



**TOWN COUNCIL
MEETING MINUTES
AUGUST 15, 2017**

Dale Crafts, At Large 2017
Normand Albert, At Large 2018
Kasie Kolbe, District 1 2018
Allen Ward, District 2 2018
Christopher Brunelle, At Large 2019
Mark Lunt, District 1 2019
Kris Crawford, District 2, 2019

CALL TO ORDER. The Chairman, Allen Ward, called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM.

ROLL CALL. Members present were Councilors Ward, Albert, Kolbe, Crafts, Brunelle, Lunt, and Crawford. Also present were Diane Barnes, Town Manager; Ryan Leighton, Public Works Director; Tracey Steuber, Economic & Development Director; Dennis Douglass, CEO/Health Officer; Marc Hagan, Police Chief; and approximately 10 citizens in the audience.

GOOD NEWS & RECOGNITION - NONE

PUBLIC HEARING

**A. 10 UNION STREET UNDER THE DANGEROUS BUILDING SUBCHAPTER,
WHICH IS SUBCHAPTER 4 OF CHAPTER 91, OF TITLE 17 OF THE MAINE
REVISED STATUTES**

Councilor Ward pointed out this was a continuation from the July 18, 2017 meeting regarding the Dangerous Buildings Hearing pursuant to 17 M.R.S. Section 2851, et seq. on 10 Union Street. He said we are meeting this evening to continue a hearing to determine whether the structure at 10 Union Street is a nuisance or dangerous building within the meaning of the applicable Maine statute found in 17 M.R.S. § 2851 and succeeding statutes. If we determine that the structure is a nuisance or dangerous building, we will then determine what actions the property owner must take.

Councilor Ward said under 17 M.R.S. § 2851, a structure, or any part thereof, is a nuisance or a dangerous building if it is "structurally unsafe; unstable; unsanitary; constitutes a fire hazard; is unsuitable or improper for the use or occupancy to which it is put; constitutes a hazard to health or safety because of inadequate maintenance, dilapidation, obsolescence or abandonment; or is otherwise dangerous to life or property." This is the standard we will use to decide whether the structure is a nuisance or dangerous building.

Councilor Ward said before we start, I first have a question for all Town Council members. 10 Union Street is owned by Linda R. Cihlar. Do any Town Council members know the property owner, or have knowledge about this matter, that means you could not fairly and impartially hear the facts and decide the matter based on the evidence presented at this hearing? Nothing indicated.

Councilor Ward said next, I ask that any representative or representatives for 10 Union Street, or a party-in-interest, who is present tonight introduce yourself, including identifying your name, address and position: No one.

Councilor Ward said now, the procedures that the Town Council will follow in conducting this hearing are as follows:

- (1) On July 18, 2017, the Town of Lisbon Code Enforcement Officer presented information regarding ownership of 10 Union St and notice of tonight's hearing.
- (2) Information or evidence will be presented by exhibits and witness testimony. Any document to be used in this proceeding will be marked as an Exhibit.
- (3) I accept into evidence the Code Department's previously provided, Exhibits A-J for 10 Union Street.

- (4) The presentation of evidence for the property will occur in the following order:
 - a. The Town Code Department will present an opening statement and relevant evidence regarding why the structure at issue is a nuisance or dangerous building and if it is, what remedy the Council shall order.
 - b. Town Council Members can then ask questions of a party and the witnesses.
 - c. Each side/the Town can then make closing remarks of not more than two minutes each.
 - d. Only parties to these hearings will be allowed to participate. Comments from the public will not be taken at this time.
- (5) After all information has been presented, the record will be closed and the Town Council will deliberate and take a vote on whether the structure in question is a nuisance or dangerous building. If the Council determines that the structure is a nuisance or dangerous building, it shall deliberate and take a vote on the appropriate order to be made to remedy the situation.
- (6) This is an administrative hearing and not a court proceeding or trial. Therefore, the formal rules of evidence will not apply.
- (7) As Chairman of the Town Council, I will determine the appropriateness and admissibility of evidence, on the advice of the Town Attorney.

PUBLIC HEARING: Councilor Ward opened the public hearing. He said I now ask that Dennis Douglass, the Town of Lisbon Code Enforcement Officer, present the Town Council with information relevant to this matter.

