



**TOWN COUNCIL
MEETING MINUTES
MARCH 15, 2022
LISBON TOWN HALL**

Mark Lunt 2022
Donald Fellows 2022
Jason Smith 2022
Fern Larochelle 2023
Harry Moore, Jr. 2024
Raymond Robishaw 2024
Clifford Miller 2024

CALL TO ORDER. The Chairman, Fern Larochelle, called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM.

ROLL CALL. Members present were Councilors Fellows, Lunt, Larochelle, Robishaw, Smith, Miller, and Moore, Jr. Also present were Ryan McGee, Interim Town Manager; Diane Nadeau, Librarian; Twila Lycette, Town Clerk; Randy Cyr, Public Works/Solid Waste Director; Mark Stevens, Park & Recreation Director; Mark Stambach, Code Enforcement Officer; Steve Aievoli, Sewer Superintendent; Kayla Tierney, Finance Director; Nate LeClair, Fire Chief; Dan Stockford, Esquire, Town Attorney; Lynna Izumi, Human Resources Director; Curtis Lunt, Finance Committee Chairman; Heather Ward, Finance Committee Member; William Kuhl, Planning Board Chairman; Dan Leeman, Planning Board Member; Jo-Jean Keller, Lisbon Development Committee Member; Mandy Olver, Olver Associates; Ernie Martin, Maine Department of Transportation, Senior Project Manager; Shane Amoroso, Maine Department of Transportation, Resident Project Engineer; Seth McGee, Vice President of McGee Construction (no relation to Chief McGee/Interim Town Manager); Michael McGee, Project Superintendent; Thomas Linindoll, McGee Construction Traffic Coordinator; Rick Mason, State of Maine House of Representatives; and approximately 10 citizens in the audience.

EXECUTIVE SESSION

See Item Taken Up at the Beginning of the Meeting

VOTE (2022-65) Councilor Fellows, seconded by Councilor Robishaw moved to go into Executive Session per 1 M.R.S.A. Section 405 (6) (A) Personnel Matters at 6:01 PM. **Order passed – Vote 7-0.**

VOTE (2022-65) Councilor Lunt, seconded by Councilor Fellows moved to come out of Executive Session at 6:54 PM. **Order passed – Vote 7-0.**

The Chairman resumed the meeting at 6:56 PM.

GOOD NEWS & RECOGNITION

A. LISBON HIGH SCHOOL COMPETITION CHEERING TEAM
CHAMPIONSHIP TITLE PROCLAMATION

VOTE (2022-66A) Councilor Fellows, seconded by Councilor Robishaw moved to adopt the Lisbon High School Competition Cheering Team Championship Title Proclamation as follows:

***WHEREAS,** The Lisbon High School Competition Cheering Team has made the community of Lisbon very proud as they claimed the 2022 State Championship title;*

***WHEREAS,** These Cheerleaders have won the fourth Cheering Team Championship in school history at the Augusta Civic Center on February 12th;*

***WHEREAS,** The Cheering season was a strong one, winning the Class C Southern Region on February 5th;*

WHEREAS, *At the 2022 Class C State Cheering Competition, the Lisbon High School Girls defeated Dexter High School to take their fourth State Championship in an 8 year span;*

WHEREAS, *The 2022 Class C State Cheering Competition team members were Reese McAtee, Trinity Trufant, Annika Golino, Jennifer St. Pierre, Grace Braley, Laryssa Cleaves, Penelope Lucas, Nevaeh Fortin, Riley Hoyle, and Mackenzie Theriault;*

NOW THEREFORE, *We, the Lisbon Town Council wish to congratulate and thank the Lisbon High School Cheerleaders and their Coach, Nicole Adams for their fine representation of the Town of Lisbon while winning the State Championship Title.*

Order passed - Vote 7-0.

IN MEMORIAM GORDON CURTIS

Chief McGee said Gordon Curtis was a really great man. He passed away at age 85 on Friday. Mr. Curtis served on a variety of boards, committees, and commissions over the past five decades here in Lisbon. He was a youth football coach for the Recreation Department in the early 70's and also coached baseball for the Lisbon Junior Athletic League, as well as the American Legion Adult Teams. Mr. Curtis ran the Pejepscot Sno Chief's Snowmobile Club and also was in charge of running the World's Greatest Sleigh Rides put on by the Pejepscot Sleigh Rides here in Lisbon. He said this just scratches the surface of the impact he had on so many lives in the community. He indicated Mr. Curtis was a great man so this is a huge loss to the town. He extended condolences from the community of Lisbon to the Curtis family and his friends.

