



**TOWN COUNCIL  
WORKSHOP &  
MEETING MINUTES  
MAY 11, 2021  
ZOOM**

Normand Albert 2021  
Kasie Kolbe 2021  
Allen Ward 2021  
Mark Lunt 2022  
Donald Fellows 2022  
Jeffrey Ganong 2022  
Fern Larochelle 2023

**CALL TO ORDER.** The Chairman, Allen Ward, called the meeting to order and led the pledge of allegiance to the flag at 6:00 PM.

**ROLL CALL.** Members present were Councilors Ward, Albert, Kolbe, Lunt, Larochelle, Ganong, and Fellows, arriving at 6:30pm. Also present were Diane Barnes, Town Manager; Kayla Tierney, Finance Director; Finance Committee Members: Jesse Paul Zack, Heather Ward, Noly Lopez, Curtis Lunt and Dan Leeman, School Committee Members: Traci Austin and Rick Green, School Superintendent.

**MUNICIPAL BUDGET WORKSHOP**

**TOWN MANAGER BUDGET UPDATE & FINALIZE BUDGET ITEMS/ REVENUES**

Mrs. Barnes gave an update on the Budget. She stated she added \$1,000 to the Budget under Other Public Services, Memorial Day to provide for replacement and upgrades of the flags hanging along Rt. 196 and 125. She said the budget increase is \$252,571, which is about a 2.8% increase from last year. She said she also made a change to the Revenue Sharing. She stated that back in March the Revenue projection for Revenue Sharing for Lisbon was \$1.7 million and as of Friday, they changed it down to \$1,350,000 due to the Governor's biennial budget being approved for revenue sharing at 3.75%, and the legislature passing an LD to increase the revenue sharing for municipalities to 5%. Since they have not enacted that into law, they have to go back down to the 3.75%. Mrs. Barnes said she'd let the Council know if and when that should be enacted. The current total is \$1,350,000, which is \$550,000 more than the Town's current estimation in the current budget. She projected \$2,708,331 in Revenue from Excise Tax, which is approximately \$115,472 more than the current budget. She reported the Municipal, County, and School Share is up \$519,541 collectively. The Revenues with the increase in Revenue Sharing is \$665,472. She said the Revenues currently exceed the budget increase by \$145,931, which is a reduction of about \$.22 cents on the Mil Rate.

Mrs. Ward stated the Finance Committee met last night and took a motion to approve the recommendation of \$9,979,076 in the projected Municipal Budget, which included the extra \$1,000. She noted that two members are committee members of the Planning Board. The vote was unanimous 4-0 to accept with one committee member absent. The Finance Committee took a motion to accept the recommended Waste Water Treatment Plant Expense Budget of \$1,263,887. The vote was unanimous 4-0 to accept. They approved the Revenue Budget of \$4,078,333, recognizing the change in the State's Revenue Sharing amount. The vote was 4-0 to accept. The motion to approve the recommended \$1,442,072 revenue budget for the Waste Water Treatment Plant was unanimously approved 4-0 to accept. The School Department Articles 1-7 were approved by a unanimous vote of 4-0. Mrs. Ward wanted to point out the budget does include the use of the American Recovery Funds, which is a onetime fund that can be used over the next two years.

Mrs. Barnes went over the items from the Budget that were put on hold for future discussion as follows:

Date	Department	ORG	OBJ	Line Budget	Budget	
					Amount	
3/23/2021	Elected Officials	12020500	50960	Employee Recognition	5,000.00	
3/23/2021	Town Manager	12021000	50107	Administrative Asst.	\$9,500.00	Add HR Director to Admin Assistant.

