



**TOWN COUNCIL
MEETING MINUTES
FEBRUARY 1, 2022
LISBON TOWN HALL**

Mark Lunt 2022
Donald Fellows 2022
Jason Smith 2022
Fern Larochelle 2023
Harry Moore, Jr. 2024
Raymond Robishaw 2024
Clifford Miller 2024

CALL TO ORDER. The Chairman, Fern Larochelle, called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM.

ROLL CALL. Members present were Councilors Fellows, Lunt, Larochelle, Robishaw, Smith, Miller, and Moore, Jr. Also present were Ryan McGee, Interim Town Manager; Kayla Tierney, Finance Director; Randy Cyr, Public Works Director; Steve Aievoli, Sewer Superintendent; Nate LeClair, Fire Chief; Mark Stevens, Parks and Recreation Director; Mark Stambach, Code Enforcement Officer; Brett Richardson, Economic & Community Development Director; Lisa Ward, Emergency Management Agency Director; Traci Austin, School Committee Chairman; and approximately seven citizens in the audience.

GOOD NEWS AND RECOGNITION

Randy Cyr, Public Works Director, announced that a week ago, Elwood Beal, also known as “Buttons”, a 38 year employee of Public Works and the Town had passed. Mr. Cyr said “Buttons” gave his all to the department and will be greatly missed.

Councilor Larochelle thanked the crew at Public Works for the great job of handling the latest storm.

PUBLIC HEARINGS

**A. MEDICAL MARIJUANA RETAIL STORE LICENSE FOR
BBB PHARMACEUTICAL ALTERNATIVES, LLC**

The Chairman opened the Public Hearing. There were no comments. The Chairman closed the Public Hearing.

**B. ADULT USE PRODUCTS MANUFACTURING FACILITY LICENSE FOR
CANNABIS ANGELS**

The Chairman opened the public hearing. There were no comments. The Chairman closed the Public Hearing.

AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS

Traci Austin, resident of Lisbon spoke about the Worumbo sight project progression and has respect for the process and how far it has come. She said she is in support of saving the view but has been thinking a lot lately of other viable reasons to keep the information collected, but put a hold on the project at this time. Reasons are listed below:

- Lisbon is experiencing major personnel gaps and four new Council Members. She said new personnel and Councilors coming in should have time to acclimate and should not feel the pressure to make decisions on this project.
- Due to COVID, the surveys might not give accurate results since people are more anxious now and more reactive.
- Property in town that was once grand and beautiful are now struggling after different ownerships etc. and should be looked at.
- Looming economy. The businesses have struggled this winter and the economy is getting worse.

- Road Construction coming up on Main Street. The Worumbo lot is going to need to be used for parking for the customers and employees on Main Street and to store equipment and supplies for the construction.

Mike Wilding from the Railroad Restaurant & Pub said people are loving the Worumbo site changes so far and the turnout from events such as the car show at that site has helped their business. He said the Restaurant has been in that location about 14 years. A lot of their business involves music entertainment inside and outside to benefit different organizations. He's concerned if housing goes into the Worumbo site, it would hurt their business of supplying music and entertainment to the community due to the noise it will cause to the new residents being so close.

Ross Cunningham, Lisbon resident and current president of Positive Change Lisbon and organizer of Concerts in the Park spoke to area businesses to get their thoughts on the Worumbo Site Plans. He stated their responses were against residential in that area. Mr. Cunningham said also that information has not been given out about the benefits of a green space in this community. He stated the concerts they put together usually bring in 300-500 people and the Moxie concerts have typically brought in up to 2,000 people with close to 30% of those people coming from out of town. Mr. Cunningham indicated if they move the concert venue from the MTM Center to the Worumbo Site it could double their attendance and draw more people from out of town, but that he would not be comfortable holding concerts there if it were more residential.

Kevin Kimball, resident of Lisbon stated he is thankful for the work the people from "The View" have put into supporting green space at the Worumbo Site. He said if residential goes in there it will need to include parking, which requires two parking spaces per unit, and that would leave the rest of the property as lawn for tenants and not community members, plus traffic problems would increase in that already busy intersection. He indicated he was a promoter of the Maine Blues Festival in Naples, which is the biggest sales day of the year for businesses in that area. He indicated he was considering doing something similar at the Worumbo Site, but will choose not to if residential housing goes in there since bands are typically not wanted in someone's back yard. He mentioned he was concerned he could lose the Railroad Restaurant and Pub as a venue. He said once the view from the Worumbo site is gone, it's gone forever.

