



TOWN COUNCIL MEETING MINUTES DECEMBER 6, 2016

Christopher Brunelle, At Large 2019
Mark Lunt, District 1 2019
Kris Crawford, District 2, 2019
Dale Crafts, At Large 2017
Normand Albert, At Large 2018
Kasie Kolbe, District 1 2018
Allen Ward, District 2 2018

CALL TO ORDER & PLEDGE TO THE FLAG. The Town Clerk, Twila Lycette, called the meeting to order at 7:00 PM.

ROLL CALL. Members present were Councilors Crafts, Ward, Albert, Kolbe, Brunelle, Lunt, and Crawford. Also present were Diane Barnes, Ryan Leighton, Public Works Director; Town Manager; Tracey Steuber, Economic & Community Development Director; Traci Austin and Paula Jefferies, School Committee Members; Karen Paradis, Donald Fellows and Scott Hall, Planning Board Members; Miriam Morgan-Alexander, Assessment Review Board/Appeals Board; totaling approximately 30 citizens in the audience.

INAUGURATION OF ELECTED OFFICIALS

Mrs. Lycette welcomed everyone to the Town Council's 11th annual organizational meeting that's held on the first Tuesday after the first Monday in December.

Mrs. Lycette said 4,946 ballots were cast on November 3 resulting in the following candidates being elected and sworn into office:

Council At Large: Christopher Brunelle with 2,109 votes
Council District 1: Mark Lunt with 858 votes
Council District 2: Kristopher Crawford with 1,164 votes

School Committee Members: Paula Jefferies with 2,221 votes
And Traci Austin with 3,017 votes

Water Commission Member: William Bauer with 4,113 votes

ELECTION OF COUNCIL CHAIRMAN

(VOTE 2016-258) Councilor Albert nominated Councilor Ward for Chairman. Seeing no other nominations, Vote carried 7-0 and **Councilor Ward was duly elected Chairman** for the ensuing year.

ELECTION OF COUNCIL VICE CHAIRMAN

(VOTE 2016-259) Councilor Ward nominated Councilor Brunelle. Seeing no other nominations, Vote carried 7-0. **Councilor Brunelle was duly elected Vice-Chairman** for the ensuing year.

The Town Clerk passed the gavel to Councilor Ward, congratulated him, and thanked everyone for attending the Inauguration of Elected Officials.

GOOD NEWS & RECOGNITION

Fern Larochelle welcomed the new Council members. He reported the annual Very Merry Main Street event held downtown went very well with over 20 businesses participating. He said they received more support from the town this year. The Library was open, the Fire Department hosted a campfire, and the Police

Department assisted the horse and carriage rides on Route 196, Union, and Main Streets. He said he looked forward to it again next year with all the new businesses coming.

PUBLIC HEARING

A. ESTABLISHMENT OF THE LISBON DEVELOPMENT COMMITTEE

The Chairman opened the public hearing. There were no comments. The Chairman closed the public hearing.

B. RENEWAL SPECIAL ENTERTAINMENT PERMITS FOR THE COOMBS-MOUNTFORT AMERICAN LEGION POST 158 AND SLOVAK CATHOLIC ASSOCIATION

The Chairman opened the public hearing. There were no comments. The Chairman closed the public hearing.

AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS - NONE

CONSENT AGENDA

VOTE (2016-260) Councilor Albert, seconded by Councilor Kolbe moved to approve the Accounts Payable & Payroll Warrants 66, 71, 72, 73, 74, 75, 76, 77, 78, along with the Minutes of November 15 and the Liquor Licenses and Special Entertainment Permits for the Coombs Mountfort American Legion Post 158 and Slovak Catholic Association. **Order passed - Vote 7-0.**

Administrative Note: Staff has verified that there are no missing warrants for Council to sign. The current software automatically assigns the warrant numbers through AP and Payroll after the checks the check printing process. Trio will collect our data files to try and determine the cause for why the software skipped four warrant numbers in a row. AP and Payroll check numbers also have been verified.

