Street to School Street, left onto School Street to Addison Street, right onto Addison Street to corner of Campus Street, and pause for ceremony at corner of Addison Street and Campus Street. It will continue from Campus Street to Berry Street, turn left onto Berry Street to School Street, and right on School Street to Route 196, then right on Route 196 to the Lisbon High School where they will be transported by the buses.

Participants form up to walk from Superintendent's Office down Gartley Street, turn right onto Village Street, continue across Route 196, and stop at bridge on Webster Street where there will be a ceremony, and then continue up Webster Road to Coombs-Mountfort American Legion Post 158. After hot dogs and sodas, the parade participants will load up on the buses and return to Lisbon High School.

VOTE (2016-117) Councilor Albert, seconded by Councilor Ward moved to authorize the temporary road closures as outlined above for the Memorial Day Parade on May 30, 2016 beginning at 9:00 AM until parade concludes. **Order passed – Vote 7-0.**

MAIL BOX POLICY

INTRODUCTION: Mr. Leighton explained that over the past couple of years there has been confusion about the Town's responsibilities related to damages to items within the Town's ROW, specifically mailboxes, lawns, and

other landscaping efforts. The Maine Municipal Association provides general guidance on a number of topics in their Municipal Roads Manual publication. Below is the language as it relates to mailboxes in the Town ROW.

"A municipality is not generally liable for damage done to mailboxes located in the road right-of-way...To maintain good public relations, some municipalities' pay a portion of a replacement cost of a damaged mailbox even if it is located inside the right-of-way."

At the Town Council meeting on February 17, 2015 the Council voted to direct staff to address mailbox replacements as they had in the past and to notify the public if anything was going to change. We continued with this approach by building mailbox posts and installing low cost mailboxes or reusing those with minimal damage. Recently we received a complaint that this approach was not satisfactory and we should amend our policies. We currently do not have a formal written policy as it relates to mailboxes located in the Town right-of-way; however the Maine DOT provides a template on their website which is attached for your review and consideration.

Another frequently asked question is related to the Town's responsibility for repairs and maintenance to landscaped areas within the road ROW. When researching how other communities address these concerns Mechanic Falls had a very clear approach posted on their website.

"Each year we get phone calls from folks who received damage from winter road maintenance and are very disappointed to learn that the town is not liable for such damages. Municipalities are exempt from liability under the Maine Tort Claims Act (14 M.R.S.A. §§ 8101-8118).

All public roads have a legal right of way. In most cases, it's as much as thirty-two feet off the centerline of the road. This right of way needs to be clear at all times to ensure the safety of those traveling and to provide easement to the public services needing to access that space. We understand that people like to dress up their yards and landscape them to beautify their property. Permanent items are not supposed to be placed in the right of way as they are at high risk of damage and temporary items should be moved away from the road prior to the winter season. Mailboxes are an everyday necessity and should be properly installed to reduce the risk of damage from a snowplow. See the mailbox installation policy on the Town's website.

The guys from public works make every effort to avoid your personal property but if you have ever been in a snowplow when the snow is falling and the wind is blowing, you would understand how these guys cannot always see items on the side of the road. When they do they try to avoid them but always need to consider on-coming traffic.

This is a friendly reminder that if you choose to place items within the right of way, they may get damaged or destroyed and the town will not pay to repair or replace them. Please keep this in mind when you are planning the layout of your yard improvement projects."

COUNCILOR COMMENTS: Councilor Metivier said he would like the town to, if we see that they are too close to the road; tell the homeowners that if they don't move it and we hit it that we won't cover it. Councilor Albert said he would like the town to get the word out to folks to make changes now.

VOTE (2016-118) Councilor Metivier, seconded by Councilor Brunelle moved to adopt the Mail Box Policy as presented (See attached). **Order passed – Vote 7-0.**

630 LISBON STREET TREE REMOVAL

INTRODUCTION: Mr. Leighton reported that we received a request from the property owner at 630 Lisbon Street to remove trees on property owned by the Town adjacent to his rear property line. The owner of 630 Lisbon Street has indicated he will have the work completed and he is requesting permission from the Town to proceed.

