



TOWN COUNCIL MEETING MINUTES NOVEMBER 15, 2016

Christopher Brunelle, At Large 2016
Eric Metivier, District 1 2016
Roger Bickford, District 2, 2016
Dale Crafts, At Large 2017
Normand Albert, At Large 2018
Kasie Kolbe, District 1 2018
Allen Ward, District 2 2018

CALL TO ORDER & PLEDGE TO THE FLAG. The Chairman, Roger Bickford, called the meeting to order and led the pledge of allegiance to the flag at 7:00 p.m..

ROLL CALL. Members present were Councilors Bickford, Brunelle, Metivier, Crafts, Albert, Kolbe, and Ward. Also present were Diane Barnes, Town Manager; Sean Galipeau, Fire Chief; Ryan Leighton, Public Works Director; Marc Hagan, Police Chief; and approximately 45 citizens in the audience.

GOOD NEWS AND RECOGNITION

VOTE (2016-245) Councilor Kolbe, seconded by Councilor Albert moved to approve the following proclamation and called the 2016 Lisbon Parks and Recreation Pee Wee Football Players and Coaches forward to be recognized:

WHEREAS, The 2016 Lisbon Parks and Recreation Pee Wee Football Players and Coaches have represented the Lisbon Community well as they demonstrated the skills and drive necessary to win this year's Central Maine Football League Championship.

WHEREAS, The 2016 Lisbon Parks and Recreation Pee Wee Football Team won their third consecutive league title, crowning them Champions in 2014, 2015 and 2016.

WHEREAS, The 2016 Pee Wee Football Team remained tied from the first to the fourth quarter until Deshawn Walker broke up the middle for a long touchdown run. Lisbon stopped their opponent and regained possession in the late in the fourth quarter when Ethan Hayes broke around the end for another long touchdown winning 20-6 over the Tri-Town Knights.

NOW, THEREFORE, we, the Town Council of the Town of Lisbon wish to congratulate and thank the 2016 Lisbon Recreation Pee Wee Football Players and Coaches for their fine representation of the Town of Lisbon while winning the Central Maine Football League Championship Title on November 1 at Lisbon High School.

Order passed – Vote 7-0.

PUBLIC HEARINGS - NONE

AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS

Councilor Ward announced the Lisbon High School Drama team will be performing Beauty and the Beast this weekend and mentioned the Lisbon Greyhounds would face MCI out of Pittsfield this weekend, as well.

Councilor Metivier congratulated the newly elected officials and thanked those who supported him. He said he enjoyed his 3-year term very much. He offered to support from behind the scenes wherever needed.

Councilor Bickford recognized Councilors Metivier and Brunelle for running a very clean campaign. He thanked the Open Door Christian Academy for hosting the Trump rally. He was very impressed with their organization. He commended Chief Hagan and Chief Galipeau for their outstanding performance.

Donald Fellows congratulated the winning candidates and endorse Dan Leeman for the Associates position on the Planning Board.

Fernand Larochelle thanked the Council for moving forward with the ordinance to establish the Lisbon Development Committee.

CONSENT AGENDA

VOTE (2016-246) Councilor Albert, seconded by Councilor Ward moved to approve the Accounts Payable Warrants, Minutes of November 1, 2016, and ratify the Results of Voting at the November 8, 2016 Election. **Order passed – Vote 7-0.**

COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES

WAIVER OF FORECLOSURE FOR SEWER & TAXES

INTRODUCTION: Mrs. Barnes pointed out the statute in §944 Foreclosure for equitable relief, procedure and explained that a tax lien mortgage filed in accordance with sections 942 and 943 may be foreclosed by an action for equitable relief in the following manner.

