



**TOWN COUNCIL  
MEETING MINUTES  
JANUARY 19, 2021**

Normand Albert 2021  
Kasie Kolbe 2021  
Allen Ward 2021  
Mark Lunt 2022  
Donald Fellows 2022  
Jeffrey Ganong 2022  
Fern Larochelle 2023

CALL TO ORDER. The Chairman, Allen Ward, called the Workshop to order at 6:00 PM.

ROLL CALL. Members present were Councilors Ward, Albert (arrived at 7:22 p.m.), Kolbe, Lunt, Larochelle, Ganong, and Fellows. Also present were Diane Barnes, Town Manager; Brett Richardson, Economic & Community Development Director; Randy Cyr, Public Works Director; Mark Stevens, Parks and Recreation Director; Ryan McGee, Police Chief; Dennis Douglass, Code Enforcement Officer; Curtis Lunt, Planning Board Chairman; William Kuhl, Planning Board Vice-Chairman; Shaun Carr, Planning Board Member; Lisa Ward, Planning Board Member; Chris Huston, Planning Board Member; and Dan Leeman, Planning Board Associate Member; and approximately 1 citizen in the audience.

**WORKSHOP  
RECREATIONAL MARIJUANA**

Councilor Ward stated the Town first needs to opt in by Category, the same as the Medicinal license and can be as limiting or not, whatever they choose to be. Councilor Lunt asked for the Planning Boards thoughts on options of either doing nothing and keeping it the way it is or opting in with regulations. Mr. Kuhl said that whatever they decide to do, they need to make a set of rules that can be enforced by either Mr. Douglass or the Police Department, with as few gray areas as possible to keep things followed by precedent with other towns so we have some basis to build off from. Mr. Douglass stated that voting would automatically happen if they do anything to the Land Use Chart. On the Recreational Adult Use side, we have no across the board as a placeholder with the same categories that we have for Medical. He thinks the Planning Board needs to look at those categories again to see if they fit the new laws that are coming into effect. He also thinks they need to discuss where cultivation is allowed. Councilor Fellows stated that if we opted into cultivation and maybe testing, everything but Retail Stores, it might be the progressive way to go with a simple check or no check on the Land Use Chart. He said we would also need to decide where, on what conditions, and possibly how many cultivation sights. Councilor Albert stated that if Land Use were going to dictate where this can or cannot happen, then he would consider opting in because they would have options to regulate as they see fit.

Mr. Douglass stated that Cultivation is currently allowed in the Village and Commercial Zones, same place they allow a Storefront.

Councilor Fellows stated that he thinks there should be a cap on the number of businesses allowed in Lisbon. Mr. Lunt agreed. Councilor Albert was not in favor of a cap since Lisbon does not restrict any other businesses and he keeps hearing that Lisbon should be encouraging new business opportunities and new tax revenue from businesses. Councilor Larochelle thought that they should initially put a cap on it, and then potentially roll it out a little bigger, since there would be a strain on the Code Enforcement Officer, the Economic Development Director, and the Planning Board. He suggested offering the current Marijuana businesses the option for Recreational Sales first. Mr. Douglass stated that that would mean that these current businesses would add another location in Lisbon since Medical and Recreational businesses could not be in the same building. Councilor Larochelle said that they both could be in the same building, but would have to have separated entrances. Mr. Douglass stated that he agreed with putting a cap on this because of the issue of having to police the businesses and how, but at the same time if you cap it, and decide to open it up for more, all the people you said no to earlier would not be happy. He thinks they should make a final decision to either cap it or not.

Councilor Ward asked Mr. Douglass if the town has the ability to Grandfather these specific businesses. Mr. Douglass stated there would be no Grandfathering since they have to renew every year anyway.

Councilor Ward asked the Council Members if they would put a cap on the number of Recreational Marijuana businesses allowed in Lisbon. Councilor Lunt stated he would restrict it for 12 months, then revisit it later, but wouldn't be opposed if

the Council did not put restrictions on it. Councilor Kolbe, Councilor Ganong, and Councilor Ward said they would not suggest restrictions.