I. Introduction

Mr. Douglass said at the July 18th hearing, I presented evidence that Linda R. Cihlar is the owner of 10 Union St, and a Citibank entity and Wilmington Trust entity are parties-in-interest, and showed evidence that all had notice of the hearing. First Franklin Financial Corporation is a party-in-interest. At the time of the July 18th hearing, service upon First Franklin Financial Corporation had not been effected, and the Council tabled and continued the hearing.

Mr. Douglass said the First Franklin Financial Corporation has now been served with a notice of hearing, as of August 4, 2017, and that return of service is in your packets as Exhibit F.

II. Dangerous Building

- A. Mr. Douglass said I have worked for the Town as Lisbon as Code Enforcement Officer since 2012. My certifications are included in your packets as Exhibit G, and are in brief:
 - Maine Dept. of Economic and Community Development Certification #989 - To perform duties as Code Enforcement officer in the areas of Shoreland Zoning, Land Use, Building Codes, Energy Codes, Ventilation Codes and Radon Codes.
 - Maine Dept. of Economic and Community Development Certification #1170 - To perform duties as the Local Plumbing Inspector.
 - Maine Dept. of Health and Human Services Local Health Officer Certification, pursuant to Title 22, Chapter 153, §451(2).

- B. Mr. Douglass said Notice of violations sent to the owner is included in your packets as Exhibit H:

On March 20, 2017, Code Enforcement Officer Dennis J. Douglass issued a Notice of Violation to Veripro Solutions and Nationstar Mortgage to repair the structure and bring up to Town of Lisbon Code of Ordinances within 60 days of the date of the notice.

There are numerous additional Violations, similar in nature, noted in the building file for this property dating all the way back to 1982.

- C. A party-in-interest appears to have conducted property inspections, generally on a monthly basis between August 2013 and January 2017, and memorialized them on Safeguard Properties inspection sheets. No further inspections appear to have been conducted since January 20 of this year, and the condition at that time was "Poor" and deteriorating. Pictures of the Safeguard Properties inspection sheets are included in your packets as Exhibit I.

- D. Present conditions of 10 Union Street are portrayed in the slide show, which is included in your packets as Exhibit J.

III. Conclusion:

10 Union Street qualifies as a dangerous building for the following reasons:

- it constitutes a hazard to health or safety because of inadequate maintenance, dilapidation and abandonment;
- substantial deterioration of the roof and rafters structure make it structurally unsafe;
- the deterioration of the roof make it unsuitable or improper for the use or occupancy to which it is put;
- the property constitutes a fire hazard and a safety hazard because of exposed plumbing and gas lines and electrical fixtures throughout the building;
- there are unsanitary conditions created by rodents gaining access to the interior of the house;
- it constitutes a hazard to health or safety due to the water in the interior of the structure because of inadequate maintenance and abandonment;
- it constitutes a hazard to health or safety because the exterior stairs to access 2nd floor unit are unsafe, with broken treads and risers, and the railings do not comply with building code regulations; and,
- it constitutes a fire hazard, a hazard to health or safety, and is dangerous to life or property because the failure to secure the abandoned building has resulted in improper access of vagrants, vandals and minors to the property and there is evidence of fires having been set in the interior, without a fireplace or any ventilation.

Mr. Douglass said as such, we ask that you adopt our proposed findings of fact and conclusions of law and order that the structure be demolished. Seeing no more discussion, the Chairman closed the public hearing.

AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS - NONE

CONSENT AGENDA

VOTE (2017-196) Councilor Albert, seconded by Councilor Lunt moved to approve the Municipal Accounts Payable & Payroll Warrants #14 for \$19,676.41, #15 for \$4,684.57, #16 for \$8,842.22, #17 for \$203,825.59, #18 for \$17,070.87 and #19 for \$808,636.48, the School Accounts Payable & Payroll Warrants #1007 for \$253,433.52, #1008 for \$10,502.11, #1009 for \$312,122.66, #4 for \$2,217.77, and #1803 for \$147,516.31, along with the Minutes of August 1, 2017, and the Maine Downtown Center Network Community Agreement. **Order passed - Vote 4-0.**

COUNCIL ORDERS, ORDINANCES, & RESOLUTIONS

SECURE DANGEROUS STRUCTURE AT 10 UNION STREET

INTRODUCTION: Attorney Stockford explained that Councilor received the Order prior to the meeting so it would not be necessary to read it into the record prior to taking their vote. The motion could simply be to adopt the order presented.

