



**TOWN COUNCIL
MEETING MINUTES
December 3 Rescheduled to
DECEMBER 10, 2019**

Fern Larochelle 2020
Normand Albert, Vice Chair 2021
Kasie Kolbe 2021
Allen Ward, Chair 2021
Jeff Ganong 2022
Mark Lunt 2022
Donald Fellows 2022

CALL TO ORDER. The Chairman, Councilor Albert, called the meeting to order at 7:00 PM and led the pledge of allegiance to the flag.

INAUGURATION OF ELECTED OFFICIALS

Mrs. Lycette welcomed everyone to the Town Council's 14th annual organizational meeting and said 1,093 ballots were cast on November 5 resulting in the following candidates being elected and sworn into office:

Council Members:

Mark Lunt with 651 votes
Donald Fellows with 650 votes
Jeffrey Ganong with 606 votes

School Committee Members:

Kelli Rogers with 793 votes
Traci Austin with 654 votes

Water Commission Member:

James Lemieux with 856 votes

The Town Clerk administered the oath of office for Councilors Lunt, Fellows, and Ganong. Other Elected Officials were sworn in prior to the meeting date.

ELECTION OF COUNCIL CHAIRMAN

(VOTE 2019-220) Councilor Larochelle nominated Councilor Ward for Chairman. Councilor Fellows, seconded by Councilor Ganong moved nominations cease. **Motion to cease nominations - Voted 7-0 carried.** **Nomination Motion - Voted 7-0 carried.** Councilor Ward was duly elected Chairman for the ensuing year.

Note for reference only: Term Limit. No member of the Town Council shall be eligible for election as Chair or Vice-Chair for more than two consecutive one-year terms. For purposes of this section, election to an unexpired term of less than six (6) months shall not be considered a term.

ELECTION OF COUNCIL VICE CHAIRMAN

(VOTE 2019-221) Councilor Larochelle nominated Councilor Albert for Vice Chairman. Councilor Albert nominated Councilor Larochelle for Vice Chairman. Councilor Ward nominated Councilor Kolbe for Vice Chairman.

The Council voted by paper ballot resulting in 3 votes for Councilor Albert, 3 votes for Councilor Larochelle, and 1 vote for Councilor Kolbe. A run off vote between Councilor Larochelle and Councilor Albert resulted in **4 votes for Councilor Albert and 3 votes for Councilor Larochelle.** Councilor Albert was duly elected Vice Chairman for the ensuing year.

The Town Clerk passed the gavel to Councilor Ward and thanked everyone for attending the Inauguration of Elected Officials portion of the meeting. Guests departed momentarily and Councilors switched seats.

ROLL CALL. Members present were Councilors Albert, Kolbe, Larochelle, Ward, Lunt, Fellows, and Ganong. Also present were Diane Barnes, Town Manager; Marc Hagan, Police Chief; Roger Bickford, Water Commissioner; Miriam Morgan Alexander, Assessment Review Board/Appeals Board Member; and approximately 25 citizens in the audience.

GOOD NEWS & RECOGNITION

Councilor Kolbe congratulated the Lisbon High School Football team on their Class C win over Bucksport. Councilor Larochelle thanked the Lisbon Police Department, Councilor Fellows, and all the downtown businesses that participated in this past weekend's "Very Merry Main Street" event. It was such a success and many came out to attend.

Councilor Albert thanked the former Councilor Brunelle for his six years of service and said it was very nice to spend some time with him at his farewell get-together at Franks a couple of weeks ago.

Councilor Ward called former Sargent Harry Moore forward for recognition for his 40 years of service to the Town of Lisbon, first as a Police Officer and ending as a Sargent. He also served in the United States Navy, creating an entire life of commendable public service. The Council presented Mr. Moore with a plaque.

PUBLIC HEARINGS - NONE

AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS - NONE

CONSENT AGENDA

VOTE (2019-222) Councilor Larochelle, seconded by Councilor Albert moved to approve the following:

A. Municipal Accounts Payable & Payroll Warrants:

# 191121	\$ 195,148.89	#1911W2	\$ 18,334.32
# 1912W1	\$ 17,726.90	#191205	\$ 189,816.26
# 1232019	\$ 144,657.07	#124209	\$ 9,537.09
# 12102019	\$ 207,217.99		

B. School Accounts Payable & Payroll Warrants:

#1031	\$ 365,182.56	#1032	\$ 13,199.21
#17	\$ 40.63	#2009	\$ 83,661.52

C. Minutes of November 19, 2019

- D. Set a Public Hearing on December 17 for a Special Entertainment Permit for the Coombs Mountfort Post #158**
- E. Set a Public Hearing on December 17 for a Special Entertainment Permit for the Slovak Catholic Association**
- F. Set Public Hearings on December 17 for Junkyard Permits for Campbell's Used Auto Parts and Huston's Auto Salvage**

Order passed – 7-0.