The Council talked about the licensing fees and what fee they should set. Mrs. Ward stated that setting the license fee would be a good way to regulate instead of capping the number of businesses the same way other towns and other states regulate liquor sales. Councilor Albert suggested maybe charging a higher fee and offering a rebate after a year. Councilor Larochelle suggested businesses paying the initial fee and then lowering it the following year when they relicense. Mr. Carr suggested charging \$10,000, which would help pay for law enforcement etc. Mr. Kuhl suggested charging a higher fee and requiring the business to put up Surety Bonds, so if they default or create a problem for the public good, the bond is captured by the municipality to pay off the costs. Mr. Leeman suggested charging more for the first year and less each year after for 3 years.

Councilor Ward asked what the Town was doing currently for cultivation. Councilor Fellows stated that he read from MMA that the Town could regulate business marijuana growers for medical purposes. He said it is not in the Ordinance or the Statute but it can be regulated. He also stated that for Medical Marijuana, there is no restriction on putting a building anywhere. The only restriction is where to put the sign. He feels that these issues need to be addressed.

The workshop ended and Councilor Ward led the pledge of allegiance to the flag at 7:00 pm.

## **GOOD NEWS & RECOGNITION – NONE**

### **PUBLIC HEARING**

#### **MANUFACTURING MEDICAL MARIJUANA & RETAIL STORE LICENSE FOR CRYSTAL SPRING HEALING ALTERNATIVES, LLC**

The Chairman opened the public hearing. There were no comments. The Chairman closed the public hearing.

## **AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS**

### **CONSENT AGENDA**

**VOTE (2021-12)** Councilor Lunt, seconded by Councilor Larochelle moved to approve the consent agenda that also includes authorization to approve and sign the certificate of settlement for Diane Barnes, Tax Collector for the FY 20 taxes.

- A. Municipal Accounts Payable Warrants \$ 239,864.89
- B. Municipal Payroll Warrants - 143,027.42
- C. School Accounts Payable Warrants – 152,167.32
- D. School Payroll Warrants - \$ 735,013.98
- E. Workshop Minutes for January 5, 2021
- F. Pole Permit for Pole #122H – Lewiston Road a/k/a Route196
- G. Set Public Hearing for February 2 for Special Entertainment Permit for the Railroad Restaurant & Pub
- H. Approve Manufacturing Medical Marijuana & Retail Store License for Crystal Spring Healing Alt, LLC
- I. Tax Collector's Settlement

**Roll Call Vote: Yeas –Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None.**

**Order passed- Vote - 6-0**

## **COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES**

### **UPPER DAM/SABATTUS RIVER RESTORATION UPDATE**

**INTRODUCTION:** Casey Clark from the Department of Marine Resources sent the town a letter indicating that in November, the Maine Department of Marine Resources received a tentative award for a grant for removal of the Upper Town Dam and Farwell Dam. That grant is from the National Fish and Wildlife Foundation – National Coastal Resilience Fund.

Mr. Clark said the grant funding would cover the costs for the removal of the Upper Town Dam in 2021, partial removal of the Farwell Dam in 2022, and building a fishway at the Farwell dam in 2022. The program requires some form of implementation in the first year of the award, which is why Upper Town dam would need to be removed in 2021.

Mr. Clark reports he is working hard to make sure we can complete all of the necessary pieces to meet that deadline. He wrote they were on track to have designs, permitting, and other due diligence (i.e. soils testing) completed this spring.

Mr. Clark updated the Council on the progress he has made on the Sabattus River Restoration project since he last spoke to the Council.

Mr. Clark also stated that all the concrete that will be removed would go to the town landfill as long as it is clean.

Mr. Clark said that they are working on a definitive answer with the engineer on how much water drop that will be anticipated after the dam removal. He said the water will drop some but does not expect it to drop any more than what they saw when the dam was breached back in 2013/2014. He expects the water to be largely flat water that you can go canoeing in and a narrower channel than it is currently.

Mr. Clark has a draft of the history and purposes of the dam that he will get out to the Lisbon History Society by the end of the week and once they approve it, he will send it over to the Council to review. With the Council approval, he would like to put it on the Town's website.

Mr. Clark has spoken to three landowners that are adjacent to the river about the intent of removing the dam and is working on contacting more.

Mr. Clark updated the Council on funding for removing the Dam. They put in for a Grant proposal this past summer and received word in November that they liked the proposal and want to work through an award with us for dam removal for both the Upper Town Dam and the Farwell Mill Dams.

Mr. Clark said that DEP has been working closely with the owners of the Bonafide landfill and this fits perfectly with them to be able to move forward with their plan to get that landfill cleaned up as quickly as possible.

