



TOWN COUNCIL MEETING MINUTES AUGUST 2, 2016

Christopher Brunelle, At Large 2016
Eric Metivier, District 1 2016
Roger Bickford, District 2, 2016
Dale Crafts, At Large 2017
Normand Albert, At Large 2018
Kasie Kolbe, District 1 2018
Allen Ward, District 2 2018

CALL TO ORDER & PLEDGE TO THE FLAG. Councilor Brunelle called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM.

ROLL CALL. Members present were Councilors Bickford, Brunelle, Metivier, Crafts, Albert, Kolbe, and Ward. Also present were Diane Barnes, Town Manager; Dennis Douglass, CEO/Health Officer; Tracey Steuber, Economic & Community Development Director; and approximately twenty-five citizens in the audience.

GOOD NEWS AND RECOGNITION

PROCLAMATION - 2016 CAL RIPKEN BOYS U12 ALL-STAR TEAM

Councilor Brunelle asked the Town Clerk to read the proclamation and then asked the team to come forward to be recognized.

VOTE (2016-173) Councilor Kolbe, seconded by Councilor Albert moved to adopt the following proclamation:

WHEREAS, The Lisbon Junior Athletic League was founded in 1970 to promote the growth of baseball and softball at all levels of competition of the Lisbon community. The development of sportsmanship, teamwork, honesty, courage, respect for others, and physical fitness are this volunteer organization's priorities;

WHEREAS, The Lisbon boys U12 All-Star Team won the 2016 Cal Ripken State of Maine tournament in Skowhegan on Sunday July 11th with a win over Andy-Valley. The last time Lisbon was State Champions in this age group was in 1992,

WHEREAS, The Lisbon boys U12 All-Star Team went on to finish 3rd over-all in the New England Cal Ripken Regional Tournament held in Chelmsford Mass being defeated by Providence, Rhode Island on July 19th;

WHEREAS, This Lisbon U12 All-Star Team had in impressive 2016 summer season besting programs much larger than the LJAL, but proving Lisbon's program continually ranks amongst the best;

NOW, THEREFORE, we, the Town Council of the Town of Lisbon wish to congratulate and thank the Lisbon U12 All-Star players: Mason Booker, Hunter Brissette, Ethan Brown, Nick Ferrence, Owen Fish, Jeremy Harmon, Neil Larochelle, Justin Le, Caleb Phillips, Levi Tibbetts, Riley Turner, Drew Wilcox, Manager: Darren Brown, and coaches: Scott Tibbetts, Ryan Booker, and Andy Wilcox.

Order passed – Vote 7-0.

EXECUTIVE SESSION

VOTE (2016-174) Councilor Bickford, seconded by Councilor Kolbe moved to go into Executive Session at 7:05 PM per 1 MRSA Section 405 (6) (A) Personnel Matter. **Order passed – Vote 7-0.**

The Council came out of executive session at 7:15 PM. Councilor Brunelle called the meeting back to order at 7:16 PM.

APPOINTMENTS

ORDER 2016-174A POLICE CHIEF APPOINTMENT CONFIRMATION

VOTE (2016-174A) Councilor Bickford, seconded by Councilor Metivier moved confirm the appointment of Marc Hagan as Police Chief, the Police Chief's gross salary will be \$75,000 commencing on September 1, 2016, the Chief shall have three week's vacation, 5 sick days when starting work, will be allowed the use of a Town assigned vehicle when available, and the Chief shall be covered by the Town's Health, Dental, Vision, Life Insurance and Income Protection beginning with the month of September 2016. **Order passed – Vote 7-0.**

Mrs. Barnes announced the appointment of Marc R. Hagan as Police Chief for the Town of Lisbon effective September 1, 2016.

Marc is a twenty-five year veteran of the Brunswick Police Department and currently serves in the capacity of Patrol Commander. Marc has an A.S. in Criminal Justice, a B.S. in Administration of Justice, and has attended several Command level trainings in recent years instructed by the FBI.

During his tenure at the Brunswick Police Department, Marc served in many capacities and ranks including: Patrol Officer, Community Police Officer, Sergeant, and Lieutenant.

Marc is also an Active instructor at large for community organizations and area merchants, a speaker and liaison for Bowdoin College students and faculty, served on the Board of Directors for the Mt. Ararat Baseball Program, served as Coach for the Topsham Recreation Department Softball and Baseball programs, served on the Board of Directors for the Telford Shelter and served as Committee Member for the Annual Memorial Day Parade.

PUBLIC HEARINGS - NONE

AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS

Dorothy Fitzgerald asked what happened to the matching grant funds to build a sidewalk on Davis Street. Councilor Bickford reported that although Lisbon was not awarded the grant it hoped for, those matching funds will still be used to build a better sidewalk, plus redo the intersection to make it safer for pedestrians.