3/23/2021	Town Manager	12022000	50450	Legal	\$40,000.00	
3/23/2021	Insurance	12025500	50221	HRA	\$23,000.00	
3/23/2021	Abatements	12090100	50901	Abatement	\$10,000.00	Fund Abatement through overlay-still waiting for the opinion from legal-this item has been removed from the budget
3/30/2021	Fire			Fire Dept. Study	\$30,000.00	Fund through Unassigned FB
4/13/2021	Police	14040500	50104	Wages & Benefits	\$86,633.15	Addition of 8th Patrol Officer
					\$65,705.50	Recover Patrol Position approved by Council
4/13/2021	Fire	14041500	50104	Wages & Benefits	\$89,255.21	Addition of 3 Per Diem Staff
4/13/2021	Public Works	15050500	50104	Wages & Benefits	\$28,446.43	Restructuring of Positions (Replace Operations Manager with Truck Driver/Laborer)
				Wages & Benefits	\$59,525.35	Reinstate Mechanic Position
4/20/2021	Planning	12021600	50104	Non Union Wages	\$5,000.00	Compensate Economic Development Director for Planning Duties
4/20/2021	Town Buildings			Facilities Contractor		Obtaining a quote from a third-party to evaluate all Town Buildings for Capital Improvements
						To be funded through Unassigned FB

Councilor Larochelle said that he did not approve of the \$5,000 going from the Planning Board Non Union wages line over into the Economic Development Department Director's planning duties and suggested keeping it where it is as a placeholder for other Sub-Contractor Services and taking \$5,000 from a TIF for the Economic Development Director's planning duties.

Council Ward suggested the \$5,000 be removed from the Planning Board budget to go into the Economic Development Department budget, which moves it from funding through taxation. Councilor Larochelle said he would like to keep the \$5,000 in the Planning Board budget and would support an increase in the Economic Development Budget through a TIF fund. Councilor Ward said he would advocate the \$5,000 encumbered for Professional Services go back into the Professional Services line in the Planning Board Budget. Mrs. Barnes said she would do that as a Carry Forward at year-end.

**Vote (2021-105)** Councilor Ward, seconded by Councilor Larochelle moved to take the \$5,000 from the Planning Board's 50104 line and move it to the Economic Development Budget.

**Roll Call Vote: Yeas – Lunt, Larochelle, Ward, Kolbe, Ganong. Nays - Albert. Absent - Fellows. Order passed - Vote 5-1.**

Councilor Ward confirmed that Council is removing the \$10,000 for Abatements, which Mrs. Barnes will fund through overlay after getting an opinion from legal first, removing \$30,000 for the Fire Department Study that will be funded through the Unassigned Fund Balance, and moving \$5,000 from the Planning Board budget to the Economic Development Department.

Councilor Ganong stated that he is skeptical about adding three per diem Fire Department staff members since structure fires are not a big part of their current workload as in the past in Lisbon and Nationwide.

**Vote (2021-105A)** Councilor Ganong, seconded by Council Kolbe moved eliminate \$89,255.21 for the additional 3 Per Diem Firefighter Staff in the Wages & Benefits 50104 line.

Council Larochelle said he did not support eliminating this from the budget all together and encouraged Council to vote down the motion and earmark the money as a placeholder for this year to use to resolve the staff shortage issue at the Fire Department. It only takes one structure fire during the year with not enough personnel and then a bad situation gets worse as we short change ourselves, but this money in the end could solve a problem whether it is a per diem or full time person or however it gets resolved. It is reckless of Council to not do something, when the person we hired explains the situation and need. He said there are some questions out there that have to be answered like Councilor Ganong stated. He advocated leaving something in the budget to address it.

*Councilor Fellows joined the meeting at 6:30 pm.*

Mrs. Barnes stated when this budget was put together this was put in there to cover daytime hours, because the Fire Department does not have enough staff to cover our daytime shifts, which are the busiest hours of the day. Councilor Albert stated that he could not support hiring per diem positions, but he would be in favor of hiring a full-time staff member for the day shift.

**Roll Call Vote: Yeas – Ganong and Kolbe. Nays – Lunt, Fellows, Albert, Larochelle, and Ward. Order defeated – Vote 2-5.** Councilor Ward announced that this amount is not being removed.

**Vote (2021-105B)** Councilor Larochelle, seconded by Council Albert moved to allocate the \$89,255.21 as presented in the Budget, not for 3 Per Diem Staff, but for further discussion.

**Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None. Order passed - Vote 7-0.**

Councilor Ward said the Council accepts the Finance Committee's recommendation with the minor changes made tonight.

Councilor Ward requested an allocation of \$5,000 through Fund Balance or a TIF to go towards Banners and Flags in the community.

**Vote (2021-105C)** Councilor Ward, seconded by Councilor Fellows moved to allocate \$5,000 from TIF funds for Banners and Flags in the community.

**Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None. Order passed - Vote 7-0.**

Unassigned Fund Balance FY20			\$3,195,275.00
FY 21 Municipal Budget	\$8,923,285.00		\$3,195,275.00
FY 21 County Budget Lisbon Share	\$768,250.00		
FY 21 School Local Share	\$7,558,575.00		

Operating Budget	\$17,250,110.00		
16% of GF Operating Budget (\$)		\$2,760,017.60	\$435,257.40
15% of GF Operating Budget (\$)		\$2,587,516.50	\$607,758.50
14% of GF Operating Budget (\$)		\$2,415,015.40	\$780,259.60
13% of GF Operating Budget (\$)		\$2,242,514.30	\$952,760.70
12% of GF Operating Budget (\$)		\$2,070,013.20	\$1,125,261.80
<b>Use of FB Leaving 12% Unassigned</b>			<b>\$1,125,261.80</b>
FY 21 Overlay			\$180,000.00
Falmouth Funds			\$33,000.00
			\$1,338,261.80
Town Office Generator Approved by Council FY 21			\$62,538.00
Public Works-Vehicles Approved by Council FY 21			\$55,000.00
Less proposed use of UFB		(remaining after FY21 Use of FB)	\$1,220,723.80
Proposed Designation FY 22			\$1,190,705.00
Remaining Amount to Designate			30,018.80
Signs-Walking Trail	\$5,000.00	TIF Eligible	
Flags	\$5,000.00	TIF Eligible	

Mrs. Barnes said assuming we do get that Salt Shed for \$375,000, she reworked the spreadsheet below to include that so right now the town would be leaving 12% in the unassigned fund balance line per our policy. She added the FY21 overlay and the Falmouth funds that the town received for the officer Lisbon trained at the Police Academy, which would now cover that additional amount required to cover that salt shed. This brings the total for the list to \$1,220,723.80 and the amount to designate would be \$1,190,000.00, which is the total for the unassigned fund balance that will leave a small balance of \$30,000.00 to still allocate if needed. She indicated the main thing that was added was the salt shed and took the amount for the flags and signs for the Parks & Recreation Department for trails out of the TIF, which is set up to do enhancements to our trail system. Councilor Lunt wanted confirmation this will include signs directing individuals to the trail system from Route 196; Mrs. Barnes said yes, this would.

Mrs. Barnes presented a list of items to be funded through unassigned fund balance.

Town Clerk	\$13,750.00	Clerk Book Restoration	
Technology Budget	\$35,800.00	Server & Hardware Upgrades	
Technology Budget	\$32,000.00	Cruiser Laptops	
Town Buildings	\$15,000.00	LFD Generator	
Town Buildings	\$15,000.00	ET Smith Generator	