COUNCIL ORDERS, ORDINANCES, & RESOLUTIONS

ORDINANCE - MEDICAL MARIJUANA

CHAPTER 70-1 & 70-351

First Reading

INTRODUCTION: Donald Fellows explained this particular ordinance deals with the placement of Medical Marijuana Dispensaries and those places where two or more qualifying patients who are members of the same household are cultivating their own marijuana and/or where two primary caregivers of the same family or household cultivating marijuana can share the same enclosed, locked facility.

COUNCILOR COMMENTS: Councilor Ward announced that there were many moving parts to discuss on this topic, from the state's passage of Question 1 (still in recount mode) and how that will be addressed to how the most recent case was resolved for York, Maine.

Councilor Brunelle asked what would happen to those already licensed by the state but are not currently in the proposed zones. Councilor Kolbe said she would not be inclined to vote for this because some places may be legally operating currently under state laws, but may not necessarily be in these zones.

Mr. Fellows pointed out that dispensaries or caregivers operating within the Village Zone could potentially change the whole character of that zone. He said the town is allowed to say which zone they can be in, but that the Planning Board did not feel it should be available in every zone in town.

Miriam Morgan-Alexander pointed out the need for ordinances, which give very clear direction, because some applications may or may not be subject to the appeal process.

Kendra Corsi commented on the need for medical marijuana. She indicated she has been a nurse for 27 years and that she suffers from a medical condition that has responded very well with medical marijuana treatments. She reported she went from 27 different drugs to 2. She said she helped write these state laws. She reported that she is very concerned about this ordinance and its impact on her and her patients. She said she would hate to see a restrictive ordinance. She said she wanted to see individuals have access to safe and effective medicine.

Fern Larochelle suggested the Council hold a workshop to discuss this further. He said he knew about one large business on Route 196. He said this should be regulated like any other business. Without this ordinance, any operator can set up shop anywhere they want.

Councilor Lunt asked if the town's attorney could weigh in on grandfathering clauses prior to the second reading. He suggested the Council review the business aspect of it, not the item for sale, and then decide which zones were appropriate based upon the uses in those neighborhoods.

Mr. Larochelle suggested the Council table it tonight and set up a public hearing to see how the community felt about this issue.

Councilor Kolbe asked that the town's attorney be present for the public hearing and next Council meeting.

VOTE (2016-261) Councilor Albert, seconded by Councilor Kolbe moved to adopt the Medical Marijuana Ordinance Chapters 70-1 and 70-351 as follows:

70-1 Definitions ...

Primary Caregiver (Medical Marijuana) - A person who is designated by a qualifying patient to assist the qualifying patient with the medical use of marijuana in accordance with current Rules Governing the Medical Use of Marijuana as promulgated by the Maine Department of Health and Human Services. (See 22 MRS Sub-Section 2422 (8-A)) A Primary Caregiver also means a hospice provider licensed under MRS 22 Chapter 1681 or a nursing facility licensed under chapter 405 that is designated by a registered patient as a primary caregiver to assist the registered patient with the medical use of marijuana.

Registered Dispensary (Medical Marijuana) – Registered dispensary or dispensary means a not-for-profit entity registered pursuant to Section 6 of Rules Governing the Medical Use of Marijuana as promulgated by the Maine Department of Health and Human Services. (See 22 MRS Sub-Section 2422 (8-A)) that acquires, possesses, cultivates, manufactures, delivers, transfers, transports, sells, supplies or dispenses marijuana, paraphernalia or related supplies and educational materials to qualifying patients and the primary caregivers of those patients.