PUBLIC HEARINGS

A. CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS STIPEND TO EMPLOYEES

The Chairman opened the public hearing. There were no comments. The Chairman closed the public hearing.

AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS - NONE

CONSENT AGENDA

VOTE (2022-66) Councilor Miller, seconded by Councilor Fellows moved to approve the following Consent Agenda items:

- A. Municipal Accounts Payable Warrants – totaling \$ 18,367.75
- B. Municipal Payroll Warrants – none
- C. School Accounts Payable Warrants – totaling \$261,261.75
- D. School Payroll Warrants - \$ 366,907.10

Order passed - Vote 7-0.

COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES

SEWER PROJECT UPDATES – MANDY OLVER

INTRODUCTION: Ms. Olver reviewed what has been done to date for the USDA Rural Development projects. She said \$9 million was approved in 2016 and Phases 1 and 2 have been completed. There are two projects underway and being completed. They are the Davis Street Pump Station and the sanitary sewer replacement for the MDOT contract on Route 125/Main Street. She stated of the original \$9 million there is \$1.3 million remaining for future projects.

Ms. Olver stated the priority for using funds left would be to replace the sludge dewatering equipment. She said it is 20 years old, slated for 2023 replacement. The total cost she estimated at \$2 million, and added that there may be additional funding available. She recommended the \$1.3 million remaining from Rural Development funds be utilized for the replacement of the sludge dewatering equipment.

COUNCILOR COMMENTS: Councilor Larochelle asked what is the time frame to spend down the grant. Ms. Olver said it is usually within five years of getting it, it was 2017, but there is flexibility.

Councilor asked if there is a process when getting close to that time frame. Ms. Olver said there is not, but they do start to pressure you to use the balance.

Councilor Robishaw asked if the terms stay the same, Ms. Olver stated they do.

Councilor Larochelle asked if we are looking at about a year to get the project ready. Ms. Olver replied that yes, it can take nine months to a year to get it ready. Councilor Larochelle asked if it is possible to do the leg-work for it this year and then look at it in the next budget season? Mr. Aievoli stated that the funds are already in place. Interim Manager McGee stated that this is an update to get started. Councilor Larochelle confirmed that \$2 million is a good estimate, Ms. Olver agreed.

MAIN STREET/ROUTE 125 PROJECT UPDATE MAINE DEPARTMENT OF TRANSPORTATION AND MCGEE CONSTRUCTION

INTRODUCTION: Ernie Martin, Senior Project Manager with Maine Department of Transportation (MDOT), said he's on the design side and will work on a sheet for the timeline for the construction.

Seth McGee, Vice President at McGee Construction spoke next. Interim Town Manager Ryan McGee stated for the record that there is no relation to him and McGee Construction.

Mr. McGee said they will get underway in the next week or two. He gave a broad overview of the scheduled activity over the next 2 construction seasons, into Fall of 2023. He said they will begin at Route 196 and Main Street (Route 125) with utilities and move on to road reconstruction, paving and sidewalks for a beautiful Main Street. He introduced his team, including Michael McGee, Tom Linindoll (Project Manager), David Robbins, Shane Amoroso, and Matt McKinnon.

COUNCILOR COMMENTS: Councilor Fellows asked for confirmation of how they plan to handle Moxie Festival. Mr. Martin said they will shut down for three days for the Festival, Friday, Saturday and Sunday.

Councilor Larochelle asked if there will be an interface, a possibility to meet with the Main Street businesses and property owners about water, sewer and so forth. He asked if there is an email the businesses can send questions to. He also wondered about water quality and testing since there is a Daycare and several food service businesses. Mr. Martin said they will come up with an email and Lisbon can work with DOT that way. Councilor Larochelle asked if we could arrange a meeting with businesses and property owners in the upcoming one to two weeks. Mr. Martin said that would work well and was open to coordinating a meeting. Councilor Larochelle asked him to work with the Town Manager to come up with a day and time in the near future, and stated Monday might be good because many businesses are closed so they can come to the meeting.

Mr. Martin said they are planning a pre-construction meeting soon. Interim Town Manager Mr. McGee suggested March 21, 2022. Councilor Larochelle offered his appreciation for meeting at such short notice.

Councilor Smith asked if construction would be able to shut down on June 18 for the Maine Blues Festival slated for the Worumbo site. Mr. Martin answered that they don't as a rule work Saturdays, and if they have a heads up they can absolutely make those things happen.