1. Waiver of foreclosure. The municipal treasurer, when so authorized by the inhabitants of the municipality, or in the case of a city by the legislative body thereof, may waive the foreclosure of a tax lien mortgage by recording a waiver of foreclosure in the registry of deeds in which the tax lien certificate is recorded before the right of redemption there from shall have expired. The tax lien mortgage, after the recording of such waiver, shall then continue to be in full force and effect. Below is a list of properties on which we have decided it would be prudent to waive foreclosure:

R01-010-002	189 Summer Street	Mobile Home Only	Mobile home was demolished.
R08-030-075	23 Larry Drive	Mobile Home Only	Liability to Town. Outstanding rent And fees owed to trailer park owner.
U22-011-029	29 Sabattus Creek Dr.	Mobile Home Only	Problems with 2014 Tax Lien. Rent And other fees due park owner. Trailer in bad condition. Liability to Town.

VOTE (2016-247) Councilor Ward, seconded by Councilor Metivier moved to authorize the Municipal Treasurer to record a waiver of foreclosure in the registry of deeds on the above mobile homes. **Order passed – Vote 7-0.**

SEWER LAB TECH POSITION

INTRODUCTION: Mr. Leighton explained that recently the Sewer Lab Technician position was vacated. This position has been in a state of flux for several years. Up until 2011 this was a full time position. From April of 2011 until January of 2015 we operated the Treatment Plant without a full time Lab Technician instead training the rest of our staff to assist in the lab as a way of better understanding the wastewater treatment plant operation.

Mr. Leighton explained in late 2014, we determined the Department was better served by narrowing the responsibility of the lab to a technician with oversight by the Operations Manager. We have been through some staffing changes since 2015 and as a result the most recent lab technician was in training and compensated at a

much lower rate of pay than a more seasoned employee would be compensated. As a result our budget was based on lower average rate of pay.

Mr. Leighton said we have an opportunity to hire back our former lab technician with all the necessary certifications and experience. We have reviewed the most recent MMA Salary survey and request permission to hire back this employee at a rate of pay commensurate with his education and experience.

Mr. Leighton pointed out that our starting rate is near the bottom of the existing range on the current charts. Based on the anticipated budgetary impact to the wage line in the next fiscal year we are requesting Town Council permission to proceed with this hiring.

VOTE (2016-248) Councilor Bickford, seconded by Councilor Metivier moved to set the starting rate of pay to commensurate with his education and experience.

COUNCILOR COMMENTS: Councilor Ward said we seem to be the training ground for a lot of different communities. He supported during the next budget deliberations to look at wages across the board and try to retain our employees to eliminate that training ground if possible. He said he supported compensation and skill levels. Councilor Albert said he agreed. We want to retain these folks once they get their certificates. If we don't, we are going to hire them, train them, and watch them leave again.

Order passed – Vote 7-0.

RATIFY POLICE SERGEANTS CONTRACT

INTRODUCTION: Mrs. Barnes said the tentative agreements are before the Council. It's been discussed in executive session at the last meeting. She recommended the Council vote be favorable and ratify this agreement for one year. All contracts will be done at the same time now.

VOTE (2016-249) Councilor Ward, seconded by Councilor Crafts moved to vote in favor to ratify the contract as presented. **Order passed – Vote 7-0.**

LISBON FALLS FIRE STATION HOSE TOWER INSULATION

INTRODUCTION: Mrs. Barnes explained that the attached RFP was sent to the following vendors as well as advertised on the Town's website seeking proposals to insulate the Lisbon Falls Fire Station Hose Tower.

All Seasons Weatherization & Insulation, LLC
Anderson Insulation of Maine
High Efficiency Foam, Inc.
Quantum Insulators
Weather Seal Spray Foam Solutions

We received the following bids:

All Seasons Weatherization & Insulation, LLC	\$16,850.00
Quantum Insulators	\$15,721.65

Based on a review of the bids we recommend awarding the bid to All Seasons Weatherization and Insulation, LLC. While their bid was a little higher, it included the cost for installing the necessary staging to access the entire hose tower.