Town Buildings	\$26,780.00	LFD Boiler	
Town Buildings	\$14,000.00	LFD Electrical	
Town Buildings	\$17,200.00	(2) Heating/Cooling Pumps Library	
Town Buildings	\$61,000.00	Re-pitch Transfer Station Roof & COW	
Town Buildings	\$40,000.00	PW Generator	
Town Buildings	\$6,000.00	Town Office Street Lighting	
Police Department	\$14,000.00	Bullet Proof Vests	
Police Department	\$13,500.00	Portable Radios	
Fire Department	\$30,000.00	Fire Station Case Study	
Solid Waste	\$35,000.00	Forklift	
Public Works-Other	\$40,000.00	(2) Street Light Cameras	
Parks & Recreation Department	\$8,000.00	Mower	
Parks & Recreation Department	\$8,000.00	Used Snowmobile	
Parks & Recreation Department	\$10,000.00	Miller Trail Fence Repair	
<b>Total</b>	<b>\$435,030.00</b>		
Parks & Recreation	\$5,000.00	Replace 2002 Rec Trucks	
Parks & Recreation	\$20,000.00	Replace 2003 Rec Trucks	\$15,000 Insurance
Parks & Recreation	\$10,000.00	Bus Rental/Repair	
Flags	\$0.00	TIF Eligible	
Public Works	\$15,000.00	plow truck repairs	
Public Works	\$12,000.00	guardrails	
Public Works	\$185,000.00	Excavator, Trailer, Plow Truck	
Code Enforcement	\$3,500.00	File Cabinets	
<b>Total</b>	<b>\$640,675.00</b>		
<u>Capital Reserve Accounts</u>			
Fire	\$75,000.00		
Revaluation	\$30,000.00		
	\$105,000.00		

Councilor Ward asked if there were any items to be removed from this list. Councilor Larochelle said the list is fine.

Councilor Fellows asked if any consideration was given to keeping the tax rate the same this year since there had been some discussion about that. Councilor Ward said part of the salt shed discussion, in this consideration, was heard and the items listed above are one-time expenses that would not appear in the budget, so this is a good list for fund balance use to that point. He said if this was not the case, he would be advocating still that cruisers or other items that are actually acceptable items to minimize that increase from next year when we take it off the list this year.

Mrs. Barnes said the hose replacement and the equipment for the fire department will be ongoing expenses so if the Council wanted to take something off, that's what could come off or about \$5,175.00. Mrs. Barnes said the guardrails, technically, should be added to a claim and reimbursed by an insurance company, but that's not been happening so once we put the \$12,000 in here the town should not have to raise any more.

Councilor Fellows said it makes sense to him that if the money is not used this year, it will be available next year.

**VOTE (2021-106)** Councilor Fellows, seconded by Councilor Larochelle moved to strike the following items from the undesignated fund balance list above bringing the total remaining amount to designate to \$430,193.80:

Fire Department	\$ 3,000.00	Hose Replacement
Fire Department	\$ 2,175.00	Equipment

Mrs. Barnes said the Public Works Director could use \$20,000.00 to finish sidewalks so if the Council wanted they could put that amount back into the budget. Councilor Fellows confirmed that sidewalks could be an ongoing expense. Councilor Ward said this should be considered an operational item. Councilor Fellows asked that this be a part of the motion. Councilor Larochelle had no objection.

Public Works	\$ 10,000.00	Sidewalks
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Councilor Larochelle said to clarify that there are annual expenses that make the budget go up, and anytime you use funds that are not readily available to balance out a budget it makes for a potential concern for the following year. We are in a good place this year. He said he would be concerned about reducing taxes one year and then having a big increase the next year. He supported more of a steady graph or range from year to year. Next year could be a little bit of a challenge.

Councilor Ward asked Mrs. Tierney to delete the Abatement line for \$10,000, the Fire Department's equipment line for \$3,000.00, the Hose Replacement for Fire Department for \$2,175.00, the \$10,000.00 for Sidewalks, making the remaining amount to designate now \$55,193.80. He asked Mrs. Tierney to also delete the \$375,000.00 for the Salt Shed for right now because that one will come back in, but without it that brings the total remaining amount to designate to \$430,193.80. He asked Council to consider this as their motion. There were no objections.

Councilor Ward restated the motion indicating there would be \$430,193.80 available for future use. Councilor Ward indicated the \$10,000 for Abatement and the \$375,000 would not have been on the list presented for this meeting because that was what Mrs. Barnes was advocating for so the motion to strike the \$15,175.00 would bring the total remaining amount to \$430,193.80.