Councilor Miller asked which things are planned first. Mr. Martin said signage, tree cutting, and ironing out initial plans with MDOT. Councilor Larochelle asked if Council can be provided with blueprints of the plans. Interim Town Manager McGee said he has asked for that, and Mr. Martin confirmed.

Chief McGee asked if a travel lane will be open. Mr. Linindoll stated that their intent is to come up with a way to prevent traffic from backing up on Route 196. He stated there will be One Way signs and Detour signs to School Street, he said they would like to maintain one lane open at all times. Councilors Lunt, Larochelle, and Fellows, along with Interim Manager McGee, offered concerns regarding left hand turns onto Route 196 and that it backs up when used as a detour. It is also where our community center is so there are children and elderly in that area. It was also asked if a temporary traffic light can be an option. Councilor Lunt stated it would be really important to have a traffic light.

Councilor Fellows also mentioned the spreading of traffic, and Councilor Larochelle asked how far out the signage will be. Mr. Martin stated 500 feet, and Councilor Larochelle it would offer an opportunity for regular traffic to detour sooner if they now sooner. Mr. Martin stated they can use message boards.

Councilor Miller asked what the goal at the end of Phase I is. Mike McGee stated the objective is to do sidewalks, curbs and paving, with 60% in the first year at Route 196 and Main Street. He said the stopping point will be beyond most of the businesses, and there will be fencing, signage, and accessibility for pedestrians. He said utilities will be first, then sidewalks in the late Fall. Mr. McGee assured Council that they will reassess as they go, considering things as they come up. Mr. Martin stated Route 196 to North Street/South Street is the goal for Phase 1.

Mr. Martin stated that Shane Amoroso, the onsite Maine Department of Transportation person, will be available for questions and to make it go smoothly. He said Mr. Amoroso can be at the public meeting on March 21, 2022.

Councilor Moore asked where the equipment will be stored. Councilor Larochelle stated they are still working on that. Councilor Larochelle thanked the MDOT and McGee Construction representatives for their time and information and for agreeing to a public meeting.

MUNICIPAL BUDGET PRESENTATION & DEPARTMENT GOALS

INTRODUCTION: Chief McGee suggested Department Goals be discussed when each Department Budget is being discussed. Chief McGee reported Lisbon is the third largest community in Androscoggin County. Out of 492 communities, Lisbon is the 23rd largest. Based on the Census data from April 2020, Lisbon's population is 9,711, which is the highest population since the town was incorporated. He pointed out Lisbon is growing.

Chief McGee said the proposed managerial FY 2023 Municipal Budget is for expenditures on an organization level; preliminary revenue figures will be highlighted but will be focused on in more detail at a later date. Each the organizational level includes multiple departments within the town as follows:

General Fund

General Government
Health & Welfare
Public Safety
Public Works
Culture & Recreation
Economic Development
Intergovernmental

Other Organizational Levels include:

Debt Service
Sewer

Chief McGee said town services include:

Public Safety

Fire Department
Police/ACO
Communication Center
Ambulatory Services

Transfer Station

Library

Programs offered for all ages
Summer Reading Programs

Parks & Recreation

Summer Camp programs
Sports Camps
Before and After School
Senior Programs
Beaver Park (300 acre park with beautiful trails and ponds)
Trips for Seniors and Children

Winter Operations

Plowing

Public Works

Road Repairs

DARE

School Resource Officer

General Assistance

Giving Tree – Christmas

Thanksgiving dinner

Sewer DepartmentTax Collection

Motor Vehicle Registration

Code EnforcementTown ClerkAssessingFinanceTown Manager

Chief McGee pointed out that the FY2023 budget challenges were focused on Employee Retention and Recruitment, filling vacant job position, not having singular employees holding multiple titles/jobs, continuing COVID-19 restrictions, and extended manufacturing timelines, along with price increases on goods.

Chief McGee explained the town contracted with CMA to perform a town-wide pay study. Job descriptions and hourly wages and salary amounts were provided to CMA. Based on their calculations and with some hard work on the town's part, recommendations have been incorporated into a proposed pay scale chart. The increase to salaries and benefits would be spread out over a 3-year period with the initial year being FY2023. The FY2023 budget uses an offset from an asset account to bring current salaries and wages up to the recommended market value.