VOTE (2016-250) Councilor Brunelle, seconded by Councilor Crafts moved to award the bid to insulate the Lisbon Falls Fire Station Hose Tower to All Seasons Weatherization and Insulation, LLC in an amount not to exceed \$16,850. **Order passed – Vote 7-0.**

TRAIL PROJECT CLOSEOUT

INTRODUCTION: Mr. Leighton reported that we recently received the final invoice for the Androscoggin River Trail from Maine Department of Transportation. The invoice is for the Town's portion of Maine Department of Transportation's administrative expenses associated with the project. The total invoice amount is \$11,926.34. The remaining balance in the trail budget line is \$8,163.32. There is also a Maine Department of Transportation matching funds line which includes funds carried forward from the FY 16 budget for the Town's share of the Route 196 project. This account has a current balance \$29,650.72. We request permission to pay the final invoice using the available trail funds as well as \$3,763.02 from the Maine Department of Transportation matching funds carry forward line. This will finally close out the Androscoggin River Trail Project.

VOTE (2016-251) Councilor Metivier, seconded by Councilor Albert moved to pay the final bill in the amount of \$11,926.34 with \$8,163.32 coming from the trail budget line and \$3,763.02 from the Maine Department of Transportation matching funds carry forward line. **Order passed – Vote 7-0.**

CHARTER AMENDMENTS EFFECTIVE DATE

INTRODUCTION: Mrs. Barnes said Maine law provides that "Charter amendments adopted by the voters take effect on the date determined by the municipal officers, but not later than the first day of the next municipal year." 30-A M.R.S. §2105(4) (B). Under this statute, the Council has authority to vote on the date on which these amendments take effect. It can be immediately but no later than the first day of the next municipal year.

VOTE (2016-252) Councilor Crafts, seconded by Councilor Albert moved to set November 15, 2016 as the effective date for the charter amendments. **Order passed – Vote 7-0.**

LOADER DISCUSSION & DECISION

INTRODUCTION: Mr. Leighton updated the Council on the status of the loader at the Transfer Station, which is currently parked behind the Public Works garage because it does not move. Currently the loader at Public Works is at the Transfer Station. The dealer would not come down to look at it, but did discuss them over the phone. One issue is with the transmission, then there is the radiator problem, and also the pins and bushings in the center of the machine, which need to be replaced along with the arms that the pins and bushings are supposed to be in that need to be replaced. The total estimated cost is \$61,744.31. Since April 2011, Lisbon has spent \$46,000 in repairs on that particular piece of equipment. It's time we replace this with something new.

Mr. Leighton explained that one loader will not work this winter. The one at the transfer station is used to load salt and is in normal day-to-day use at the transfer station. The other one is needed for plowing a route during snowstorms and is a vital piece of equipment used for the snow removal operation in general.

COUNCILOR COMMENTS: Councilor Metivier said spending \$61,000 on that is a waste of money. Councilor Kolbe said the current loader is dead in the water and is not operational. If we were to purchase one and the other one does the same thing, what is our next option? Mr. Leighton said we could rent one for around \$4,000 a month. He mentioned that he heard most were already rented in anticipation of the winter coming up.

Mrs. Barnes said we are up against it time wise. She explained the steps needed to lease purchase this equipment. Councilor Ward pointed out this is a lease purchase.

VOTE (2016-253) Councilor Brunelle, seconded by Councilor Metivier moved the following order:

THAT IT BE HEREBY ORDERED BY THE LISBON TOWN COUNCIL AS FOLLOWS:

1. That the Town Manager is authorized to solicit bids for a new front end loader to be financed by the Town through a lease purchase agreement; and
2. That the Town Manager, Finance Director, and Town Council Chair are authorized on behalf of the Town to award a contract and enter into a lease purchase agreement for a front end loader with a principle amount not to exceed \$150,000, an interest rate not to exceed 5%, and a term not to exceed 7 years. The Finance Director, with the approval of the Town Manager and Town Council Chair, shall determine the term, interest rate, and other details within these limits; and
3. That the Town Manager, Finance Director, and Town Council Chair are authorized to execute the lease purchase agreement and all other documents reasonably necessary to accomplish the purpose of this vote, as the documents may require.

Order passed – Vote 7-0.