VOTE (2017-197) Councilor Lunt, seconded by Councilor Albert moved to adopt the Order for the Findings of Fact, Conclusions of Law, and Order for Demotion as presented below:

Town of Lisbon Town Council
Findings of Fact, Conclusions of Law
And Order of Demolition

On August 15, 2017 at 7:00 pm, the Lisbon Town Council held a hearing at 300 Lisbon Street, Lisbon, Maine to determine whether the residential structure (the "Structure") at 10 Union Street

in Lisbon Falls, Maine (the “Premises”), identified as Lot 140 on Tax Map U05, and further described in a Deed recorded in the Androscoggin County Registry of Deeds at Book 6495, Page 63, is dangerous or a nuisance pursuant to 17 M.R.S. § 2851. The hearing was initially convened on July 18, 2017, and then tabled and continued to August 15. Based on the information presented at the hearing, the Council makes the following findings of fact and conclusions of law, and orders that the Structure be demolished.

Present at the hearing on this matter for the Town was Dennis Douglass, Town of Lisbon Code Enforcement Officer. The following individual appeared on behalf of the owner and/or parties in interest: No one.

After considering the testimony and evidence presented, the Town Council makes the following findings of fact:

1. Linda R. Cihlar is the owner of the Premises (“Owner”). Planning Department Exhibit A.
2. On July 7, 2017, a copy of the notice of the hearing held pursuant to 17 M.R.S. § 2851 (the “Notice”) was recorded in the Androscoggin County Registry of Deeds at Book 9635, Page 262. Planning Department Exhibit B.
3. On July 10, 2017, Linda Cihlar signed an acknowledgment of receipt of a copy of the Notice. Code Enforcement Exhibit C.
4. Citibank, N.A., as Trustee for First Franklin Mortgage Loan Trust, Mortgage Loan Asset-Backed Certificates, Series 2005-FF12 (“Citibank”) holds a mortgage on the Premises.
5. On June 23, 2017, Citibank was served with a copy of the Notice. Code Enforcement Exhibit D.
6. Wilmington Trust, N.A., successor Trustee to Citibank, N.A., as Trustee for the First Franklin Mortgage Loan Trust, series 2005-FF12 (“Wilmington Trust”) holds a mortgage on the Premises.
7. On July 17, 2017, Wilmington Trust was served with a copy of the Notice. Code Enforcement Exhibit E.
8. First Franklin Financial Corporation (“First Franklin”) holds a mortgage on the Premises.
9. On August 4, 2017, First Franklin was served with a copy of the Notice. Code Enforcement Exhibit F.
10. The Town also sent the notice of hearing to Safeguard Properties and Nationstar Mortgage, two loan servicers associated with the Property, even though they are not parties-in-interest and the town has no legal obligation to notify them.
11. On March 20, 2017, Code Enforcement Officer Dennis J. Douglass issued a Notice of Violation to Nationstar Mortgage, and its property manager, to repair the structure and bring up to Town of Lisbon Code of Ordinances within 60 days of the date of the notice.
12. The Structure was not repaired and brought up to Town of Lisbon Code of Ordinances within 60 days.
13. A party-in-interest appears to have conducted property inspections, generally on a monthly basis between August 2013 and January 2017, and memorialized them on Safeguard Properties inspection sheets. The property appears not to have been conducted since January 20 of this year, and the condition at that time was “Poor” and deteriorating.
14. The Structure is inadequately maintained, dilapidated and obsolete.
15. The Structure’s roof and rafters are substantially deteriorated, being structurally unsound and leaking water.
16. There are exposed plumbing and gas lines, and electrical fixtures throughout the Structure.
17. Rodents have gained access to the interior of the Structure.
18. There is water damage in the interior of the Structure.
19. The exterior stairs used to access the second floor unit are unsafe, with broken treads and risers and inadequate railings.
20. The failure to secure the abandoned Structure has resulted in improper access of vagrants, vandals, and minors to the Structure.
21. The interior of the Structure shows evidence of fires having been set in, without a fireplace or proper ventilation.
22. A child or vagrant could be hurt or killed by the condition of the property.