COUNCIL ORDERS, ORDINANCES, & RESOLUTIONS

POLICY ON TREASURER'S DISBURSEMENT WARRANTS
FOR MUNICIPAL EMPLOYEE WAGES, BENEFITS, & STATE FEES
AND
POLICY ON TREASURER'S DISBURSEMENT WARRANTS
FOR SCHOOL EMPLOYEE WAGES & BENEFITS

VOTE (2019-223 & 224) Councilor Larochelle, seconded by Councilor Albert moved to approve and adopt the municipal and school policies as presented. **Order passed - Vote 7-0.**

COUNCIL WORKING RULES

Councilor Fellows pointed out a couple of inconsistencies in the Council's working rules and offered to make amendments. The Council unanimously agreed to keep the current Council Rules in effect until updated and to have Councilor Fellows make the necessary changes for presentation and adoption at the January 7 meeting.

OTHER BUSINESS

A. COUNCIL COMMITTEE REPORTS

1. School: Councilor Albert said he had nothing to report.
2. Planning: Councilor Fellows said there is a meeting on Thursday. At that time, this board will be discussing accessory dwelling units.
3. LDC: Councilor Larochelle said Town Planner, Ben Smith will be presenting his draft at their next meeting.
4. Conservation Commission: Councilor Ward said they are not meeting in December, but Seaman's is pulling information together for invasive species.
5. Recreation: Councilor Albert indicated this group is discussing restructuring and that he was excited to see how this evolves in their budget.
6. County Budget: Councilor Ward said he had nothing to report.
7. Library: Councilor Lunt announced an employee had recently retired and that now would be a good opportunity for someone to step into this opening.

B. REVIEW OF COUNCIL'S ACHIEVEMENTS

Councilor Albert suggested moving this item to the next agenda. There were no objections.

C. COUNCIL GOAL SETTING

Councilor Ward explained that he wanted to discuss what the Council would like to do for the coming session. He indicated it would be nice to get a collection of ideas from everyone, including boards/committees and departments.

Councilor Larochelle said he would like to hear from the committees and departments in a workshop setting. He indicated it would be nice to hear these so the Council could be supportive if needed during the budget season. Mrs. Barnes indicated she could get the department head goals together for the January 21 meeting for a 6:00 PM workshop, prior to the Council's regular meeting.

Councilor Larochelle mentioned the Town Manager's evaluation should be coming up soon. Councilor Kolbe said forms would be ready next week.

Councilor Larochelle asked that the town attorney do a Council training session in a workshop for the benefit of new Councilors and as a refresher for the rest of them. Mrs. Barnes indicated she could set up a workshop for January 7 at 6:00 PM, prior to the Council's regular meeting.

Councilor Ward said Mrs. Tierney's financial report was very informational and that he appreciated her efforts. Mrs. Barnes indicated the Finance Department's report was supposed to be on the next agenda and indicated she moved this presentation to the next agenda.

APPOINTMENTS

COUNCIL COMMITTEE LIAISONS

Councilor Ward asked Councilors to let him know which boards and/or committees they would like to be a liaison for this coming year. He asked the Town Manager to place this item on the next agenda. Councilor Fellows indicated he would like to serve as the Planning Board and Water Commission liaison.

COUNCILOR COMMUNICATIONS

Councilor Fellows indicated he had a few goals ready to share for the workshop. Councilor Ward said he noticed Chief Hagan promoted Ryan McGee to the Lieutenant's position at the Lisbon Police Department and congratulated him. Councilor Larochelle said this was well deserved.

AUDIENCE PARTICIPATION FOR NEW ITEMS

Gary Alley from Farnsworth Street requested the Council pave this street. He indicated the town plows this street and that the town dumps all the snow on his property since he lives at the end. He asked that this additional 50-foot section the town uses to dump snow be hot topped as well. He asked the Council to consider some sort of deal with him for his having to restore this 50-foot section of road every spring when the snow leaves. Councilor Ward said the town could not pave private property, but that they would look into this situation now that this point has been made. He indicated it should come up during budget time with Public Works.

EXECUTIVE SESSION – NONE

ADJOURNMENT

VOTE (2019-227) Councilor Larochelle, seconded by Councilor Kolbe moved to adjourn at 7:50 PM. **Order passed - Vote 7-0.**

Twila D. Lycette, Council Secretary
Town Clerk, Lifetime CCM/MMC
Date Approved December 17, 2019