Mrs. Colston explained the lease purchase interest rates and terms.

LISBON DEVELOPMENT COMMITTEE ESTABLISHED
(First Reading)

VOTE (2016-254) Councilor Ward, seconded by Councilor Albert moved adopt the following ordinance:

Establishment of the Lisbon Development Committee

General Ordinances

Chapter 2 Article V Division 1

Sec. 2-501. - Established.

There are hereby continued, created and/or established the following standing boards and commissions to be appointed by the town council:

Board of Assessment Review
Planning Board
Zoning Board of Appeals
Conservation Commission
Library Governing Board
Recreation Committee
Technology Committee
Trails Commission
Lisbon Development Committee

Sec. 2-502. - Boards and commissions in general.

Individuals serving on boards or commissions must be residents of the Town of Lisbon unless otherwise provided in this Code. A member of a board or commission shall forfeit his or her seat if he or she (a) is convicted of a crime or offense which is reasonably related to his or her ability to serve; (b) fails to attend three consecutive regular meetings without being excused by the chairperson, or; (c) fails to attend 75 percent of all regular meetings in a calendar year. The town council may remove any member of a board or commission for just cause. The affirmative vote of at least five members of the town council shall be required.

General Ordinances – Chapter 2 Article V DIVISION 10. – Lisbon Development Committee**Sec. 2-556. - Established.**

There shall be a committee known formally as the “Lisbon Development Committee” herein known as the “LDC” or “the committee” as created by Section 2-501 of this Code.

Sec. 2-557. - Membership.

(a) *Appointment.* Appointments to the LDC shall be made by the Town Council. There shall be 7 regular members of committee with up to 4 associate members. Regular members shall be residents of the town, but the Town Council may appoint non-resident who are Lisbon property taxpayers or Lisbon business owners as associate members. Current Planning Board members (either regular or associate) may serve as either regular or associate members of the LDC.

(b) *Municipal Officer Participation.* At least one Town Council member, as appointed annually by vote of the Town Council, shall serve on the committee and shall act in a liaison capacity to the committee. The Town Council member shall report to the Town Council on a regular basis.

(c) *Associate Member Participation.* Associate members shall be eligible for appointment and shall have full voting rights on the committee. In no case shall an associate member serve as the chair or vice chair of the committee but may serve in any other capacity if so elected by the membership.

(d) *Term* – All terms of office shall normally commence on the first day of February. All regular and associate members of the committee shall serve staggered terms of three (3) years.

(e) *Vacancy.* When there is a permanent vacancy, the municipal officers shall within 60 days of its occurrence appoint a person to serve for the unexpired term.

Sec. 2-558. – Mission; duties; powers.

(a) The LDC shall advise and make recommendations to the Town Council on matters related to revitalization, redevelopment and growth of the heart of Lisbon, including matters related to implementation of the RT196 Master Plan and the Downtown Development Plan as established by the Town Council. The committee also may advise and make recommendations to the Town Council regarding an appropriate mix of business, residential, and recreational development for the town. The committee shall work collaboratively with the Economic and Community Development Director, Town Planner, CEO, and other town committees, as appropriate. In doing its work, the committee will focus on the roads and highways that are encompassed in the Growth Areas of the Lisbon Comprehensive Plan, the Town Trail system, and economic development projects that may be in the interest of the Town. The LDC may gather information as may be applicable to the duties of the committee and community interests and needs.

(b) The LDC shall perform such other duties and exercise such others powers as may be assigned by the Town Council or by town ordinance.

(c) The LDC may obtain goods and services necessary to its proper function within the limits of appropriations made for the purpose.

Sec. 2-559 - Officers

(a) *Officers.* The LDC shall elect a chairman and a vice chairman from among its Regular Members and create and fill such other offices as it may determine. The term of all officers shall be one year, with eligibility for reelection. The LDC shall appoint a secretary from among its membership (unless town staff is available for such duties) who shall serve a one year term. Elections for officers shall be conducted at the first regular meeting after the first day of February of each year and terms shall commence immediately.