Qualifying Patient (Medical Marijuana) – a person who has been diagnosed by a physician as having a debilitating medical condition and who possesses a valid physician's written certification authorizing the medical use of marijuana in accordance with Rules Governing the Medical Use of Marijuana as promulgated by the Maine Department of Health and Human Services. (See MRS Sub-Section 2422 (8-A))

<i>Commercial/Business Uses</i>	RP	LR	GR ¹²	RO-I	RO-II	RR	LRR	V	C	I	DD ⁸
<u>Registered Marijuana Dispensary</u> ¹⁴	<u>NO</u>	<u>NO</u>	<u>NO</u>	<u>NO</u>	<u>NO</u>	<u>NO</u>	<u>NO</u>	<u>NO</u>	<u>P</u> ¹⁴	<u>P</u> ¹⁴	<u>NO</u>

<u>Registered Primary Caregivers engaged in the cultivation of medical marijuana for two to five registered patients</u> ¹⁵	<u>NO</u>	<u>NO</u>	<u>NO</u>	<u>NO</u>	<u>NO</u>	<u>NO</u>	<u>NO</u>	<u>NO</u>	<u>NO</u>	<u>P</u> ¹⁵	<u>P</u> ¹⁵	<u>NO</u>
--	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	------------------------	------------------------	-----------

... 13 Minimum lot size must be 40,000 sf. to raise nondomestic animals.

14 Only one Medical Marijuana Dispensary shall be allowed to be established within the geographic boundaries of the Town of Lisbon.

15 Two or more qualifying patients who are members of the same household and are cultivating their own marijuana and two primary caregivers who are members of the same family or household and are cultivating marijuana may share the same enclosed, locked facility. See MRSA sec 2423-A(1)(B) and (3)(D). These specific conditions are not addressed nor limited by this section.

Roll Call Vote: Yeas – Albert, Lunt, Crawford, Crafts, Ward, Kolbe, and Brunelle. Nays - None.
Order passed - Vote 7-0.

ORDINANCE – ADOPTION OF GA MAXIMUMS AND APPENDIXES A - F

First Reading

INTRODUCTION: Mrs. Barnes pointed out that overall housing maximums have changed and recommended the Council adopt these maximums presented by the GA Director, Judy Hardy-Goddard.

VOTE (2016-262) Councilor Kolbe, seconded by Councilor Albert moved to adopt the GA Maximums and Appendixes A through F (see attached).

Roll Call Vote: Yeas – Albert, Lunt, Crawford, Crafts, Ward, Kolbe, and Brunelle. Nays - None.
Order passed - Vote 7-0.

ORDINANCE – ESTABLISHMENT OF THE LISBON DEVELOPMENT COMMITTEE (LCD)

Second Reading

INTRODUCTION: Councilor Ward questioned the inconsistencies between the Ordinance and the bylaws. He asked about the different residency requirements for members and alternates. Mr. Larochelle indicated they were in favor of allowing business owners to participate on this committee as alternates so they could have a say, but not serve as Chair or Vice Chair.

COUNCILOR COMMENTS: Councilor Ward asked about the filling of vacancies. All vacancies would be filled the same way Planning Board Members are, by the Town Council as recommended by LDC. Mr. Fellows said it would be up to the Town Council with or without any recommendations.

Mr. Larochelle said the By Laws had been written by the Lisbon Development Committee, which is why they are probably inconsistent. He suggested the Council set those aside for now.

VOTE (2016-263) Councilor Albert, seconded by Councilor Brunelle moved to adopt the Establishment of the Lisbon Development Committee Ordinance as follows:

General Ordinances
Chapter 2
Article V. Boards and Committees
Division 1. - Generally
Sec. 2-501. - Established.

There are hereby continued, created and/or established the following standing boards and commissions to be appointed by the town council:

Board of Assessment Review
Planning Board
Zoning Board of Appeals
Conservation Commission
Library Governing Board
Recreation Committee
Technology Committee
Trails Commission
Lisbon Development Committee

Sec. 2-502. - Boards and commissions in general.