Sandra Harkins, owner of the Railroad Restaurant and Pub stated they've been at their current location for 14 years and it took a long time for them to find this location, which had ample parking, exposure to the community, and where they could hold events inside and outside while not disturbing the residential community. She indicated she was concerned if residential housing goes in at the Worumbo Site, they will no longer be able to hold these events with music and this will greatly affect their business.

Lorelei Hilliker, a resident and abutting business owner to the Worumbo site, handed out paperwork. She put together numbers from the town's surveys, along with numbers from the "Save the View" surveys indicating the community thought as follows:

Lisbon & Lisbon Falls Population Stats 2022:

- 75% of Lisbon residents are not renters
- Average household size is 2.58 people requiring more than 1 bedroom and one parking spot

Lisbon Survey States:

- There were 221 comments
- 81 wanted no residential; lower residential property tax (not possible) or mostly green space/concert venue/park/parking or fixing traffic first
- Only 30 even mention wanting residential and most want mostly commercial, parking, limited residential maintaining the Main Street feel and public green space/venue space
- Five specifically mention no low income housing, three wanted low income housing
- 89 had no comment or didn't like the options or way it was presented; general comment(s) not pertaining to current discussion or like them all

Save the View Survey Results:

- 83 emails were sent to Town Councilors
- 81 supported NO residential and saving the view; all but three want no development at all, commercially or residentially
- Two opposed, one being a Council Member

Ms. Hilliker said let's not forget the Campus Commons fiasco, which is a prime example of how a low income area housing development can go wrong in town.

Lisa Ward, Lisbon Development Committee Chairperson read into the record an email from Jeff Ganong, a former Councilor and current Lisbon resident. Mr. Ganong stated he supported a mixed use which would benefit the town for the following reasons:

- It would increase the housing supply since there is a housing shortage in the state and region. Mr. Ganong's employer, BIW plans to hire over 2,000 employees this year. One of the biggest hurdles to new hires is trying to find a place to live near the yard.
- Increased Tax Revenue for the Town. He stated the development alone will not have a large impact on tax bills. He said this year the Town's Budget is slated at \$11.2 million and the Town's portion of the School's Budget is \$7.7 million, which is almost \$19 million in revenue that the town has to raise. Inflation and cost of living increases alone will make the budget rise and assuming that the tax revenue from a development is anywhere between \$20,000 and \$200,000, it will not make a difference in the Mil Rate, but it will help with the price creep that happens yearly and could be much more with Vendor Fees at \$25-\$100 per vendor depending on the duration. If the Town chose to keep that area undeveloped it would still cost the Town personnel resources to maintain it.
- In all of the conceptual development drawings, even if the largest development is built on that space, it would still be the largest green space in town, not including Beaver Park, which residents could enjoy with a view of the river preserved, and walking path that would eventually connect to it. There could also be room for a playground, stage for events, and space for vendors. The only thing they would lose is certain views of the river from Route 196 and beyond, but worth it for the other benefits listed above.

Councilor Moore asked Mr. Cunningham if he spoke with residents outside of the business sector about their opinions on the Worumbo Site Options and if so, what their desire for Tax Revenue opportunities there was. Mr. Cunningham said he did not, but from others discussions he has heard some people are very excited about the development because it will cut their taxes.

Mrs. Austin stated about 3% of the people that go into her restaurant have said housing is a good idea, but the vast majority of her patrons like the idea of a venue for concerts. She mentioned Event Tickets Sales, Vendor Licenses, and so on to hold events could be dedicated towards the maintenance of the property.

CONSENT AGENDA

VOTE (2022-23) Councilor Lunt, seconded by Councilor Miller moved to approve the Consent agenda items as follows:

- A. Municipal Accounts Payable Warrants - \$180,266.02
- B. Municipal Payroll Warrants - \$191,406.29
- C. School Accounts Payable Warrants - \$185,998.09
- D. School Payroll Warrants - \$ 407,567.46
- E. Minutes for January 18, 2022 and
- F. Medical Marijuana Retail Store for BBB Pharmaceutical Alternatives, LLC

Order passed - Vote 7-0.

COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES

SALE OF RAILROAD PROPERTY

Item added to Agenda by Unanimous Consent of Council

INTRODUCTION: Roger Bickford, Lisbon resident, requested Council allow the Interim Town Manager to proceed with the process of obtaining the Railroad Bed from the Maine Department of Transportation from the Topsham town line to behind the Big Dipper in Lisbon Falls to be used for a multi-purpose trail.

VOTE: (2022-24A) Councilor Fellows, seconded by Councilor Smith moved to allow the Interim Town Manager to proceed with the process of obtaining the Railroad Bed from the Department of Transportation from the Topsham town line to behind the Big Dipper in Lisbon Falls. **Order passed – 7-0**

ADULT USE PRODUCTS MANUFACTURING FACILITY FOR CANNABIS ANGELS

INTRODUCTION: Councilor Larochelle stated the applicant has submitted her application and is going through the Planning Board approval process. The Council can vote on this to move it forward through the process before the Planning Board grants final approval.

Councilor Fellows stated there will be steps that will need to be taken at the next Planning Board Meeting and Council Meeting to make modifications to the Ordinance(s) to make this process clear for this type of license for future applications.

VOTE (2022-24B) Councilor Fellows, seconded by Councilor Smith moved to approve the Adult Use Products Manufacturing Facility License for Cannabis Angels pending approval from the Planning Board and ordinance amendments. **Order passed - Vote 7-0.**

WORUMBO SITE DEVELOPMENT OPTIONS

INTRODUCTION: Mrs. Ward presented the Council with an update on the Worumbo Site Development. She said the site the Committee refers to as Worumbo offers a beautiful view of the Androscoggin River and the falls where the Worumbo Mill once stood. She said in addition to the opportunity for a park and green space for residents and visitors, this jewel of Lisbon could very well be the best opportunity for growth that Lisbon has seen in many years. She said the Town of Lisbon currently owns this Worumbo parcel; the Town-owned site is roughly 4.5 acres and over 18,000 vehicles pass this site daily. She said it is centrally located minutes from I-295 and Brunswick-Topsham to the east and I-95 and Lewiston-Auburn to the west, with Portland situated within a half hour drive to the south and Augusta within a half hour drive to the north. She explained that what Lisbon does now with this site will represent all of Lisbon for many years to come, so we need to be diligent in making sure that we do everything in our power to consider all viable options. She mentioned they will have the public survey results in March to inform the Council of the public's top choices.

Mrs. Ward stated Lisbon Development Committee's goal is to make sure we reach out to, and hear from, as many residents and business owners in Lisbon as possible while researching the information needed for Council to consider. The LDC members have worked hard to develop the descriptions you have before you today so that, with Council approval, we can move to the next step of the process: to define costs, determine if we need more parking, and to create visual renderings to help represent what each option represents

Mrs. Ward said the question before you tonight is "Do the four options we offer here represent the best ranges for options for public input and community preferences regarding the future of the Worumbo site?"

Mrs. Ward stated the Council's approval of these options at this stage of the visioning process will help to ensure that the Community Survey we plan for in March will represent the broad spectrum of community goals for the Worumbo site. There are four different options here, each one represents the preferences of a segment of the Lisbon community who have provided us with their input. For example, Riverside Park, Option 1, is offered to represent the views of the "Save the View" group after we asked for input from the public leaders of that interest group. Members of the entire community will have the opportunity to vote for their preferences coming up in March through the Town of Lisbon's Survey.

Mrs. Ward said the reason the committee seeks Council's approval for the four options tonight is to ensure that EVERYONE who participates in the survey and the process has the chance to vote for an option that represents their viewpoint. She said LDC members recognize that, although the Riverside Park option has a vibrant and vocal support group, there are others in the community with differing opinions and we need to represent them, as well. The LDC's goal is to make sure we reach out to, and hear from, as many residents and business owners in Lisbon as possible.

Mrs. Ward said she presented Council with some notes and descriptions of their progress to offer them more insights during this process and asked Council to refer to those notes as they review the options.

Option #1: Riverside Park

This option produces aesthetic possibilities for the town as a park, gathering place and possibilities for Farmer's Markets and small events. It is not intended to be an essential direct revenue-producing development for our town.