Sec. 2-560. - Disqualification; meetings; records; staff support.

(a) *Disqualification.* Any question of whether a member of the LDC shall be disqualified from voting on a particular matter shall be decided by a majority vote of the members except the member whose participation is being challenged.

(b)Regular Meetings. The chairman shall call at least one regular meeting of the committee each month unless the chairman and the Town Council member shall determine that no business needs action.

(c)Quorum. No meeting of the board shall be held without a quorum consisting of 4 members.

(d)Bylaws. The LDC shall adopt bylaws for transaction of business which shall be submitted to the Town Council for approval;

(e) Procedures/Records. The secretary shall keep a record of ~~its~~ resolutions, transactions, correspondence, and actions in accordance with the ordinances of the State of Maine, the Town of Lisbon and the bylaws as established by the LDC. All records shall be deemed public and may be inspected at reasonable times.

(f) Staff Support. The Economic and Community Development Director for the town shall have primary staff support responsibility for the committee. Responsibilities shall include but shall not be limited to formulating and distributing meeting agendas and formalizing meeting minutes.

Roll Call Vote: Yeas - Garrison, Lunt, Metivier, Crafts, Pesce, Bickford, and Brunelle. Nays - None. Order passed - Vote 7-0.

OTHER BUSINESS

A. TOWN MANAGER'S REPORT

Mrs. Barnes reported she received an email from Dot Gosselin (Sun Journal) who is doing a good luck page for the Lisbon Football Team this weekend. She mentioned the town is placing its ad for \$65, thanks to Ms. Steuber who is working with Ms. Gosselin on it.

Mrs. Barnes said she received a request from someone to use our electronic sign out front for community activities. She indicated this is not something we have done in the past. She explained that legal counsel strongly advises against this practice since it would be extremely difficult to manage fairly and hard to say no to anyone from the public. Our local board/committee information and town information would get lost in the distribution of so much information. She encouraged the Council to keep the electronic sign for local governmental use only, which was the way she approached it. This person asked that the Council make this determination.

Mr. Fillmore suggested this information be passed off to social media. The Lisbon Reporter would gladly post community information handed down by the Town Manager's office. He said he posts information given to him from Mrs. Barnes all the time.

Councilor Metivier said Lisbon should keep it for local governmental use only. Councilor Kolbe said if we open it up for one, it will spiral. Councilor Albert said you have enough to vet with what comes in normally to go on this sign. Councilor Ward said if there is nothing in writing on the use of that public board then he recommended we vet the process so everyone is aware.

Councilor Ward suggested NOT posting the requested message on the electric sign, but to post it on the bulletin board in the lobby and then have Mrs. Barnes come back with a written policy for Council's adoption.

Mr. Fellows suggested it be addressed in the existing sign ordinance.

VOTE (2016-254B) Councilor Ward, seconded by Councilor Crafts moved to have the Planning Board address this issue in the current sign ordinance and to bring it back to Council for adoption. **Order passed – Vote 7-0.**

Councilor Ward pointed out this request could be posted on the bulletin board in the lobby at the Town Hall.

B. DEPARTMENT HEAD WRITTEN REPORTS – NO COMMENTS

C. DEPARTMENT HEAD ORAL REPORTS

Sean Galipeau, Fire Chief

Chief Galipeau reported that for October of this year they had twenty-eight (28) total calls for service, bringing the total calls for this year to 291. Last year's total calls at the end of October were 330, which looks like we are 39 calls behind last year.

Chief Galipeau mentioned on October 15th they responded to a reported structure fire on Summer Street. Lieutenant Tom Wrobel was the first firefighter on the scene and he reported smoke from the eaves of the house and requested that an ambulance would be needed for the occupant. That occupant was his daughter. She sustained burns to 40% of her body and is still currently at the burn unit at Maine Medical Center. She was in a chemically induce coma for two weeks and has had skin grafts to replace burned areas. She has a long road ahead of her. He said it was nice to see the community has come together to support the Wrobel family.