Individuals serving on boards or commissions must be residents of the Town of Lisbon unless otherwise provided in this Code. A member of a board or commission shall forfeit his or her seat if he or she (a) is convicted of a crime or offense which is reasonably related to his or her ability to serve; (b) fails to attend three consecutive regular meetings without being excused by the chairperson, or; (c) fails to attend 75 percent of all regular meetings in a calendar year. The town council may remove any member of a board or commission for just cause. The affirmative vote of at least five members of the town council shall be required.

DIVISION 10. – Lisbon Development Committee

Sec. 2-556. - Established.

There shall be a committee known formally as the “Lisbon Development Committee” herein known as the “LDC” or “the committee” as created by Section 2-501 of this Code.

Sec. 2-557. - Membership.

(a) *Appointment.* Appointments to the LDC shall be made by the Town Council. There shall be 7 regular members of committee with up to 4 associate members. Regular members shall be residents of the town, but the Town Council may appoint non-residents who are Lisbon property taxpayers or Lisbon business owners as associate members. Current Planning Board members (either regular or associate) may serve as either regular or associate members of the LDC.

(b) *Municipal Officer Participation.* At least one Town Council member, as appointed annually by vote of the Town Council, shall serve on the committee and shall act in a liaison capacity to the committee. The Town Council member shall report to the Town Council on a regular basis.

(c) *Associate Member Participation.* Associate members shall be eligible for appointment and shall have full voting rights on the committee. In no case shall an associate member serve as the chair or vice chair of the committee but may serve in any other capacity if so elected by the membership.

(d) *Term – All terms of office shall normally commence on the first day of February. All regular and associate members of the committee shall serve staggered terms of three (3) years.*

(e) *Vacancy.* When there is a permanent vacancy, the municipal officers shall within 60 days of its occurrence appoint a person to serve for the unexpired term.

Sec. 2-558. – Mission; duties; powers.

(a) The LDC shall advise and make recommendations to the Town Council on matters related to revitalization, redevelopment and growth of the heart of Lisbon, including matters related to implementation of the RT196 Master Plan and the Downtown Development Plan as established by the Town Council. The committee also may advise and make recommendations to the Town Council regarding an appropriate mix of business, residential, and recreational development for the town. The committee shall work collaboratively with the Economic and Community Development Director, Town Planner, CEO, and other town committees, as appropriate. In doing its work, the committee will focus on the roads and highways that are encompassed in the Growth Areas of the Lisbon Comprehensive Plan, the Town Trail system, and economic development projects that may be in the interest of the Town. The LDC may gather information as may be applicable to the duties of the committee and community interests and needs.

(b) The LDC shall perform such other duties and exercise such others powers as may be assigned by the Town Council or by town ordinance.

(c) The LDC may obtain goods and services necessary to its proper function within the limits of appropriations made for the purpose.

Sec. 2-559 - Officers

(a) Officers. The LDC shall elect a chairman and a vice chairman from among its Regular Members and create and fill such other offices as it may determine. The term of all officers shall be one year, with eligibility for reelection. The LDC shall appoint a secretary from among its membership (unless town staff is available for such duties) who shall serve a one year term. Elections for officers shall be conducted at the first regular meeting after the first day of February of each year and terms shall commence immediately.

Sec. 2-560. - Disqualification; meetings; records; staff support.

(a) Disqualification. Any question of whether a member of the LDC shall be disqualified from voting on a particular matter shall be decided by a majority vote of the members except the member whose participation is being challenged.

(b) Regular Meetings. The chairman shall call at least one regular meeting of the committee each month unless the chairman and the Town Council member shall determine that no business needs action.

(c) Quorum. No meeting of the board shall be held without a quorum consisting of 4 members.

(d) Bylaws. The LDC shall adopt bylaws for transaction of business which shall be submitted to the Town Council for approval.

(e) Procedures/Records. The secretary shall keep a record of ~~its~~ resolutions, transactions, correspondence, and actions in accordance with the ordinances of the State of Maine, the Town of Lisbon and the bylaws as established by the LDC. All records shall be deemed public and may be inspected at reasonable times.