- Park/greenspace: +/- 3.75 acres
- Parking: Same as current, +/- .75 acres
- Direct Tax Revenues: None
- Income to the community from employment: None
- Linkage to employment needs: None

- Developer Investment Probability: 0/10
Please note: For this option, the Town of Lisbon retains Ownership.
- Synergy: Some for existing parking and potential Events
a): Does it fit with the character and needs of the Town of Lisbon?
- Notes: Parking Lot improvements, lighting, additional electrical, additional access/egress, and landscaping to create park.

Option #2: Residential Housing with Public Riverside Park

This option offers apartment-style housing units, a public park, and the option of office space in the housing units.

- Park/greenspace: +/- 3 acres
- Parking & Development: +/- 1.5 acres
- Direct Tax Revenue estimate: \$66,300 - \$108,540 per year
- Income to the community from employment: Marginal
- Linkage to employment needs: Very high
- Developer Investment Probability: 9.5/10
- Synergy: Add to residential base, greater round the clock activity
- Notes: To include 20-24 housing units, OR 16-20 housing units with an additional 4 Office Spaces similar to the units. Each housing unit is 1,000-1,500 sq. ft., 1 bedroom with second room for home-office/den/guests. Single bedroom units don't contribute as many children to a school district and emphasize synergy with the surrounding village for seniors aging in place as well as young professionals.

Option #3: Residential Housing with Restaurant(s) and Public Riverside Park

This option offers apartment-style housing units, a public park, with some office space in the housing units and a possible stand-alone restaurant.

- Park/greenspace: +/- 3 acres
- Parking & Development: +/- 1.5 acres
- Direct Tax Revenues: \$66,300 - \$90,450 per year
- Income to the community from employment: 20 to 25 full-time jobs equivalent to a total of \$500,000/year
- Linkage to employment needs: Very high
- Developer Investment Probability: 6/10
Please note: Restaurant must be subsidized by residential tax structure.
- Synergy: Add to residential base, greater round the clock activity
- Notes: To include 20 -24 housing units with a maximum of 4 offices, and a restaurant (4,000 sq. ft.) with indoor-outdoor eating and small events. Each housing unit is 1,000-1,500 sq. ft., 1 bedroom with second room for home-office/den/guests. Single bedroom units don't contribute as many children to a school district and emphasize synergy with the surrounding village for seniors aging in place as well as young professionals.

Option #4: Boutique Business Opportunities and Riverside Park

This option offers a public park, with some with a variety of small boutique-type business units and a possible stand-alone restaurant.

- Park/greenspace: +/- 3.25 acres
- Parking & Development: +/- 1.25 acres
- Direct Tax Revenues: \$28,700 per year
- Income to the community from employment: 30 to 35 jobs equivalent to a total of \$750,000/year
- Linkage to employment needs: Small
- Developer Investment Probability: 7/10 (8/10 if restaurant is excluded)
Please note: Restaurant must be subsidized by residential tax structure.
- Synergy: Could become a single-destination cluster
- Notes: To include 10 small, modern alternative commercial units decoratively designed, with or without a restaurant (4,000 sq. ft.) with indoor-outdoor eating and small events.

Mrs. Ward stated the LDC is requesting Council adopt the four options above as written. These options represent the four (4) top scenarios discussed over the year or more for this site. All information gathered will be compiled and new renderings created during the month of February. An informational mailer containing these options and renderings will be sent to all households in March with instructions for completing a survey of preferences.

Mrs. Ward pointed out that with all three options that are not a park only, the park space here is still about three (3) acres, not a lawn.

COUNCILOR COMMENTS: Councilor Miller asked if condominiums would be an option for that space so people could buy into the community as opposed to renting into the community. Mr. Richardson stated that based on the 500 or more survey responses, income levels of what people are currently paying and what their goals are, requests were for 1,000-1,200 sq. ft. units with mortgages or rents for about \$1,200-\$1,500 per month.

Councilor Fellows said he wants to respect everybody's views and wants to get as wide a survey as the Council can get on all possible options so the Council can clearly find a developer who will use those guidelines to create something the Town can use.

Councilor Smith stated all of the people and businesses he's talked with are against residential in that area except for one person. Mrs. Ward stated the reason there is housing in two of the four options is because there was input from people that wanted residential housing. Mr. Richardson said housing is most likely to be bankable at this point. He said Commercial property is a challenge because to subsidize a restaurant being built, the rental amounts must be commanded by the commercial property, or it won't justify new construction, which is extremely expensive.