VOTE (2016-119) Councilor Brunelle, seconded by Councilor Ward moved to authorize the owner of 630 Lisbon Street to remove the marked trees located on Town property at his own expense and hold the town harmless from property damage or injuries arising from the removal of said trees. **Order passed – Vote 7-0.**

AWARD PAVING BIDS

INTRODUCTION: Mr. Leighton reported that he was happy with the prices he received and presented the RFP's which were advertised on April 26, 2016 on the Town's website. He indicated the RFP's were sent to the following vendors:

All States Asphalt, Inc.
Crooker
Glidden Excavation
Pike Industries
Shaw Brothers Construction
Lane Construction

The town received the attached bids for the paving projects with the overall total summarized below.

All States Asphalt Inc.	\$306,516.00
Crooker Construction, LLC	\$289,082.54
Pike Industries	\$372,460.00
Shaw Brothers Construction	\$322,185.73

The town received the attached bids for the chip seal and asphalt rubber stress absorbing membrane projects with the overall total summarized below.

All States Asphalt Inc. - Chip Seal	\$44,265
All States Asphalt Inc. - AR SAM	\$65,952
Pike Industries 1.25" HMA in lieu of Chip Seal	\$99,160
Pike Industries 1.25" HMA in lieu of AR SAM	\$89,745

The overall total for the projects we have discussed would be \$399,299.54. We originally requested \$425,000 for paving this year which does include work at the Transfer Station and possibly Public Works. Based on the bids we received we request permission to award the paving projects to Crooker Construction, LLC and the chip seal/AR SAM projects to All States Asphalt, Inc pending final budget adoption. He reported they were working on the layout and financial aspect of the Davis Street sidewalk project that could start the second week of June. He indicated he may be back for Council's permission on June 7.

VOTE (2016-120) Councilor Ward, seconded by Councilor Brunelle moved to award the paving bid to Crooker Construction, LLC and the chip seal/AR SAM bid to All States Asphalt, Inc. in an amount not to exceed \$425,000 pending final budget adoption. **Order passed – Vote 7-0.**

SCHEDULE MUNICIPAL BUDGET PUBLIC HEARING

VOTE (2016-121) Councilor Albert, seconded by Councilor Brunelle moved to set the Municipal Budget and Capital Improvement Plan public hearings on June 21 [vote to take place the same night]. **Order passed – Vote 7-0.**

OTHER BUSINESS

A. TOWN MANAGER'S REPORT

Mrs. Barnes said the Lisbon High School recently held an art show. She commented that we have some very talented students here in Lisbon. She mentioned some of their work is being displayed here at the Town Hall.

B. DEPARTMENT HEAD WRITTEN REPORTS - NONE**C. DEPARTMENT HEAD ORAL REPORTS****ASSESSING DEPARTMENT - KATHY MALLOY**

Mrs. Malloy reported the revaluation notices went out. She said Mr. Van Tuinen reported that went well. Mistakes were corrected and some lots were revisited. 152 residents came in for appointments, which ended April 22. These taxpayers had the opportunity to ask questions, present new information or arrange a site visit. For each hearing a form was completed with a summary of the discussion, action taken, and a signature was obtained from the taxpayer and appraiser. She indicated letters would be mailed out to these taxpayers explaining to them their hearing results within the next few weeks. Residents are continuing to come in to see Mr. Van Tuinen. She explained that property tax is the most misunderstood tax out there today. She mentioned she attended the Maine Property Tax Institute at Sunday River on April 27-29.