(f) Staff Support. The Economic and Community Development Director for the town shall have primary staff support responsibility for the committee. Responsibilities shall include but shall not be limited to formulating and distributing meeting agendas and formalizing meeting minutes.

Roll Call Vote: Yeas – Albert, Lunt, Crawford, Crafts, Ward, Kolbe, and Brunelle. Nays - None. Order passed - Vote 7-0.

LISBON DEVELOPMENT COMMITTEE BYLAWS

Seeing no objections, this item was unanimously moved to a future agenda

DESIGNATE COUNCIL MEMBERS TO SIGN MUNICIPAL PAYROLL & SCHOOL PAYROLL WARRANTS

INTRODUCTION: Mrs. Barnes explained the Disbursement Warrant Policies and requested the Council approve the appointment for all of the Councilors to sign as needed. She indicated some warrants require only one Councilor's signature for approval while others require a certain number of signatures.

VOTE (2016-265) Councilor Albert, seconded by Councilor Kolbe moved to adopt the Municipal and School Disbursement Warrant Policies as follows:

Policy on Treasurer's Disbursement Warrants for School Employees Wages and Benefits

Purpose: This policy allows designated municipal officers (councilors), acting on behalf of the full board of municipal officers, to review, approve, and sign school disbursement warrants for wages and benefits only.

Policy is additional to, not in lieu of, majority power. Nothing in this policy is intended to replace the authority of the full board of municipal officers, acting by majority vote, to act on any disbursement warrant, including warrants for wages and benefits.

Delegation of authority. Pursuant to 30-A, M.R.S.A., Section 5603(2)(A)(2), the following authority is granted with respect to disbursement warrants for school employee wages and benefits only when the treasurer has been presented with a disbursement warrant signed by the school superintendent and approved by the majority of the school board, and municipal officers delegated by the Chair:

Current municipal officers. The municipal officers in office at the time of execution of this policy are: Normand Albert, Christopher Brunelle, Dale James Crafts, Kris Crawford, Kasie Kolbe, Mark Lunt, and Allen Ward.

The Chair of the municipal officers designates any one of the municipal officers named above, acting alone, may review, approve, and sign such warrants.

Effective date. This policy becomes effective on December 6, 2016.

Copies. The Chair of the municipal officers will furnish copies of this policy to the municipal clerk and to the municipal treasurer.

Lapse. This policy lapses one year after its effective date, if not sooner amended or canceled.

Renewal. This policy may be renewed at any time before its lapse. Thereafter, it may be readopted at any time. Any renewal is valid for one year from its effective date, unless a sooner date of expiration is specified.

Reminder. The treasurer shall remind the municipal officers to consider renewing this policy on or before the first Council meeting in December.

Original. The clerk will maintain the original copy of this policy on file.

Policy on Treasurer's Disbursement Warrants for Municipal Employee Wages, Benefits, and State Fees

Purpose: This policy allows designated municipal officers (councilors), acting on behalf of the full board of municipal officers, to review, approve, and sign municipal treasurer's disbursement warrants for wages, benefits, & state fees only.

Policy is additional to, not in lieu of, majority power. Nothing in this policy is intended to replace the authority of the full board of municipal officers, acting by majority vote, to act on any treasurer's warrant, including warrants for wages and benefits.

Delegation of authority. Pursuant to 30-A, M.R.S.A., Section 5603(2)(A)(1)(3), the following authority is granted with respect to treasurer's disbursement warrants for municipal employee wages, benefits, and state fees only:

Current municipal officers. The municipal officers in office at the time of execution of this policy are: Normand Albert, Christopher Brunelle, Dale James Crafts, Kris Crawford, Kasie Kolbe, Mark Lunt, and Allen Ward.

The Chair of the municipal officers designates any one of the municipal officers named above, acting alone, may review, approve, and sign such warrants.

Effective date. This policy becomes effective on December 6, 2016.