Conclusions of Law

Applying the legal standards set forth in 17 M.R.S. § 2851, the Lisbon Town Council reaches the following conclusions of law:

23. The Structure constitutes a hazard to health and safety because of inadequate maintenance, dilapidation, obsolescence, and abandonment.
24. The Structure is structurally unsafe.
25. The Structure constitutes a fire hazard.
26. The Structure is unsanitary.
27. The Structure is dangerous to life and property.
28. The Structure poses a serious threat to the public health and safety,

Any of the conclusions in paragraphs 18-23 would be sufficient to support a finding that the Structure is a nuisance or dangerous building, and the Council hereby concludes that the Structure at 10 Union Street is a nuisance and dangerous building within the meaning of 17 M.R.S. § 2851. The conclusion in paragraph 24 supports a finding that the Structure must be promptly secured pursuant to 17 M.R.S. § 2856.

Order

Having found that the Structure at 10 Union Street is a nuisance and dangerous building within the meaning of 17 M.R.S. § 2851, the Lisbon Town Council hereby ORDERS:

29. That on or before August 17, 2017, the Owner and/or its successors and assigns secure the Structure.
30. That within thirty (30) days of service of this Order, the Owner and/or its successors and assigns demolish the Structure, remove all debris, and stabilize the site.
31. That if the Owner and/or its successors and assigns fails to comply with this Order in the time frames set forth herein, the Town shall have the authority to carry out this Order including the authorization to secure the building pursuant to 17 M.R.S. § 2856.
32. That within thirty (30) days after demand by the Town, the Owners and/or its successors and assigns shall reimburse the Town for all expenses incurred in connection with this proceeding, including, but not limited to, expenses for securing and/or demolishing the Structure, service and other costs incurred, and attorneys' fees, if applicable (e.g. if the Town secures or demolishes and cleans up the Structure because the Owner fails to under the terms of this Order).
33. That if the Owners and/or its successors and assigns fail to timely reimburse the Town for the expenses provided for above, the Town shall assess a special tax against the Premises, as provided for in 17 M.R.S. § 2853 and/or recover its costs by means of a civil action for collection.

Order passed - Vote 4-0.

SET PUBLIC HEARING DATE FOR HEARING ON
4 ZAMORE STREET UNDER DANGEROUS BUILDING SUBCHAPTER, WHICH IS
SUBCHAPTER 4 OF CHAPTER 91 OF TITLE 17
OF THE MAINE REVISED STATUTES
ON SEPTEMBER 19, 2017

VOTE (2017-198) Councilor Kolbe, seconded by Councilor Lunt moved to set the public hearing for 4 Zamore Street under Dangerous Building Subchapter, which is Subchapter 4 of Chapter 9 of Title 17 of the Maine Revised Statutes on September 19, 2017. **Order passed - Vote 4-0.**

INTRODUCTION OF PROPOSED BOND FOR WASTEWATER COLLECTION AND
TREATMENT SYSTEM UPGRADES

INTRODUCTION: Mrs. Barnes explained that the \$9,000,000 project would be financed as \$6,543,000 in loans at an affordable interest rate and \$2,457,000 in grants if our application gets the stamp of approval at the Federal

level. This work needs to coincide with MDOT's Main Street project, which is why it is necessary to get this on the November ballot for voters to decide.

COUNCILOR COMMENTS: Councilors Ward and Albert pointed out this interest rate is lower than initially estimated. Mrs. Barnes said it could be somewhere around 2.6%. Councilor Albert said these upgrades should address the lion's share of work to be done according to the study that was produced earlier. Councilor Lunt mentioned Lisbon has a 100 year old system and it does need upgrades. Councilor Albert explained that we could either be proactive and do this now or make patch repairs as they pop up one after another. Councilor Kolbe said voters should know the loan would be paid back by sewer users. Councilor Albert pointed out that our sewer rates are very low in Lisbon and that we would have been better off if we had raised the rate in the past and had done the work a little at a time, however at this point the work needs to be done and users would see a rate increase each year for the next three years if it all passes. Councilor Lunt mentioned residents will be upset if these old lines develop problems which cause sewer backups in basements.

Mrs. Barnes pointed out the Council will need to set a public hearing on September 5th for September 19 and then on September 19 the Council will need to approve the warrant and make recommendations for the ballot.