CONSENT AGENDA

VOTE (2016-175) Councilor Bickford, seconded by Councilor Kolbe moved to approve the minutes of July 19, 2016. **Order passed – Vote 7-0.**

COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES

SOLICIT FUEL & ELECTRICITY BIDS

INTRODUCTION: The Town of Lisbon requests to solicit sealed bids on the supply of fuel oil, kerosene, propane, diesel, and gasoline from October 1, 2016 thru September 30, 2017 for applicable Town buildings.

The Town of Lisbon requests to solicit sealed bids on the standard offer supply of electricity beginning March 1, 2016 for a single or multi-year contract for applicable Town buildings.

VOTE (2016-176) Councilor Bickford, seconded by Councilor Kolbe moved to authorize the Town Manager to solicit fuel and electricity bids and to enter into a contract for the best pricing. **Order passed – Vote 7-0.**

FIRE DEPARTMENT TRUCK 6 EXTRAS

INTRODUCTION: The Fire Chief would like to request to be on the agenda for the meeting on the August 2nd to hopefully get approval on the updated inspection list on Truck 6 that was received by Pierce, this is a list compiled by the manufacturer of things found not on our original spec. The apparatus falls in line with the established apparatus refurbishment capital plan that was established in 2004 therefore the funding for the project is already established, so there will be no impact to the taxpayer for these refurbishments.

The list compiles thirty items that Pierce found that should be addressed. The list is broken down by chassis, electrical, pump, body/ cab and aerial. The Fire Chief is requesting that the aerial issues be corrected due to the requirement and annual testing. He only omitted three things off the list, those being areas that were already discussed and we felt did not need to be addressed.

The Fire Chief included the Pierce paperwork and a spreadsheet with the break down. The total with the three noted omissions is \$12,329.00. This was expected as per contract that they would request further direction when they found things that were above the specifications.

As stated above I am requesting that the funding come from this year's established apparatus refurbishment allotment of \$75,000.00. The original contract award was for \$79,645.00. The award was awarded to Pierce at the November 10, 2015 Council Meeting, Pierce built these trucks and has all the engineering and drawings for them. The torque box, outriggers, foam system, electrical system, and cab are all Pierce proprietary.

The Fire Chief hopes that the Council will consider this request, as it does have a definite impact on life safety within the Town of Lisbon.

Councilor Bickford said he didn't see a problem with any of it. Councilor Ward mentioned that this was an expected expense and priced accordingly so now we have a real shopping list.

VOTE (2016-177) Councilor Kolbe, seconded by Councilor Metivier moved to authorize the expenditure of \$12,329.00 from the Capital Projects Reserves budget line for Truck extras. **Order passed – Vote 7-0.**

TAX COLLECTOR'S SETTLEMENT

INTRODUCTION: Mrs. Barnes explained the tax collector is entitled from his/her liability under Maine State Statute when the tax collector has settled in full all taxes assessed and committed for each given year. This is the final step taken in connection with the duties of the tax collector, and is the foundation of his/her discharge from further liability for collection of taxes for that year. The uncollected taxes for 2006-2009 have been paid in full. She said the rest will take awhile, but as they are completed they will be brought before Council.

VOTE (2016-178) Councilor Ward, seconded by Councilor Metivier moved to approve and sign the certificate of settlement for Diane Barnes, Tax Collector for the tax years 2006 through 2009. **Order passed – Vote 7-0.**

ANDROSCOGGIN COUNTY BUDGET COMMITTEE OFFICIAL BALLOT

VOTE (2016-179) Councilor Bickford, seconded by Councilor Metivier moved to cast the ballot for Allen Ward of Lisbon Falls and Guy Desjardins in Sabattus. **Order passed – Vote 7-0.**

DAVIS STREET/ROUTE 196/GRANT MATCH

INTRODUCTION: Mrs. Barnes said the Route 196 Committee meet on July 28 and recommends the Town Council put out to bid the paving portion of Davis Street sidewalk, curbing, and signal installation at the intersection of Route 196 and Davis Street.

VOTE (2016-179A) Councilor Bickford, seconded by Councilor Kolbe moved to grant permission to proceed to develop an RFP with input from Olver Associates to put this work out to bid and to re-designate the \$50,000 grant match to this project. **Order passed – Vote 7-0.**

OTHER BUSINESS

A. TOWN MANAGER'S REPORT

Mrs. Barnes said Lisbon committed taxes on July 26 for the fiscal year 2017 (July 1, 2016 to June 30, 2017 tax year). The new mil rate is \$22.40, which is down a \$1.19 from the previous year. Homestead exemptions will see a \$15,000 deduction because we are now at 100% valuation, along with all other exemptions that are now 100% too. She said Lisbon has a very healthy overlay this year in case there were any issues with the revaluation. She said this was the same mil rate we had two years ago.