COUNCILOR COMMENTS: Councilor Larochelle asked if there was a timeline for the clean-up. Mr. Clark stated that DEP is assisting the owner of the landfill sight to voluntarily do it as soon as possible. Once the owner receives the final plans for the Farwell Mill removal, then they can finish their plans and get a definitive timeline. They would prefer to do one clean-up for both removals.

Councilor Larochelle asked who would be responsible for the maintenance of the fish-way. Mr. Clark said that they would be responsible for that and might be working with a local partner to do it as well.

Councilor Ward asked for the project funding estimate and timeline for removal of the dams and the fish-way. Mr. Clark said the time estimate would be three years of funding. Removal of the Upper Town Dam in 2021, removal of the Farwell Mill Dam and building the Fish Passage in 2022, and the final year to monitor and test to make sure everything is cleaned up and reporting back to the funding agency. He said the cost estimate for the Upper Town Dam would be around \$200,000 to \$250,000. The Farwell Dam and fish-way would be around 1.2 million. Councilor Ward asked if he had a timeline for public outreach or public hearing. Mr. Clark said that a public outreach or public hearing is not required, but can do that if the Council wants it.

Councilor Fellows asked what the next step would be in the process. Mr. Clark said the next step is to get approval from the Town to remove the dams. He could put a proposal together to present to the Council at the next meeting for them to vote on if they want that. Mrs. Barnes said she would talk the Town Attorney tomorrow to see what happens next. Mr. Clark said he would put together paperwork to present to the Attorney.

### FY 2019 BYRNE JAG GRANT REQUEST

INTRODUCTION: Chief McGee said the Lisbon Police Department has the opportunity to apply for Federal Funds through the FY 19 Byrne JAG Grant. The police department has been pre-allocated a total of \$2,967 in grant funding. This particular grant does not require any matching funds. If approved, the police department will use the funding to purchase a new mobile radio for one of our marked cruisers. Our current radios are at the end of their useful life span and we need to move forward with their replacements in a timely manner. In addition, one of our police department goals for

this year included updating the police department's radio communications equipment, which this grant would assist in accomplishing.

Chief McGee requested permission to apply for, accept, and spend any funding amount allotted through this grant process towards the above purchases.

**VOTE (2021-14)** Councilor Lunt, seconded by Councilor Albert moved to authorize the Town Manager and Police Chief permission to apply for, accept, and spend any funding amount allotted through the FY 19 Byrne JAG Grant process to purchase new mobile radios.

**Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None. Order passed – Vote 7-0.**

### VIRTUAL MEETINGS IN FEBRUARY

**COUNCILOR COMMENTS:** Councilor Ward stated the consensus was for virtual meetings through February and will have more weighing in after next week's Executive Session. The Council agreed.

### EV CHARGING STATIONS

**INTRODUCTION:** Mr. Richardson said the Maine Legislature recently directed the Maine PUC to solicit proposals for pilot programs to support the growing shift to electric vehicles in Maine's transportation sector. In February of 2020, the MPUC approved funding for two such pilot programs supporting this goal. One of the pilot programs was to be administered by Efficiency Maine as a rebate program supporting 60 level 2 charge plugs. The other was to be administered by CMP and establishes a make-ready grant program for 60 Level 2 EV charger plugs.

Mr. Richardson said the CMP program required each applicant to install at least 4 charge plugs (ports) which can be mounted on two pedestals on one site. "Networked" chargers were preferred application choices as opposed to "basic" chargers. Networked chargers are those that have software that allows for centralized management, administration, communication, diagnostics, data collection and point of sale capabilities and were the preferred choice in the application. The review process began in October and successful applicants (no more than 15) were to be competitively graded based upon likelihood of usage and location visibility near a corridor among other criteria. We were preliminarily selected based upon our first choice location but our grade was significantly upgraded when we changed our preferred location to the municipal parking lot in downtown Lisbon Falls. Attached is all the supporting documentation including the Electric Vehicle Charging Station Proposal from Revision Energy, a CMP Electric Vehicle Charger site host agreement, a Site Host License Agreement with CMP and some supporting documentation.

Mr. Richardson indicated the grant by CMP will cover the majority of the infrastructure costs by providing \$16000 for that purpose and there are two proposed cost options for the town's portion of the project to cover the rest of the charges. We recommend the project that uses EnelX/Juice Pedestals at a total cost to the town of \$19,641.