VOTE (2017-199) Councilor Albert, seconded by Councilor Kolbe moved to adopt the Timeline presented for Permanent Financing of the Proposed Bond for Wastewater Collection and Treatment System upgrades. **Order passed - Vote 4-0.**

FAÇADE GRANT BID AWARD

INTRODUCTION: Ms. Steuber indicated the following bids were publicly opened on August 8, 2017 at 1:00pm in the presence of Diane Barnes and were advertised in the Sun Journal, Town website as well as the Maine Municipal site and sent to the following:

206 Lisbon Street	Restorations Home Remodeling	No Bid
	Works in Progress	Listing Agent
	Doten's Construction, Inc.	\$128,000
	Dupuis & Son Contractors	No Bid

The Scope of Work consists of the following:

- Removal of sun room and rebuild new addition to match existing building.
- Remove awnings and existing siding throughout exterior.
- Frame for transom windows over existing double doors and windows.
- Install new Versetta Stone on bottom 36" of building and road side, remainder to be Diamond
- Kote siding above stone.
- Build parapet walls on edge of roof angles to create a consistent roof trim line.
- Reside river side with a double 5 vinyl siding with aluminum overhang trims.

Ms. Steuber said after speaking with the owners they are requesting Council to reject the one bid from Doten's Construction, Inc. because it does not fall within the owner's budget. She also requested permission to work with the owners on a new scope of work and to resubmit the bid for the CDBG Façade Project.

VOTE (2017-200) Councilor Kolbe, seconded by Councilor Lunt moved to reject the bid from Doten's Construction, Inc. in the amount of \$128,000 and granted permission for Ms. Steuber to work with the owners on a new scope of work and to resubmit the bid for the CDBG Façade Grant. **Order passed - Vote 4-0.**

WEBSITE DESIGN BID AWARD & BRANDING BID AWARD

VOTE (2017-201) Councilor Ward, seconded by Councilor Albert moved to postpone agenda items website award and branding bid award until a full Council is present. **Order passed - Vote 4-0.**

FY 17 CARRY FORWARD AMOUNTS

VOTE (2017-203) Councilor Albert, seconded by Councilor Lunt moved to approve the carry forward and accounts to lapse to undesignated lists as follows:

BE IT HEREBY RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LISBON AS FOLLOWS:

That the Town Council authorizes the carry forward of the following accounts and balances as of June 30, 2017:

General Ledger Accounts: 2016 - 2017 balances either credit or debit to be carried:

1-1198-00	Small Claims	88.34
1-2026-04	Assessor Svs.	6,860.00
1-2026-06	Rt 196/Davis Street	50,000.00
1-2027-00	MDOT Match	29,560.72
1-2029-00	ACO Carry Forward	6,955.05
1-2030-00	Library Summer Reading Grant	718.62
1-2060-05	DARE	7,758.45
1-2071-00	Fire Truck Replacement	131,951.70
1-2073-00	PD Forfeiture Funds	21,994.34
1-2080-00	Blake Cemetery	383.58
1-2091-00	Fire Donation	2,061.79
1-2095-00	Playground Rec	5,316.67
1-2096-00	Giving Tree	2,785.07
1-2097-00	Heating Assistance	644.25
2-2060-00	Sewer Carry Forward	95,220.50

Expense Accounts: 2016-2017 balances to be carried:

E-01-110-5227	Grants Match	\$ 5,000.00
E-01-120-5238	Legal	\$ 15,094.27
E-02-205-5460	Fire Department Capital Project	\$ 46,592.13
E-03-305-5436	MDOT Match	\$ 217,500.00
E-20-100-5410	Sewer-Equipment	\$ 11,631.00
E-20-100-5554	WWTP Sewers	\$ 18,615.73

AND ORDERED: That the Town Council authorizes the following accounts to lapse into undesignated fund balance:

G-01-1199-00	Tax Lien Costs	\$ 1,015.69
G-01-1240-00	Write-Off Taxes	\$ 2,877.54
G-01-2060-00	MEPERS Reserve	\$ 15,971.02
G-01-2065-00	Road Improvements	\$ 175.00
G-01-2076-00	Medical Insurance	\$ 1,269.58
G-01-2205-01	Employer Retirement	\$.43

Order passed - Vote 4-0.