Mrs. Tierney reported the FY2023 Managerial Budget presented is \$1,834,090.00 over last year's budget or a 20.71% increase. The County Tax is \$33,072.00 over last year's amount or a 4.1% increase. The FY2023 Debt Service is \$121,905.00 over last year's amount or a 3.74% increase. The Sewer Budget is \$89,363.00 over last year's amount or a 7% increase. Wage and benefits are \$1,216,711.72 over last year's amount or a 22.85% increase. Sewer Wage and Benefits are \$80,310.00 over last year's amount or a 15.73 % increase. And, the total General Fund and Sewer total is \$1,297,021.72, 2/3rds of increase to be offset by \$864,724.38, with benefits totaling \$432,297.34, gives the town a net difference of 7.41% overall.

Mrs. Tierney said the Total General Funds FY2023 municipal budget totals \$10,690,348.00. The bottom line including School and County the total would be \$19,290,179.00, plus Debt Service of \$483,248.00, totals \$19,773,427.00 or an 11.02% increase over last year's amount. She pointed out the increase of \$1,962,030.00, less the 2/3rds increase to salaries/wages of \$811,181.71, presents a difference of \$1,150,848.29 or a 6.46% increase.

Mrs. Tierney pointed out the FY2023 Total General Fund excluding School and Androscoggin County Tax is \$10,690,348.00, plus Debt Service of \$483,248.00, totals \$11,173,596.00, which is \$1,955,955.00 over last year's amount or a 21.22% increase. This \$1,955,955.00 increase, less 2/3rds increase to salaries/wages of \$811,181.71, presents a difference net of offset totaling \$1,144,813.29 or a 12.42% increase.

Mrs. Tierney said revenues presently collected are \$3,219,990.36 for the General Fund and are expected to total \$4,290,271.00, which make up 87% of the current year to date amount. She said General Fund revenues include motor vehicle excise tax revenue, boat excise taxes, State Revenue Sharing, Homestead Exemptions and BETE Reimbursements from the State. It also includes revenue from some departments such as Planning Board, Clerk and Code Enforcement. Under Health & Welfare/General Assistance, the town receives General Assistance reimbursement at 70% of GA expenses from the State. Public Safety revenue is sourced from the following departments: Police, Fire, ACO and Communication Center. Public Works revenue comes from the Transfer Station. Culture & Recreation revenue comes from the Library and Parks & Recreation Departments.

Mrs. Tierney reported the preliminary FY2023 State of Maine Revenue Sharing projections for Lisbon published 3/15/2022 on the state's website shows Lisbon receiving \$2,225,912.84 or an increase of \$855,912.84.

Chief McGee said initially the original proposed budget looked like a 1.5 mil increase, but with the new State of Maine Revenue Sharing numbers proposed today, this should bring the FY2023 budget now down to a 1 mil increase, which is the same mil rate as the FY2021 budget or two years ago. He said based on the 2020 Census figures, on a median household valuation in Lisbon, a 1 mil increase would be approximately \$150.00.

Chief McGee said he proposes the Council consider tasking the Town Manager and Finance Director with researching a way to implement a Senior Citizens program to help keep our seniors in their homes as they age.

Mrs. Tierney said, as of 6/30/2021, the Unassigned Fund Balance based on the audited financial statement is \$3,463,099.00. Per the town charter, 12% of that shall be retained, or \$1,331,355.48. After subtracting the amounts designated in the current FY2022 budget, there would be \$675,999.62 available to fund the following capital assets in FY2023:

- 145,000 Tractor Trailer for the Solid Waste Department
- \$50,000 1 Ton Truck for the Parks & Recreation Department
- \$14,127 Ongoing Town Clerk Book Restoration Project
- \$16,000 PD Firearm 10 Year Replacement Program
- \$450,000 Salt Shed (re-designated from FY22)

Mrs. Tierney explained the 5 year and 10 year Capital Improvement Plan. The 5 year CIP is as follows:

Town of Lisbon					
Forecasted Capital Improvement Plan - 5 Year					
Department Summary					
For Budget Year FY23					
Forecasted Years FY23 through FY27					
	Forecast	Forecast	Forecast	Forecast	Forecast
DEPARTMENT TOTALS	6/30/2023	6/30/2024	6/30/2025	6/30/2026	6/30/2027
POLICE DEPARTMENT	\$ 82,000	\$ 43,500	\$ 77,000	\$ 77,000	\$ 91,000
ANIMAL CONTROL	-	33,500	-	-	-
COMMUNICATION CENTER	-	-	220,000	-	-
FIRE DEPARTMENT	102,628	96,069	1,454,373	8,900,149	59,115
PARKS AND RECREATION	61,200	60,000	40,000	40,000	95,000
PUBLIC WORKS	945,000	1,105,000	620,000	505,000	650,000
SOLID WASTE	145,000	50,000	-	-	-
TREATMENT PLANT	150,000	145,000	165,000	150,000	100,000
TOWN BUILDINGS	-	577,990	-	74,700	30,000
TOWN OFFICE ADMIN	44,127	41,405	30,000	30,000	30,000
TECHNOLOGY	70,000	-	31,000	-	20,900
Total Capital Expenditures	\$ 1,599,955	\$ 2,152,464	\$ 2,637,373	\$ 9,776,849	\$ 1,076,015