Councilor Lunt clarified that these other items would be removed to their respective budgets. Mrs. Barnes said yes, they would be. The remaining list is as follows:

Town Clerk	\$13,750.00	Clerk Book Restoration	
Technology Budget	\$35,800.00	Server & Hardware Upgrades	
Technology Budget	\$32,000.00	Cruiser Laptops	
Town Buildings	\$15,000.00	LFD Generator	
Town Buildings	\$15,000.00	ET Smith Generator	
Town Buildings	\$26,780.00	LFD Boiler	
Town Buildings	\$14,000.00	LFD Electrical	
Town Buildings	\$17,200.00	(2) Heating/Cooling Pumps Library	
Town Buildings	\$61,000.00	Re-pitch Transfer Station Roof & COW	
Town Buildings	\$40,000.00	PW Generator	
Town Buildings	\$6,000.00	Town Office Street Lighting	
Police Department	\$14,000.00	Bullet Proof Vests	
Police Department	\$13,500.00	Portable Radios	
Fire Department	\$30,000.00	Fire Station Case Study	
Solid Waste	\$35,000.00	Forklift	
Public Works-Other	\$40,000.00	(2) Street Light Cameras	

Parks & Recreation Department	\$8,000.00	Mower	
Parks & Recreation Department	\$8,000.00	Used Snowmobile	
Parks & Recreation Department	\$10,000.00	Miller Trail Fence Repair	
<b>Total</b>	<b>\$435,030.00</b>		
Parks & Recreation	\$5,000.00	Replace 2002 Rec Trucks	
Parks & Recreation	\$20,000.00	Replace 2003 Rec Trucks	\$15,000 Insurance
Parks & Recreation	\$10,000.00	Bus Rental/Repair	
Flags	\$0.00	TIF Eligible	
Public Works	\$15,000.00	plow truck repairs	
Public Works	\$12,000.00	guardrails	
Public Works	\$185,000.00	Excavator, Trailer, Plow Truck	
Code Enforcement	\$3,500.00	File Cabinets	
<b>Total</b>	<b>\$250,500.00</b>		
<u>Capital Reserve Accounts</u>			
Fire	\$75,000.00		
Revaluation	\$30,000.00		
<b>Total</b>	<b>\$105,000.00</b>		

**Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None. Order passed - Vote 7-0.**

Councilor Ward asked for an update on the Salt Shed. Mrs. Barnes stated she is waiting to hear back from New Gloucester on the amount they will charge Lisbon. Councilor Larochelle stated the Salt Shed issue has been talked about before and with the money being available now, should the Council then allocate up to \$400,000 to complete this project.

**VOTE: (2021-106A)** Councilor Larochelle, seconded by Councilor Fellows moved to allocate up to \$400,000 for the Salt Shed.

**Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None. Order passed - Vote 7-0.**

The Chairman moved into the regular portion of the Council meeting at 7:07 PM.

### **PUBLIC HEARINGS - NONE**

### **AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS - NONE**

### **CONSENT AGENDA**

**VOTE (2021-107)** Councilor Fellows, seconded by Councilor Lunt moved to approve the following consent agenda items:

- A. Municipal Accounts Payable Warrants -\$ 467,244.70
- B. Municipal Payroll Warrants -
- C. School Accounts Payable Warrants -
- D. School Payroll Warrants - \$ 794,517.96

**Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None. Order passed - Vote 7-0.**

## COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES

**VOTE (2021-108A)** Councilor Larochelle, seconded by Councilor Albert moved to add that the Recommendation by the Finance Committee was to adopt the School Budget totaling \$14,150,490 with the town contribution of \$4,627,820 as presented.

**Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None. Order passed - Vote 7-0.**

### ADOPT 2021-2022 SCHOOL BUDGET WARRANT ARTICLES

#### ARTICLE 1 - PUBLIC FUNDING OF PRE-KINDERGARTEN TO GRADE 12 AS DESCRIBED IN THE ESSENTIAL PROGRAMS & SERVICES FUNDING ACT

To see what sum the council will authorize the Lisbon school department to appropriate for the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act **(Recommended \$ 14,150,490)** and to see what sum the council will raise as the Town's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688.