Mr. Smith asked where the consultant was from. Mr. Richardson said from Baltimore, Maryland. Mr. Smith pointed out the consultant was not from Lisbon. Mrs. Ward stated because the consultant is from out of town he doesn't have a vested interest except to do his job to the best of his ability. She indicated the consultant has gone out of his way to make sure he understands what the Lisbon community wants. Mr. Richardson explained that the consultant is looking at the data from the county level and our survey results and are an analysis from that data.

Councilor Fellows stated there is a couple of misconceptions going around, one being TIF (Tax Increment Financing) revenue, the other being this is one of the best decisions the Council can make for the town since Lisbon owns the property. He said if we didn't own the property, a developer could come in and build whatever they wanted, so Lisbon has a choice in this matter. He mentioned taxes will not be directly reduced by something that receives tax money in that zone, because it's TIF money, but the TIF money goes into the downtown area, which supports things like infrastructure, park development etc. in that area; and also credit enhancement(s).

Councilor Robishaw stated if the option they choose doesn't work in a couple years, they should be able to come back and do something different. He stated the public needs to keep in mind that the option they choose will need to be taken care of and supported.

Councilor Larochelle asked for clarification on Direct Tax Implications listed on the options. Mr. Richardson said Direct Tax is property taxes, Indirect Revenue is when people are coming in and supporting businesses.

VOTE (2022-25) Councilor Fellows, seconded by Councilor Lunt moved to approve the four options as presented, and to move forward with compiling in the form of a town wide mailer and email all of the information gathered into new renderings for sending out to households in March with instructions for completing a survey of preferences. **Order passed - Vote 4-3. (Opposed: Robishaw, Larochelle, and Smith)**

SOLICIT BIDS FOR SALT SHED

INTRODUCTION: Mr. Cyr requested permission to send out an RFP for a new salt shed. He indicated he is seeking design and specifications from companies. Once obtained, he would like to send out to bid the design and specs that work best for Lisbon and the space available. He reported there was \$450,000.00 set aside for this project and hopes that the materials have gone down enough so that the town can get a good price.

VOTE (2022-26) Councilor Fellows, seconded by Councilor Robishaw moved to authorize the Interim Town Manager and Public Works Director to solicit bids for a new salt shed. **Order passed - Vote 7-0.**

RENEWAL SIDEWALK SNOW & ICE REMOVAL CONTRACT

INTRODUCTION: Mr. Cyr requested Council renew a contract with Four Seasons Landscaping who currently takes care of our sidewalks. He indicated the contract made on January 21, 2022, was updated to include additional sidewalks the town adopted in Kelly Park; Champagne Lane, Wine Time Circle, and Premier Drive. Once the adding additional sidewalks were added, the total sidewalk footage went from 54,427 feet to 57,727 feet. This contract for services now totals \$50,000.00 to be billed by the contractor in 6 monthly invoices of \$8,333.33 each, issued from November to April each year.

Mr. Cyr recommended the town accept a contract with Four Seasons Landscaping for sidewalk snow & ice removal. All work performed will meet our needs.

VOTE (2022-27) Councilor Fellows, seconded by Councilor Moore moved to authorize the Interim Town Manager to execute a renewal contract with Four Seasons Landscaping for sidewalk snow & ice removal in the amount of \$50,000.00 each year to be billed by the contractor in 6 monthly invoices of \$8,333.33 each, issued from November to April each year. **Order passed - Vote 7-0.**

GENERATOR BID AWARDS

INTRODUCTION: Mr. Cyr reported during the FY 22 budget process, Council authorized the following allocations and amounts to fund three new generators:

Public Works Generator- \$40,000 Unassigned Fund Balance-	Bid amount-\$56,000
ET Smith Generator- \$15,000 Unassigned Fund Balance -	Bid amount-\$54,000
LFD Generator- \$15,000 Unassigned Fund Balance-	\$58,000
LFD Electrical-14,000 Kelly Park TIF Funds	

Mr. Cyr said he and Chief LeClair recommend Council fully fund all three generator projects by re-allocating \$15,000.00 in funds from the ET Smith Undesignated Fund Balance to the Public Works generator project and \$1,000 from LFD Undesignated Fund Balance to fully fund the Public Works generator and allocate \$54,000 from the Kelly Park TIF funds to fund the ET Smith Generator and \$30,000 from the Kelly Park TIF funds for the LFD Generator.