Mr. Richardson said the project can be paid in thirds with the first payment at contract signing; the second upon product delivery and the third at installation. I have planned to have product delivery and installation in the 3rd quarter (after July 1st and into next FY) but if we decide to allocate the entire amount this FY, the installation could potentially begin earlier.

Mr. Richardson explained that the CIP Reserve currently has approximately \$90,000 in unallocated funds. He mentioned the town recently went out to bid for Solar Credits options and the Town could save approximately \$75,000 annually. We can reimburse the CIP Reserve when we have \$20,000 available in credits and a portion of the rest of the credits can go toward future solar projects. We can also transfer a portion of unused overlay, which has a current balance of \$188,648 to the CIP Reserve to fund upcoming capital expenditures.

**COUNCILOR COMMENTS:** Councilor Larochelle asked if Mr. Richardson's Department would move forward with this. Mr. Richardson shared something he read and that was that by 2024, the Electronic SUV, made by Price Parady, would be the same price as a gas powered vehicle. Which would mean people might tend to opt into buying Electric vehicles just because it has a less life cycle cost and cheaper to own over the course of the life of the vehicle. He thinks that we'll see a dramatic shift in the direction of Electrical Vehicles. He thinks it will bring Economic Development benefits and encourage people to visit and patronize businesses downtown. He also thinks that the projected savings from the Solar Energy Credit deal that's on the next Council Meeting Agenda will help with the financing of this project. The Solar project is projected to save \$75,000 a year conservatively over 20 years.

**VOTE (2021-16)** Councilor Larochelle, seconded by Councilor Lunt moved to approve the EV Charging Station project in the amount of \$19,641 to be funded through the CIP Reserve and authorize the Town Manager to sign the Site Host License Agreement and the Electric Vehicle Charger Site Host Agreement with CMP.

**Roll Call Vote: Yeas – Lunt, Larochelle, Ward, and Fellows. Nays – Albert, Ganong and Kolbe. Order passed - Vote 4-3.**

### SPECIAL EVENTS COORDINATOR

**INTRODUCTION:** Mr. Richardson reported the Lisbon Parks and Recreation Department, along with the Economic and Community Development Department, would like to expand the position of Moxie Festival Coordinator to include Special Events Coordinator duties. In addition to the Festival, this person would coordinate events and activities associated with Main Street and the Worumbo site from May to October. To achieve this, the departments are requesting the opportunity to use a portion of funds allocated for the Moxie Festival Coordinator toward expanding this position.

**COUNCILOR COMMENTS:** Councilor Albert asked if there would be any additional cost associated with this position. Mr. Richardson said that there might be an additional \$5,000 to do the Moxie Festival and the Summer Event Series and do it right. He said there is carry forward from last year's budget to help with that.

Councilor Larochelle said that since Mr. Richardson has come on, he has taken over many duties and has done things that the Council has asked him to do and thinks that this will give Mr. Richardson the opportunity to fulfill other duties. This would also help Mr. Stevens since they both worked hard for the Moxie Plaza project.

**VOTE (2021-17)** Councilor Larochelle, seconded by Councilor Fellows moved to approve expanding the Moxie Festival Coordinator's position to include Special Events Coordinator duties and to use the Moxie Festival Coordinator funds for this expanded position.

**Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None. Order passed - Vote 7-0.**

### CAPITAL IMPROVEMENT PROGRAM POLICY

**INTRODUCTION:** Mrs. Barnes said we could not find where the original policy was ever adopted by the Council. The proposed policy changes by the Finance Committee and recommended by the Finance Director are in red. The final version is now ready for Council adoption would be added to the Code Book after Council adoption.

#### **COUNCILOR COMMENTS:**

Councilor Ward asked what the Capital Improvement Threshold is. Mrs. Barnes stated that they're changing it to \$10,000. Councilor Larochelle asked if this was supported by the Finance Committee. Mrs. Barnes said yes. He asked if updating the computers would be included in that \$10,000. Mrs. Barnes said no, because they're all individual computers and would fall under the IT budget. Councilor Lunt asked if we have a computer inventory list and how old they were. Mrs. Barnes said yes, although she has been having problems with Roundtable keeping that up to date. Councilor Albert recommended finishing the Utilities Module first and then to consider an in-house asset. Councilor Larochelle asked for the time frame of finishing the Utilities Module. Mrs. Barnes said it would be at least eight months.