*“Explanation: The Town's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.”*

**School committee recommends \$4,627,820**

**VOTE (2021-108B)** Councilor Larochelle, seconded by Councilor Albert moved for Article 1 the following:

**\$4,627,820**

**Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None. Order passed - Vote 7-0.**

#### ARTICLE 2 – DEBT SERVICES

To see what sum the Council will authorize the Lisbon School Department to raise and appropriate for the annual payments on debt service previously approved by the legislative body for non-state-funded school construction projects, or non-state-funded portions of school construction projects in addition to the funds appropriated as the local share of the school administrative unit's contribution to the total cost of funding public education from pre-kindergarten to grade 12.

*“Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the municipality/district long-term debt for major capital school construction projects and minor capital renovation projects that is not approved for state subsidy. The bonding of this long-term debt was previously approved by the voters or other legislative body.”*

**Amount Recommended \$446,833**

**VOTE (2021-108C)** Councilor Albert, seconded by Councilor Lunt moved for Article 2 the following:

**\$446,833**

**Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None. Order passed - Vote 7-0.**

#### ARTICLE 3 – FUNDS EXCEEDING THE STATE'S EPS ALLOCATION MODEL



Shall the Town of Lisbon raise and appropriate \$ 2,693,517 in additional local funds, which exceeds the State's Essential Programs and Services allocation model by an additional \$189,147 as required to fund the budget recommended by the School Committee.

The School Committee recommends \$2,693,517 for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by an additional \$189,147. This covers:

- 1)Co-curricular and Extra-curricular activities: The State only supports 20% of Lisbon's total expenditures.
- 2)The Teacher Retirement portion that was previously paid by the state
- 3)Substitute Pay: The State Allocates half a day per student. This does not cover long-term absences where substitutes are paid at a higher rate.
- 4)Special Education: This additional amount is partly due to year old student information, summer school, scheduling and reduced financial support at the Federal and State levels.
- 5)Nutrition (Lunch): The state does not provide any subsidy to cover the expenses in the general budget.

*Explanation: The additional local funds are those locally raised funds over and above the school administrative unit's local contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Lisbon School Department's budget for education programs.*

**School Committee Recommends \$2,693,517**

**VOTE (2021-108D)** Councilor Albert, seconded by Councilor Fellows moved for Article 3 the following:

**\$ 2,693,517**

**Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None. Order passed - Vote 7-0.**

**ARTICLE 4 – EXPEND FOR FY 2021-2022**

To see what sum the Council will authorize the Lisbon School Committee to expend for the fiscal year beginning July 1, 2021 and ending June 30, 2022 from the Town's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state – funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpected balances, tuition receipts, state subsidy and other receipts for the support of school.

**School Committee Recommends \$18,086,259**

**VOTE (2021-108E)** Councilor Fellows, seconded by Councilor Albert moved for Article 4 the following:

**\$18,086,259**

**Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None. Order passed - Vote 7-0.**

**ARTICLE 5 – ADULT EDUCATION & RAISE FUNDS AS THE LOCAL SHARE**

To see if the Council will authorize the Lisbon School Department to appropriate \$ 33,618 for Adult Education and raise \$ 22,406 as the local share; with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program.

**School Committee Recommends YES**

**VOTE (2021-108F)** Councilor Ganong, seconded by Councilor Ward moved for Article 5 the following:

**YES**

**Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None. Order passed - Vote 7-0.**

#### **ARTICLE 6 – ADULT EDUCATION**

To see what sum the Council will authorize the Lisbon School Department to expend for Adult Education.