SEWER PROJECT DESIGN WORK

INTRODUCTION: Mr. Leighton said on behalf of the Sewer Department that he would like permission to work with Olver Associates to determine design criteria and develop bid packages for the following sewer projects.

Nason Street Sewer
Pinewoods Road Sewer
Route 196 Sewer

Mr. Leighton said at this point, Nason Street and Route 196 sewer work is preventative in advance of pavement work, and the Pinewoods Road sewer line has failed and needs to be done.

VOTE (2017-204) Councilor Lunt, seconded by Councilor Kolbe moved to authorize the Public Works Director to work with Olver Associates on the design and bid packages for projects listed above and authorize the expenditure from the Sewer Study carry forward account. **Order passed - Vote 4-0.**

SOLICIT BIDS FOR
(1) NEW SEWER AND (1) PUBLIC WORKS
4X4 TRUCKS

INTRODUCTION: Mr. Leighton explained he has been searching since early May for a good used pickup for the Sewer Department and more recently the Public Works Department. He contacted our local used car dealers to assist with the search and has not had much luck and the vehicles available at the most recent State Surplus Property Auction were not in good condition.

Mr. Leighton suggested at this point the town should go out to bid for two new 3/4 ton 4x4 pickups to see what that cost would be. Mr. Leighton indicated the Sewer Department could carry forward the balance of the two following accounts 1) 20-100-5410-\$11,631 and 2) 20-100-5445-\$18,615.73, as well as use the \$4,000 reimbursement we expect to receive from the Recreation Department for the old truck. Any remaining funds would be transferred to the Sewer Reserve Account.

Mr. Leighton recommended using \$14,000 from the municipal unassigned fund balance and then the budgeted amount in the 2017-2018 Public Works Budget of \$15,000 that we thought we could use for a used truck in account number: 03-305-5430.

COUNCILOR COMMENTS: Councilor Ward said he could not entertain using undesignated funds and ask that Mr. Leighton's purchase stay within his current budget of \$15,000. He said tapping \$15,000 from undesignated is not a precedent he would like to set.

Councilor Albert said he understood the need to purchase these assets that need to be funded. He indicated he would like to see what the cost would be for new vehicles.

VOTE (2017-205) Councilor Ward, seconded by Councilor Albert moved to authorize the Public Works Director to solicit bids for (2) new 4x4 Pickup Trucks, but not to address financing at this point. **Order passed - Vote 4-0.**

RIDLON ROAD TURN AROUND

VOTE (2017-206) Councilor Albert, seconded by Councilor Lunt moved to authorize the Public Works Department to enhance the Ridlon Road Turn around, although using private property with the owner's permission, widening the throat of Vacation Lane, installing a culvert, and cutting trees so that the town's plow trucks can turn around. **Order passed - Vote 4-0.**

POLICE CRUISERS BID AWARD

INTRODUCTION: Chief Hagan explained the bid process for the new 2018 Ford AWD SUV Interceptors closed as of Sunday August 6th. Bids were requested from the following Ford dealerships:

Quirk Ford in Augusta
Tucker/Yankee Ford
Rowe Ford in Auburn
Casco Bay Ford in Yarmouth
Hight Ford in Skowhegan.

We received bids from the following companies:

- Quirk Ford - \$29,226 ea. (Note: Quirk offered a similarly packaged 2017 @ \$28,296)
- Yankee Ford - \$29,161 ea.
- Casco Bay Ford - \$29,253 ea.

- Rowe Ford - \$28,399 ea.

Chief Hagan pointed out that although Quirk offered a 2017 for \$100 less, it would not be advantageous to the town to take that offer since Rowe's 2018 for \$100 more would hold more value at trade in time. As of this date the expected time frame for delivery will be December of this year.