**VOTE (2021-18)** Councilor Ward, seconded by Councilor Albert moved to adopt the Capital Improvement Program Policy as follows:

#### **Capital Improvement Program Policy**

The purpose of this policy paper is to develop an understanding of the importance of capital improvement programming and to provide the Town with a framework for making the best use of financial resources.

#### **What is Capital Improvement Programming?**

It is a multi-year scheduling of public physical improvements, based on studies of available fiscal resources and the need for specific improvements to be constructed in the future. Although a long-term program does not commit the Town to a particular expenditure in a particular year, it provides an identifiable framework for informed decision-making.

**How is the Capital Improvement Program Developed?**

The CIP is updated annually (beginning in December) as part of the Town's regular budget process. After departments submit their CIP requests to the Town Manager in late December, they review and evaluate the proposed projects based on the Manager's and the Town Council's service desires, other Town infrastructure needs, the financial capacity of the Town, and the impact the projects will create on the Town's operating budget.

Once the projects are evaluated, the Manager recommends to the Planning Board and the Town Council the selection and timing of capital projects into future fiscal years. First-year projects are incorporated into the Town Manager's recommended annual operating budget. The Planning Board and Town Council are also presented the future, unappropriated, programming years for their consideration, review, and endorsement so staff can proceed with planning and evaluation of potential capital projects.

**What is the importance of Capital Improvement Programming?**

The Capital Improvement Program, is a framework for accomplishing needed improvements on a scheduled basis, projected out over a five and ten year spread; it is one of the most important documents considered by the Town Council. It is important because it has a major impact on the allocation of fiscal resources, and it contributes to setting Town expenditures for many years to come. When the Program is adopted and fully utilized, it ensures that needed facilities are provided within the Town's financial capability. The Program's purposes are to:

1. Provide a complete picture of the Town's major development needs;
2. Establish fiscal priorities for and between various projects;
3. Schedule major projects so as to reduce fluctuations in the tax rate;
4. Balance the use of funding sources in the most beneficial manner;
5. Discourage piecemeal improvements and duplication of expenditures;
6. Coordinate the activities of various Town departments;
7. Assist in implementing recommendations of the Town's Comprehensive Program;
8. Inform the taxpayers of anticipated future improvements; and,
9. Arrange opportunities for the public to offer comments on the Program.

**Format of the Capital Improvement Plan**

The Capital Improvement Plan is provided for the Town, Water and School. The School Department and the Water Department both provide their Capital Improvement Plans to the Town Council based on needs and discussions held within the School Committee and the Water Board of Directors. The Town Manager and the Finance Director develop the Town's Capital Improvement Plan by showing the details on a departmental level and overall on a summary level for five and ten years.

**What is a Capital Improvement?**

A common definition of a capital improvement includes new or expanded physical facilities that are relatively large, expensive and permanent. It is a major fiscal expenditure which is made infrequently or which is not-recurring and includes one or more of the following:

1. Acquisition of land;
2. Construction or expansion of a public facility, street, or utility;
3. Non-recurring rehabilitation or construction of an asset provided the cost is more than \$25,000 and extends the useful life of the asset;
4. Design or Programming related to an individual project; or,
5. Any item or piece of equipment that will be bonded or budgeted in more than one fiscal year.

It also includes assets that would hold a useful life of 5 years or longer and includes machinery, equipment or vehicles that are \$10,000 or more. These may be one time purchases or recurring based on the established useful life of the asset once it is placed into service. For example a vehicle is given a useful life of 5 years and on that fifth fiscal year within the CIP, that asset will be evaluated for replacement.

**Methods of Financing**

Capital Improvement Program projects are funded from a variety of sources. These include: General Fund; Bonds or Leases; and Federal/State Grants.

**General Fund** – The most commonly used method of financing capital projects is through the use of the General Fund. The General Fund includes the money raised by the local property tax for a given

year. When a project is funded with General Fund revenues, its entire cost is paid off within the year. The intent is to budget annually a certain amount from the General Fund to address Town priorities. If the Town has the financial capacity to pay for a project in a given year, the cost to the taxpayer will generally be less than if bonded because there are no interest payments to be made. However, it does have the effect of lumping expenditures into one year, thereby giving a peak tax loading.