Chief Galipeau said October is always a busy month for the Lisbon Fire Department. We had members at the Lisbon Community School for fire prevention week. They promoted fire safety to the 700 plus students in a weeklong program. We also had a weekend swift water rescue course going on October 15. That was a two-day learning opportunity for members to learn how to rig safety lines and traverse swift water. The members that were in that class were excited to have that knowledge and enjoyed the class. We had members take a ladder operations class offered by the Tri-County Training Association. That weekend it rained all weekend, but they stuck to it, and learned how to throw ladders onto a building for rescue and vent work. This is hard work, but again, the members were motivated.

Chief Galipeau said the department logged many hours in support of protecting the people of Lisbon. He said hats off to them for their dedication. We received our Safety Works report back; this is helping to keep the department in compliance with state mandates. He said we are working on completing the compliance directives on that report. He said training officer James Beal is feeling the pressure to complete the state mandated requirements for training and balancing family time.

Chief Galipeau reported last month the truck committee met and were working on a plan that is to be presented to the Council in the near future. He said the next piece of apparatus due for replacement is Engine 7. He indicated they were trying to find the best solution that would benefit the town and its operation with the smallest monetary impact possible. He indicated he had drawn up a plan and was looking forward to presenting it at the yearly capital-planning meeting.

Mark Hagan, Police Chief

Chief Hagan said in the month of September the Lisbon Police Department received or responded to just over eleven hundred (1,100) calls for service. He indicated calls for service can range from arrests and traffic related summonses to checking on closed businesses, reports of suspicious activity, and numerous other complaints from citizens, and persons passing through. Lisbon Police Officers arrested or issued criminal summonses to thirty-eight (38) persons, issued 27 traffic related summonses, and covered 10 reportable motor vehicle crashes. There were two arrests, which were directly related to assaults with knives during September, as well. Luckily, both victims suffered relatively minor wounds during the assaults, and no lives were lost. He said for those persons not aware of the specifics of either incident, the initial response of the officers involved and the investigations that followed were exemplary and mentioned that he recognized each with a sincere appreciation of their efforts.

Chief Hagan said on a more positive note that the members of his agency took part in a flag football game to raise money for Lisbon's D.A.R.E. program. He reported it did not appear as though we would be losing anyone from the ranks of the department to the NFL any time soon, but a respectable fight was put up prior to the New England Patriots Alumni squeaking out yet another victory. The actual winner of this game however was the Lisbon D.A.R.E. program, which received roughly \$15,000 in donations. As mentioned in a previous report, he said, this event is the only fundraiser that Lisbon's D.A.R.E. Program promotes so this money will be put to great use

financing program activities into 2018. He mentioned special thanks should be given to School Resource Officers Jeff Picard and Renee Bernard for their efforts in organizing this wonderful event.

Chief Hagan reported they partnered with D.A.R.E. volunteers and the Lisbon Recreation Program to put on this year's Halloween event. He reported a local officer recently received the "Bill Bartlett Award" which is given to a member of the community who has demonstrated selfless dedication, leadership, and compassion, promoting the ideals of healthy Androscoggin and improving the lives of children in our community and that recipient was our own Officer Rene Bernard who was nominated by Detective Sergeant Tapley. He said she is always out there working with our children and that's great.

Chief Hagan reported we received 245 pounds of medication locally participating in the National Drug Take Back Program. The green box is located in the lobby and is accessible 24/7 so you do not have to wait for a program specific day. Statewide over 24,000 pounds of medication was turned in and incinerated that day.

Chief Hagan said with little notice Presidential candidate Trump visited Lisbon. Although a little hectic, it all worked out well. He said they wanted to provide safe and orderly access for the public to the event and security for Presidential nominee Trump. He said without the assistance of our Police Department personnel, Lisbon Public Works, the Fire Department, Lisbon Emergency, and the Androscoggin County Sheriff's Department, we would have never been able to meet our mission. He said it was a big group effort and he appreciated everyone's efforts.