Copies. The Chair of the municipal officers will furnish copies of this policy to the municipal clerk and to the municipal treasurer.

Lapse. This policy lapses one year after its effective date, if not sooner amended or canceled.

Renewal. This policy may be renewed at any time before its lapse. Thereafter, it may be readopted at any time. Any renewal is valid for one year from its effective date, unless a sooner date of expiration is specified.

Reminder. The treasurer shall remind the municipal officers to consider renewing this policy on or before the first Council meeting in December.

Original. The clerk will maintain the original copy of this policy on file.

Order passed – Vote 7-0.

LOADER BID AWARD

INTRODUCTION: Mr. Leighton requested proposals from the following dealers and received the following bids:

Beauregard Equipment - Case Dealer
Milton-Cat - Caterpillar Dealer

Chadwick-BaRoss - Volvo Dealer
Nortrax - John Deere Dealer

	Loader	Trade In	Warranty	Plow Equipment	Total
Volvo L60H	\$ 152,532.00	\$ (5,000.00)	\$ 8,568.00	\$ 29,400.00	\$ 185,500.00
CAT 926M	\$ 168,800.00	\$ (10,000.00)	\$ 1,650.00	\$ 43,800.00	\$ 204,250.00
Case 621G	\$ 160,600.00	\$ (25,000.00)	\$ 1,140.00	\$ 26,985.00	\$ 163,725.00
JD 524K*	\$ 137,658.00	\$ (10,000.00)	\$ 5,222.00	\$ 28,120.00	\$ 161,000.00

*Smaller machine than requested in Bid Specification
Viking-Cives Equipment Only \$26,985

Mr. Leighton recommend purchasing the Case 621G. After verifying specifics of the bid with Beauregard the total purchase price has increased by \$4,000, now totaling \$167,725. The reason for this increase is due to our plans for saving the tires on the loader we are trading in and installing the spares we have in storage. This was not clear in the RFP and once explained to Beauregard the trade in value was decreased by \$4,000. As a result we are requesting permission to award the loader bid to Beauregard Equipment for the Case 621G in the amount of \$167,725.

COUNCILOR COMMENTS: Councilor Kolbe asked if we would be financing this for 3 years. Councilor Albert agreed it should be for 3 years. Councilor Ward pointed out that the annual payment might be between \$60,000 and \$70,000 for 3 years.

VOTE (2016-265A) Councilor Brunelle, seconded by Councilor Crafts moved to award the loader bid to Beauregard Equipment for the Case 621G in an amount not to exceed \$167,725 and authorize the Town Manager and Finance Director to seek financing. **Order passed - Vote 7-0.**

OTHER BUSINESS

A. TOWN MANAGER'S REPORT

Mrs. Barnes reported she discovered an article on vacation in the Aruba Times that mentioned Sabattus, Maine. She said the article mentioned the "*Birds on Tap Roadtrip*" which talks about a new group of bird watchers who like craft beer. This fall they took a road trip they called "*Fall Ducks and Draughts*" to bird watch at Sabattus Pond and then headed to Lewiston to visit the Baxter Brewing company for beer. She said it seemed quite unusual to read about Sabattus Maine in the Aruba Times.

B. NORTHEAST ECONOMIC DEVELOPERS ASSOCIATION BOARD OF DIRECTORS NOMINATION

Mrs. Steuber explained what the Northeast Economic Developers Association is. She said she had been asked to represent Maine on this board. She indicated she attends these conferences annually, but participating on the board means she would need to attend all 4 meetings each year. There is one in March in Albany, NY, one in June in Massachusetts, one in October in Providence, RI, and one in December in New Jersey. She reported there were funds enough in her budget to accommodate these meetings if the board would like her to accept the nomination.