**General Obligation Bonds** – Bonds are used to finance major municipal capital projects. These are issued for a period of time generally extending from ten to twenty years during which time principal and interest payments are made. They are secured by the raising of property taxes. The time payment has the advantage of allowing the costs to be amortized over the life of the project and of allowing taxpayers to pay a smaller amount of the project's cost at a time. However, they do commit the Town's resources over a long period of time and decrease the flexibility of how yearly revenues can be utilized. The Town's bonding capacity is a limited resource. All projects, which are to be bonded should meet minimum eligibility criteria and must have a life span at least equal to the bond life.

**Grants** – One source of grants is from other levels of government, for example, the Environmental Protection Agency, the Maine Department of Health and Human Services, U.S. Housing and Urban Development, Maine Department of Environmental Services, and the Department of Transportation. Generally, these Federal and State sources provide an outright grant or matching funds to go with locally raised funds. Deciding on which method of financing should be selected for a given project is dependent on a number of factors. These include the cost of the project, its useful life, the eligibility of the project to receive funds from other than local taxes, long-term and short-term financial obligations of the Town and a project's relative priority in terms of implementation. The Capital Improvement Program seeks to maximize the potential benefits from all revenue sources.

**Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None. Order passed - Vote 7-0.**

## **OTHER BUSINESS**

### **A. COUNCIL COMMITTEE REPORTS**

1. School: Councilor Albert said they had a good conversation about how things are continuing and they are doing the best they can with what they have.
2. Planning: Councilor Fellows said they did not have a meeting, but they now have a full plate.
3. LDC: Councilor Larochelle said he did not make it to the meeting, but Mr. Richardson already talked about what is going on in tonight's meeting. Mr. Richardson said they have a meeting coming up on Thursday, January 21<sup>st</sup> at 6:00 p.m. that is largely geared towards the business community, but anybody is welcome. People can email him at [brichardson@lisbonme.org](mailto:brichardson@lisbonme.org) for the zoom link.
4. Conservation Commission: Councilor Ward said he had nothing to report.
5. Recreation: Councilor Albert said he had nothing to report.
6. County Budget: Councilor Ward said he had nothing to report.
7. Library: Councilor Lunt said he had nothing to report.
8. Water Commission: Councilor Fellows said they met last week. They had a Commissioner resign.
9. Finance Committee: Councilor Albert said they would meet on Monday, January 25<sup>th</sup>.

### **B. TOWN MANAGER'S REPORT**

Mrs. Barnes wanted to update the Council on the Assessor. Mrs. Malloy is due to retire on March 5<sup>th</sup>, but she has agreed to work through April or maybe longer due to challenges going on in the office right now. She would like this to be a seamless transition. Mrs. Barnes has talked with her about working one day a week for maybe a year to assist the full time

assessing clerk, which is the way it used to be. Mrs. Malloy has agreed to do that. Mrs. Barnes will work on putting together a contract for the services to cover everything. Mrs. Malloy would be a true independent contractor. Councilor Ward wanted Mrs. Barnes to say "Thank you" to her from the Council.

**C. DEPARTMENT HEAD WRITTEN REPORTS - NONE**

**APPOINTMENTS**

**BOARD OF APPEALS RESIGNATION**

**VOTE (2021-19)** Councilor Larochelle, seconded by Councilor Albert moved to accept the resignation of Ben Smith from the Appeals Board.

**Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None. Order passed - Vote 7-0.**

**FILL VACANCY TO NOVEMBER 2022 ON WATER COMMISSION**

Councilor Ward announced James Lemieux's resignation from the Water Commission. He said that Council would take applications for this position and take action on it during the second meeting in February to appoint someone who they feel is most qualified for the position.

**COUNCILOR COMMUNICATIONS**

Councilor Fellows said that he walks Graziano Square two to three times a week and has noticed that the section of sidewalk that was repaired recently does not seem to be holding up. Mrs. Barnes said she would have someone go out and take pictures.

Councilor Ward said that it was reported to him that around the Lisbon Community School and walking path area, there is some harvesting for Lumber going on. Mrs. Barnes said she would check into it.

**AUDIENCE PARTICIPATION & RESPONSE FOR NEW ITEMS – NONE**

**EXECUTIVE SESSION - NONE**

**ADJOURNMENT**

**VOTE (2021-21)** Councilor Kolbe, seconded by Councilor Larochelle moved to adjourn at 9:00 p.m.

**Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None. Order passed - Vote 7-0.**

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Lisa Smith, Deputy Town Clerk  
Date Approved: February 2, 2021