For those interested in being updated on their local law enforcement agency's activities I should note that every Friday we will be posting the week's calls for service, number of arrests, and any other interesting or informative notes from the previous seven (7) days on the Lisbon Police Department's Facebook page. Please take a moment to visit our page and "like" us if the opportunity should arise.

AUDIENCE PARTICIPATION & RESPONSE NEW ITEMS

Fern Larochelle thanked Councilor Metivier and Bickford for their service and congratulated Councilor Brunelle on his returning to the Council for another term. He reported PCL is working on plans for our annual Merry Main Street event. It starts at 5:00 PM at MTM with the tree lighting on December 3. There will be horse and carriage rides. Many businesses will be participating. There should be carolers. He said they may need to ask if they can partially block off the road if needed. He, also, reported that PCL is working on upgrading the playground at MTM. This is a strong community group that will be looking to raise money for a good cause to benefit the town.

COUNCIL COMMUNICATIONS

Councilor Ward reported the Androscoggin Budget Committee will be approving the final version of what's worked its way through the budget process. Their chair stepped down since he moved out of the district. The Commissioners should be ratifying that tomorrow night at their meeting. There should be less friction between municipal and county in the future.

Councilor Bickford congratulated Senator Garrett Mason and Representative Gina Mason. He said Senator Mason and former Representative Crafts helped Lisbon when we needed money for the bus service in Lisbon and they found a way to help us and he thanked them as well. He said this year was very stressful working on two school budgets to get through.

Councilor Ward said he can't believe it's been a year already. We are moving forward. There were lots of good ideas.

Councilor Albert commended the staff on a successful election. Everything went so smooth. That was so nice to hear. People chimed in to say how professional and courteous the staff was. He said he went around 8:00 am and found a parking spot, was able to vote, and left within 10 minutes and five of that was talking with someone. There were a ton of folks in there and not one of them was upset or angry. It was a nice smooth flow the whole way

through. That didn't happen overnight and a lot of hard work went into planning that so thank you. You did the community proud.

Councilor Ward said he went early at 7:10 a.m. and thought he would get run over in the parking lot so he came back at noon. He said overall though it went well. He said he was glad this location didn't backfire on them. He indicated we had an 80% turnout, which was huge for a Presidential Election. The fact is this is a positive and there were a lot of moving parts to this election. He said he was there at 8:00 p.m. to see how our bonds and charter questions turned out. The results showed there was a disconnect we need to work on. There are a lot of people out there who have not yet been to our gym and that's unfortunate. It's an awesome asset benefiting our town. We can learn from other events like graduation, which we can draw from for logistics so the benefits will pay off.

Councilor Albert said he had the pleasure of attending the craft fair there. The gym venue is great for these events. He pointed out that the craft fair doubled in size this year; it went from 35 tables to 70 tables. The amount of folks from all over was great to see. They are all stopping at businesses in town, which is great to see.

EXECUTIVE SESSION

VOTE (2016-255) Councilor Ward, seconded by Councilor Albert moved to go into Executive Session at 8:46 p.m. per 1 MRSA Section 405 (6) (A) Personnel Matters. **Order passed – Vote 6-0-1. (Abstained: Metivier)**

VOTE (2016-255B) Councilor Albert, seconded by Councilor Brunelle moved to come out of executive session at 9:08 p.m. and the meeting resumed at 9:08 p.m. **Order passed – Vote 6-0-1. (Abstained: Metivier)**

APPOINTMENTS

PLANNING BOARD ASSOCIATE MEMBER

(1) Member 3-Term Expiring 2019

VOTE (2016-255B) Councilor Brunelle, seconded by Councilor Kolbe moved to appoint Daniel Leeman to the Planning Board as an Associate Member expiring 2019. **Order passed – Vote 6-0-1. (Abstained: Metivier)**

ADJOURNMENT

VOTE (2016-257) Councilor Kolbe, seconded by Councilor Brunelle moved to adjourn at 7:09 p.m. **Order passed - Vote 7-0.**

Jody Durisko, Deputy Town Clerk
Date Approved December 6, 2016