**School Committee Recommends \$ 33,618**

**VOTE (2021-108G)** Councilor Fellows, seconded by Councilor Lunt moved for Article 6 the following:

**\$ 33,618**

**Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None. Order passed - Vote 7-0.**

#### **ARTICLE 7 – FEDERAL & STATE GRANTS OR PROGRAMS**

In addition to amounts approved in the preceding articles, shall the Council authorize the School Committee to expend sums as may be received from federal or state grants or programs or other sources during the fiscal year for school purposes, provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

**School Committee Recommends YES**

**VOTE (2021-108H)** Councilor Kolbe, seconded by Councilor Albert moved for Article 7 the following:

**YES**

**Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None. Order passed - Vote 7-0.**

#### **SALT SHED**

**INTRODUCTION:** Mr. Cyr reported Lisbon has an opportunity to possibly acquire a used salt shed from the town of New Gloucester. The shed is an 80'x120' and would be beneficial for the town since we have been looking into building one for years. The Public Work's Director reports there are a couple of expenses that would have to go along with acquiring it, such as dismantling and reassembling it, which would cost \$195,500.00 and then there is the foundation work that would be in the vicinity of \$125,000.00; the concrete price would be pending the foundation design with rebar count. Lisbon would also need to have the floor paved, which would cost around \$55,000.00. He reports that a building this size new would cost over \$650,000.00.

**VOTE (2021-109)** Councilor Ward, seconded by Councilor Fellows moved to allocate up to \$400,000 from the Unassigned Fund Balance for the relocation and purchase of a Salt Shed from New Gloucester.

**Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None. Order passed - Vote 7-0.**

#### **SALT BID**

**INTRODUCTION:** Mr. Cyr recommended Lisbon purchase salt for the FY2022 winter season through the State of Maine. See bid results for RFQ# 17a 210412-226.

Mr. Cyr said in February, the State of Maine sent out an email to all municipalities and counties across Maine. Since being added on their list did not obligate the town, Lisbon moved forward to be added so Lisbon could compare that bid rate with our current vendor eastern salt's rate. As of now, AVCOG has not sent any information for winter salt bidding nor have they sent out for bids. In the past, Lisbon has used AVCOG and has always been contacted earlier to lock into a price, which typically was with eastern salt. Our rate for fy21 through eastern salt was \$57.00 per ton. The rate that the state locked us in at for fy22 through RFQ# 17a 210412-226 is \$55.87. Lisbon will use approximately 3,500 ton of salt for FY2022. If Lisbon uses eastern salt at \$57 per ton, it would cost \$199,500. If Lisbon uses the State of Maine's bid results, the town would end up paying \$195,545. Because the town has not seen bidding through AVCOG and are unsure when this will take place, Mr. Cyr requested Council move forward with Maine's bid as this is currently the lowest price.

Mr. Cyr pointed out the town has until May 17, 2021 to lock our bid in with the State of Maine. In the event we do not accept this bid and wait to see if AVCOG or other vendors would be cheaper, the town could no longer go back onto that list and must find other avenues to purchase salt, which could potentially be more than the current price we have received.

**VOTE (2021-110)** Councilor Larochelle, seconded by Councilor Fellows moved to award the salt bid through the State of Maine at the price of \$55.87 per ton as needed to treat public roadways.

**Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None.**  
**Order passed - Vote 7-0.**

## **OTHER BUSINESS**

### **A. COUNCIL COMMITTEE REPORTS**

Councilor Fellows said the Water Commission is conducting interviewing for a new Superintendent and Water Department Manager, but the interview process is not complete at this time.

### **B. TOWN MANAGER'S REPORT**

Mrs. Barnes said the transition to Burgess Technology is going smoothly and they are attentive to our questions. She said it is nice to work with someone local.

## **APPOINTMENTS**

### **LDC MEMBER – 3 YEAR TERM**

**VOTE (2021-111)** Councilor Fellows, seconded by Councilor Kolbe moved to appoint Mary Wills a regular member on the Lisbon Development Committee for a 3-year term to 2023.

**Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None.**  
**Order passed - Vote 7-0.**

## **COUNCILOR COMMUNICATIONS - NONE**

## **AUDIENCE PARTICIPATION & RESPONSE FOR NEW ITEMS - NONE**

## **EXECUTIVE SESSION - NONE**

## **ADJOURNMENT**

**VOTE (2021-112)** Councilor Albert, seconded by Councilor Kolbe moved to adjourn at 7:00 PM.

**Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None.  
Order passed - Vote 7-0.**

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Lisa Smith, Deputy Town Clerk  
Date Approved: June 22, 2021