VOTE (2016-265B) Councilor Brunelle, seconded by Councilor Lunt moved to approve the nomination of Tracey Steuber to the Northeast Economic Developers Association. **Order passed - Vote 7-0.**

C. GOAL SETTING

Councilor Ward went through a list of items he had prepared to discuss for goal setting. He suggested improving communications between town departments/committees and the Town Council. He would like to schedule School and Finance Director Meetings to discuss warrants, the audit, operations, and/or projects. He would like to see more Committee Liaison reports to Town Council. Among other topics, he added improving Capital Planning, re-establishing a Finance Committee, discussing charter changes and/or the need for a charter commission, moving forward with the town's disaster recovery plans, and discussing local or outsourcing dispatch services and that impact. He added addressing the audit, MDOT findings for improvement of operations, the implementation of MUNIS software, a town-wide employee compensation review, a sewer rate plan and projects workshop, along with reviewing the medical marijuana policy.

Councilor Kolbe indicated she would like to see the Council's Working Rules updated. Councilor Albert suggested workshops on Saturdays to explore goal setting so more residents can attend. Councilor Kolbe suggested using the survey monkey to find out what the community would like the Council to focus on. Councilor Albert recommended prioritizing the identified goals, as well.

Mrs. Barnes said a lot of good things are happening here in Lisbon.

Councilor Lunt suggested improving accessibility of meetings on the website. Mr. Leighton mentioned the Council could air its meetings live for approximately \$250 a month. Mr. Fillmore said the town could better utilize social media. He said he would like to link the current Council Meetings to his website and/or blog sites.

Mr. Fillmore requested a copy of the Council's goals that Councilor Ward handed out. He asked the Council to discuss dispatching again. He said our 911 operators need to have the capabilities of dispatching our first responders and not passing it on to so many people. He commented Lisbon could save about \$190,000, which would go a long ways towards funding capital improvements.

Councilor Ward said now that we have a new Chief of Police with a new perspective, and fresh eyes, he would also like to look at this again. Councilor Albert cautioned that Lisbon may not want to run towards this too fast like previously, but exploring how this would work and talking with other departments, personnel, and finding out what is best and at what cost may be beneficial. Councilor Ward pointed out that Lisbon routinely has gone its own way and has routinely paid more.

Councilor Crawford said his priority was eliminating ordinances not necessary, like the fireworks ordinance. Councilor Ward said the fee schedule should be looked at again as well. Councilor Albert indicated the Council should talk about what changes are needed in the charter and whether it's worthwhile money wise to proceed.

Councilor Brunelle said there were a lot of valid topics on Councilor Ward's list. Mrs. Barnes suggested the Council take up budget related items first since budgeting is right around the corner. Councilor Kolbe agreed with taking up the Sewer Study first, and then budget related items like talking about the Capital Improvement Plan with department heads.

The Council unanimously agreed to hold goal setting workshops on January 10, 24, and 31 if needed.

AUDIENCE PARTICIPATION FOR NEW ITEMS

Ms. Steuber reported she would be meeting on December 15 at 6:00 PM here at the Town Hall to finalize the CDBG downtown Revitalization Lisbon Falls Streetscape Improvement Plan and encouraged those interested to attend to review the proposed design and to address any concerns they may have about the project. She said they would like to be ready to go out to bid this spring.

COUNCILOR COMMUNICATIONS

Councilor Albert indicated it was encouraging to see the School Committee, Superintendent Green, and his department heads talking about budgets and thinking outside the box.

Councilor Kolbe mentioned the lost legal municipal battle with the Androscoggin County Commissioners, and said although the judge sided with local municipal officials the judge did not hand down a sentence of substance.

Councilor Ward asked Councilors wishing to be liaisons on certain boards/committees to let Mrs. Barnes know which ones.

EXECUTIVE SESSION – NONE

APPOINTMENTS - NONE

VOTE (2016-266) Councilor Brunelle, seconded by Councilor Kolbe moved to adjourn at 9:25 PM.
Order passed - Vote 7-0.

Twila D. Lycette, Council Secretary
Town Clerk, Lifetime CCM/MMC
Date Approved: December 20, 2016