VOTE (2017-207) Councilor Lunt, seconded by Councilor Kolbe moved to award the bid for two (2) 2018 Ford SUV's not to exceed \$28,399 ea. to Rowe Ford Auburn. **Order passed - Vote 4-0.**

OTHER BUSINESS

A. COUNCIL COMMITTEE REPORTS

1. School/LDC: Councilor Albert said LDC is going to be recognized for the Spirit of America Award. There will be a contingent here from the Town Office to be there and represent them on their behalf and it's an award that is well deserved.
2. Planning: Councilor Ward said they met and approved a site plan for Domino's, daycare, and a rear lot application. Mr. Fellows said coming up they have more Comprehensive Plan review and a recreational marijuana potential ordinance, plus another daycare. They met with the future developer of the Miller property. He mentioned they have an Associate Member position open.
3. Conservation Commission: Councilor Lunt said there was nothing to report.
4. Recreation: Councilor Kolbe said there was nothing to report.
5. County Budget: Councilor Ward said budget meetings started in August and a public hearing is already set for September.
6. Library: Councilor Lunt indicated 30 families attended the Summer Reading Program on Tuesday night and 17-20 families attended the one on Thursday evening. The MIL System more than doubled the weekly circulation; more like tripled it. Orders are being placed and notifications are being sent out that their books are ready for pick up.

B. TOWN MANAGER'S REPORT

Mrs. Barnes said she received notice that MDOT's GeoTech Team will be doing soil testing's on Main Street next week.

C. DEPARTMENT HEAD WRITTEN REPORTS – NO QUESTIONS

D. MASS GATHERING ORDINANCE DISCUSSION

Mrs. Barnes indicated Attorney Stockford was going to review the itinerant vendor ordinance and make some changes. Councilor Ward said Pinky D's mentioned that our fees are the highest in the state and that he preferred not to do business in Lisbon so the Council will want to review that.

Councilor Ward said Beaver Park is a perfect venue for a wedding, however some of the rules associated with no sale of merchandise in the park or no alcohol at all prevents these events. He said this discussion needs to happen because PCL would like to sponsor a beer garden for the Moxie Festival and having not addressed this issue prevents that from happening. There has not been any time for a discussion so far. This draft draws the line at 1,000 attendees. He asked if downtown could absorb parking for 1,000 people for a specific function.

Councilor Albert said he would like to know what similar ordinances around us are like. Councilor Albert asked if that 1,000 was an appropriate number for the size of our community here in Lisbon or is it 500. We have to look at the big picture here. Are we doing a disservice by not having an ordinance on the book by not bringing folks here to get involved in? We should look for the one that is the least restrictive to make it easier for applicants to follow.

Councilor Ward said he saw the escrow fee in the ordinance but is there a fee that should be added to the Fee Schedule here. He asked what other ordinances will kick in that will require other licenses. Mrs. Barnes said they would need their state alcohol permit. The Town Clerk mentioned they would need an off premise catering permit and could be required to get a local special entertainment permit since alcohol is being served with live music. Councilor Albert said some of these local fees should be waived.

E. LISBON EMERGENCY DISCUSSION/SET WORKSHOP DATE

The Council unanimously agreed to set a workshop to discuss Lisbon Emergency on September 12 at 6:00 p.m. Councilor Ward wanted to invite Lisbon Emergency, United, and other services to the meeting. Councilor Ward said Lisbon Emergency has been in town since the 1970's, that a death of a student at the Lisbon High School prompted their effort to provide this service, and that Lisbon will want to consider what level of service will be provided. Mrs. Barnes indicated a change to contract with a service not located in town can make a drastic difference in the level of service and remarked that Lisbon may not get the same service somewhere else for the same price Lisbon Emergency wants. Councilor Ward asked that all the partners present be here that evening.

AUDIENCE PARTICIPATION & RESPONSE FOR NEW ITEMS

Fern Larochelle recommended Durham's service attend since they started their own. He indicated they may have some information we need to hear as well to see how that worked out; Auburn started their own service also.

Mrs. Steuber indicated the CDBG grant went out to bid already and this project should be completed by June 30.

Joseph LaHood commented that he works for United, that he would be glad to provide objective information if needed. He suggested the Council be out in the field looking at these services so that they get a more accurate understanding of what is provided by each service.

APPOINTMENTS - NONE
COUNCILOR COMMUNICATIONS - NONE
EXECUTIVE SESSION – NONE

ADJOURNMENT

VOTE (2017-208) Councilor Albert, seconded by Councilor Kolbe moved to adjourn at 8:10 pm. **Order passed - Vote 4-0.**

Twila D. Lycette, Council Secretary
Town Clerk, Lifetime CCM/MMC
Date Approved: September 5, 2017