VOTE (2022-28) Councilor Larochelle, seconded by Councilor Fellows moved to award the bid for three generators to Electrical Systems of Maine in the amount of \$168,000 as follows:

Public Works Generator	\$56,000-UFB
ET Smith Generator	\$54,000-Kelly Park TIF
LFD Generator	\$14,000-UFB & \$44,000-Kelly Park TIF

And to re-allocate the ET Smith \$15,000 Undesignated Fund Balance to the Public Works generator project, \$1,000 from the LFD Undesignated Fund Balance to fully fund the Public Works generator, allocate \$54,000 from the Kelly Park TIF funds to fund the ET Smith Generator, and \$30,000 from the Kelly Park TIF funds for the LFD Generator to fully fund these projects. **Order passed - Vote 7-0.**

360 TRAFFIC CAMERA BID AWARD

INTRODUCTION: Mr. Cyr reported Bid 2022-001 is for two new 360 Degree Traffic Cameras for the intersection of Route 196 and Route 9 and also the intersection of Route 196 and Capital Avenue. Bids were solicited from four different companies, and publicly opened by Ray Soucy, PW Admin and Brenda Martin, Accounts Payable Clerk. Only bid received was from the Electric Light Company, which is below.

COMPANY NAME	EQUIPMENT TYPE	QTY	UNIT \$	TOTAL \$
Electric Light Company	Supply & Install 360 Degree Video Detection System			
	<ul style="list-style-type: none"> Route 196 / Route 9 Intersection Route 196 / Capital Ave Intersection 	2	\$3,500.00	\$7,000.00
	Processor	2	\$12,000.00	\$24,000.00
	360 Degree Camera	2	\$4,500.00	\$9,000.00
	Mounting Hardware	2	\$500.00	\$1,000.00
	Surge	2	\$250.00	\$500.00
	Cate Underground Wire	2	\$250.00	\$500.00
				\$42,000.00

Mr. Cyr recommended accepting the bid from the Electric Light Company, since they are Lisbon's current street light repair company who also installed the previously purchased cameras, and were the only bidder for 2022-001. He recommended the funds to purchase these cameras totaling \$42,000.00 come from the following accounts:

- Downtown TIF- \$26,747.91
- Kelly Park TIF- \$15,252.09

VOTE (2022-29) Councilor Fellows, seconded by Councilor Smith moved accept the bid from Electric Light Company in the amount of \$42,000.00 to purchase and install two 360 Degree Traffic Cameras to be funded with \$26,747.91 from the Downtown TIF funds and \$15,252.09 from the Kelly Park TIF funds. **Order passed – Vote 7-0.**

WASTE WATER TREATMENT PLANT (WWTP) COMPOSITE SAMPLER BID AWARD

INTRODUCTION: Mr. Aievoli reported the bid process for the purchase of two new refrigerated composite samplers closed on Thursday January 20, 2022. The two new composite samplers would replace the two samplers that were installed in 2007. Bids were requested from the following companies:

1. Hach
2. New England Environmental Equipment
3. Russell Resources

The town received bids from the following companies:

- Hach - \$19,006.68 for two samplers and Junction box for Flow Pacing
- Russell Resources - \$14,803.00 for two samplers

Mr. Aievoli recommended Council move forward with the purchase of the two new refrigerated composite samplers from Russell Resources as proposed. He indicated \$15,000 was budgeted in the improvements line for the purchase of two composite samplers. The expected delivery time frame for the pumps is expected to be 2-4 weeks once the order is submitted.