B. NOMINATION PAPERS FOR THE NOVEMBER 2016 ANNUAL MUNICIPAL ELECTION

Mrs. Lycette reported nomination papers would be available at her office starting 7:30 AM on Wednesday, August 10, 2016 and they must be filed by 6:00 PM on September 19. She said there were three (3) positions expiring on the Council, one at large, one in District 1, and one in District 2. There are two (2) positions on the school committee and one (1) for Water Commission.

AUDIENCE PARTICIPATION & RESPONSE NEW ITEMS

Larry Fillmore indicated the Council approved the Davis Street/Route 196 project to go out to bid that was recommended by a citizen initiative, a group that Fern Larochelle recently asked the Council at the last workshop to bless, and now the Council is turning over town (\$30,000 plus \$50,000) funds to a civilian group it hasn't even blessed yet. He said this doesn't make sense to him.

Councilor Ward explained that this committee was appointed by the Council, but that it was looking for a new name and more members. He mentioned this committee will make recommendations and have the same status as the Recreation Committee and/or be similar to the Planning Board that reviews capital projects. He said the Council is re-designating that \$50,000 set aside for matching funds to the intersection project, plus \$19,580.35 to pave the sidewalk. Regarding Mr. Fillmore's comment that the Council is giving this to a private citizen group, by no means is this happening. He said these funds will go through the warrant process and will be the town's expenditure the Council would approve once the bid is received and awarded. He said the Council has given no funds to anyone whatsoever.

Dorothy Fitzgerald said that maybe the town is putting the cart before the horse in this situation.

Councilor Ward said he supports the Route 196 Master Plan Committee. He mentioned that they completed some projects already. Mr. Larochelle said he could share some history on it. Once the town finished its Master Plan it put together the Route 196 Master Plan Committee to move that plan forward. This plan outlined the town's goals. This group held monthly meetings that were open to the public. He said they would have loved to have been

awarded that \$400,000 grant, which would have made that area so much better, but that didn't happen; however, Plan B was to go back and spend a fraction of the money to get as much of this done as possible. He pointed out that Topsham cares about their surroundings and their town spirit shows. He mentioned most cars are simply going through town and are only concerned about getting through the light as fast as they can so they are not looking at Lisbon as a place they want to stop. He said if we want to grow our community and if we want people to stop in town, we need to invest some money into it. This is not going to get us very far, but people will be safer in the process.

APPOINTMENTS

RECREATION COMMITTEE

(Zach Schmoll)

VOTE (2016-180) Councilor Bickford, seconded by Councilor Albert moved to appoint Zach Schmoll to the Recreation Committee. **Order passed – Vote 7-0.**

COUNCIL COMMUNICATIONS

Councilor Metivier said like Fern, people are trying to make the town look better. When you mention Lisbon people quite often think about Moxie and Moxie is quite big in Lisbon. Everyone recognizes Lisbon with Moxie. He suggested the town look into acquiring the old Moxie building that's just sitting there and up for sale. He said, perhaps Frank would be interested in giving the town a good deal. This old building is a big part of Lisbon; the inside showcases an old soda fountain and ice cream parlor and holds many memories for our residents in town. This is the first site you see as you come into Lisbon. He said he would like to throw that out there to see if there is any interest. Councilor Albert asked if there were any grants or funds we could use to rehab that old building.

Ms. Steuber explained that it could be put on the National Register, that if the town owned it there might not be anything available, but as private owners they could apply for a façade grant when it's available and so forth. She mentioned that this building is of historical value. Tax credits and incentives for rehabbing are out there. She offered, if Council wanted to pursue other funding sources, to check with the State of Maine ECD office to see what else is available.

EXECUTIVE SESSION

VOTE (2016-181) Councilor Kolbe, seconded by Councilor Albert moved to go into Executive Session at 8:00 PM per 1 MRSA Section 405 (6) (A) Personnel Matter. **Order passed – Vote 7-0.**

The Council came out of executive session at 8:14 PM. Councilor Brunelle brought the meeting back to order.

ADJOURNMENT

VOTE (2016-182) Councilor Kolbe, seconded by Councilor Albert moved to adjourn at 8:14 PM. **Order passed - Vote 7-0.**

Twila D. Lycette, Council Secretary
Town Clerk, Lifetime CCM/MMC
Date Approved August 16, 2016