LIBRARY DEPARTMENT – DIANE NADEAU

Mrs. Nadeau said she had great news to report on since the written report was done and submitted for Town Council meeting packet. The Lisbon Library was notified last Thursday, May 12 that we are the recipient of a \$2,000 grant from the Dollar General Corporation. She said they were very honored to be the recipient with so many other applicants applying. She thanked the Children's Librarian, Bill Meakin, for his hard work on this initiative putting together all the information about our program that got that committee's attention and got us the grant. The grant funds will be arriving in about 10 days according the e-mail she received. She will meet with the Finance Director to set up a grant account that will allow them to expend the funds in preparation for our "Rec Dept/Library Summer Reading outreach Program". The funds will be used to purchase new children's books specific to Kindergarten-grade 1 "Cricket" recreation participants, purchase a dedicated laptop and check out scanner which will allow them to upload their Mandarin Circulation System and transact business remotely from the LCS site, and purchase a new paperback book for each Cricket participants at the end of the program. She said they will meet with the Recreation Department staff to choose a specific day and time to make sure they reach as many children in our community as possible. She reported they average 40 to 60 children in this program.

Mrs. Nadeau said it was a pleasure to work with Knowles Industrial on the completion of the library building's brickwork and façade. They were very professional, efficient and did a fantastic job restoring our historical building to its original look. She acknowledged the Friends of the Library for their generous gift that allowed the area on the back wall of the building to be restored. She indicated we avoided a problem and made our building look good so everyone is happy.

Mrs. Nadeau reported patrons continue to comment that the building looks great and will serve our community well for many more years. The Friends will now fundraise to have the 15 windows and 2 doors scrapped, repainted, and purchase a historically appropriate light fixture for the front of the building to replace the big light bulb.

Mrs. Nadeau mentioned our Children's Weekly programs were going well. They typically see a decline because of spring sports. Story time, Lego's, and the Chess club events will continue to be offered throughout the months of May and June. She said they will then focus on the weekly Summer Reading sessions on Tuesday afternoons and Thursday evenings. Staff is working on weekly craft and science project ideas that will all be in place for Kickoff day, Tuesday, June 21.

Mrs. Nadeau said they will host a "Wildlife Encounters of New Hampshire" event at the MTM Gymnasium which should accommodated the large number of children and families interested in attending. For animals there will be a large lizard, arctic fox, wallaby, a turtle, a tortoise, a large bird and the star of the show a giant rabbit. Everyone is talking about the giant rabbit and can't wait to see it and possibly take a photo with it. She invited Councilors to join them on June 21 at 1:00 PM to meet the giant rabbit.

AUDIENCE PARTICIPATION & RESPONSE NEW ITEMS

Karen Paradis, Planning Board Chairman announced the Planning Board will be holding a public hearing on May 26 at 7:00 PM to discuss the Route 9 zoning changes and encouraged those interested to attend.

APPOINTMENTS

CDBG FACADE GRANT ADVISORY COMMITTEE (Appoint 8 Members)

VOTE (2016-122) Councilor Ward, seconded by Councilor Brunelle moved to appoint the following eight members to the CDBG Grant Advisory Committee:

1. Tracey Steuber, Economic development Director
2. Amanda Bunker, Town Planner
3. Dennis Douglass, Code Enforcement Officer
4. Karin Paradis, Planning Board Member
5. Donald Fellows, Planning Board Member
6. Scott Hall, Planning Board Member
7. Fern Laroche, Community Member
8. Gina Mason, Community Member

Order passed – Vote 7-0.

COUNCIL COMMUNICATIONS

Councilor Albert commended the Library Director and staff for obtaining the \$2,000 grant that was a quick response.

EXECUTIVE SESSION - NONE

ADJOURNMENT

VOTE (2016-123) Councilor Metivier, seconded by Councilor Brunelle moved to adjourn at 9:35 PM. **Order passed - Vote 7-0.**

Twila D. Lycette, Council Secretary
Town Clerk, Lifetime CCM/MMC
Date Approved July 5, 2016