VOTE (2022-30) Councilor Fellows, seconded by Councilor Miller moved to authorize the Interim Town Manager to purchase two new refrigerated composite samplers from Russell Resources in an amount not to exceed \$14,803.00 as proposed, taking \$15,000 from the improvements line. **Order passed - Vote 7-0.**

WASTE WATER TREATMENT PLANT (WWTP) RETURNED ACTIVATED SLUDGE (RAS) PUMP BID AWARD

INTRODUCTION: Mr. Aievoli reported the bid process for the purchase of three new returned activated sludge pumps (RAS) closed on Thursday January 20, 2022. He indicated the new RAS pumps would replace the three pumps that were installed in the 1990's. Bids were requested from the following companies:

1. Wescor Associates
2. Maher Corporation
3. Russell Resources
4. Trask-Decrow Machinery
5. Stevens Electric & Pump Service

Mr. Aievoli indicated only one bid was received, which was from Wescor Associates in the amount of \$45,450.00 for all three pumps. He indicated the quoted pumps are a direct replacement for our current pumps so they will be installed by treatment plant staff. The bid also included a price of \$1,200 per day for start-up costs. He said he would work with the vendor to do the official start-up after all three pumps are installed so this fee should only need to be paid once.

Mr. Aievoli recommended Council move forward with the purchase of the three new RAS pumps from Wescor Associates as bid, plus approving \$1,200 for start-up and carry \$1,550 for incidentals due to the current shipping climate, totaling \$48,200.00. He said \$70,000 was budgeted in the Improvements line for purchasing three pumps plus installation. The expected delivery time frame of the pumps is expected to be approximately 5-7 months once the order is submitted.

VOTE (2022-31) Councilor Fellows, seconded by Councilor Robishaw moved authorize the Interim Town Manager to purchase three new RAS pumps from Wescor Associates for \$45,450.00 as bid, plus \$1,200 for start-up, and to carry \$1,550 for incidentals due to the current shipping climate for a total not to exceed \$48,200.00.
Order passed - Vote 7-0.

LISBON COVID-19 VACCINATION, TESTING AND FACE COVERING POLICY

INTRODUCTION: Chief McGee presented the Lisbon COVID-19 Vaccination, Testing and Face Covering Policy.

VOTE (2022-32) Councilor Fellows, seconded by Councilor Robishaw moved to table indefinitely. **Order passed - Vote 7-0.**

OTHER BUSINESS

A. COUNCIL COMMITTEE REPORTS

1. School: Councilor Larochelle reported the School Budget presentation will be on Monday.
2. Planning: Councilor Fellows reported the Planning Board is working on a Medical Marijuana ordinance amendment.
3. LDC: Councilor Smith said he had nothing to report.
4. Conservation Commission: Councilor Moore said he had had nothing to report.
5. Recreation: Councilor Miller said he had nothing to report. Mr. Stevens said they recently had a combined Moxie/Parks & Rec Committee meeting to discuss the Moxie Festival. He said it went very well with a lot of ideas and enthusiasm.
6. County Budget: Councilor Moore said he had nothing to report.
7. Library: Councilor Lunt said he had nothing to report.
8. Water Commission: Councilor Fellows said he had nothing to report.
9. Finance Committee: Councilor Robishaw stated the Audit is finished and the Committee set up five goals for themselves. They will be adding more meetings to their schedule.

B. TOWN MANAGER'S REPORT

Chief McGee stated things were going well in the town, Department Heads were doing a great job, and that Department Head reports will be coming in soon.

C. TOWN CLERK INTERVIEW COMMITTEE

Councilor Fellows and Councilor Lunt volunteered to be on the Town Clerk Interview Committee.

APPOINTMENTS – NONE

COUNCILOR COMMUNICATIONS – NONE

AUDIENCE PARTICIPATION & RESPONSE FOR NEW ITEMS – NONE

EXECUTIVE SESSION

VOTE (2022-33A) Councilor Fellows, seconded by Councilor Miller moved to go into Executive Session per 1 M.R.S.A. Section 405 (6) (A) Personnel Matters. **Order passed – Vote 7-0.**

VOTE (2022-33B) Councilor Fellows, seconded by Councilor Robishaw moved to come out of Executive Session at 10:00 PM. **Order passed – Vote 7-0.**

VOTE (2022-33C) Councilor Fellows, seconded by Councilor Miller moved to allow the Interim Town Manager to begin the process to search for an Assistant Town Manager, to designate \$100,000 from Un-designated Funds to facilitate filling vacant Town positions, and to fund a Town Manager search. **Order passed – Vote 7-0.**

ADJOURNMENT

VOTE (2022-34) Councilor Lunt, seconded by Councilor Fellows moved to adjourn at 10:10pm. **Order passed - Vote 7-0.**

Lisa B. Smith, Deputy Town Clerk
Date Approved: February 15, 2022