Chief McGee highlighted the following CIP items for each department:

Police:

- The PD Cruiser Replacement Plan replaces (1) Cruiser 1 year and (2) Cruisers the next year. By keeping it at \$67,000 per year, it offsets the total cost in the subsequent year. FY23 is a (1) Cruiser replacement year.
- Firearm Replacement - funded through Unassigned Fund Balance.

Fire:

- Car #4 (2010 pickup truck) – funded through TIF
- Turnout Gear – funded through Municipal Budget
- Hydraulic Rescue Tools – funded through Municipal Budget

Parks & Recreation

- 1 Ton Dump Body Truck – funded through unassigned fund balance
- Side by side Utility 4 Wheeler – funded through Municipal Budget

Public Works

- Salt Shed – re-designate fund balance from FY22 to FY23
- Annual Paving – funded through Municipal Budget
- Guardrail repairs – funded through Municipal Budget
- Sidewalks – funded through Municipal Budget
- Gasoline Tank and Pump replacement – funded through Municipal Budget

Solid Waste:

- Tractor Trailer – funded through unassigned fund balance

Treatment Plant:

- Freightliner FL80 – funded through Sewer Budget
- 75KW Onan Generator – Portable – funded through Sewer Budget
- Polymer feed system – funded through Sewer Budget
- EIMCO Clarifier Rehab – funded through Sewer Budget

Chief McGee recommended the Department Goals in the Council's packet be presented during the department's budget presentations to Council at budget workshops. There were no objections.

COUNCILOR COMMENTS: Councilor Fellows asked if we are going into offset details on the payroll budget later. Interim Town Manager McGee said yes. Ms. Tierney showed debt payoffs, plus more revenue due to houses, neighborhoods, and apartment buildings going in. She said we are on a 3-year plan. This year is 2/3, next year is 1/2, and the final year is 1/3. She stated we found out about the Revenue Sharing today and that changed the mil rate.

Councilor Fellows asked about different accounts and offsets, especially regarding the new Senior Program. Mr. McGee stated we'll discuss in more detail during budget discussions. Councilor Larochelle offered some clarification and asked if the numbers include the School Department increase. Mr. McGee confirmed it includes everything.

Councilor Larochelle clarified that the budget presentation is an overview. Mr. McGee agree and stated that moving forward there will be meetings every Tuesday, for both regular Council Meeting business and Budget Workshops. Councilor Larochelle urged other councilors to email Mr. McGee with questions, they don't have to wait for a meeting to ask. He reminded them that it will give Mr. McGee more time to prepare responses and answers. Councilor Larochelle stated that people come to Lisbon to stay now, rather than a last resort. He said putting a more definite pay structure in place will help. Ms. Tierney said a grading system for town employees will attract employees.

Councilor Robishaw said it was a good overview of the budget, to fix problems and long term employees will be better for Lisbon. He thanked Ms. Tierney and Mr. McGee for the presentation and stated they did a good job.

Councilor Larochelle also thanked them for their hard work for Lisbon.

CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS STIPEND TO EMPLOYEES

Second Reading

VOTE (2022-71) Councilor Fellows, seconded by Councilor Lunt moved to approve a one-time Hazard Pay Stipend to be paid on May 1, 2022 from the Coronavirus State and Local Fiscal Recovery Funds for employees that are currently employed by the Town of Lisbon as of March 1, 2022 and that and were working during 2021 as follows:

- For Full-time employees, a one-time hazard payment of \$2,000.
- Part-time regular employees that work at least 20 hours weekly (which also includes all part-time Public Safety personnel regardless of hours worked), a one-time hazard payment of \$1,000.

Roll Call Vote: Yeas – Fellows, Larochelle, Lunt, Moore, Jr., Miller, Robishaw, and Smith. Nays - None.
Order passed - Vote 7-0.

AMEND CHAPTER 70 ZONING ORDINANCE, ARTICLE IV. DISTRICT REGULATIONS, DIVISION 13. DISTRICT USES, SEC. 70-531 TABLE OF LAND USES

First Reading

The Planning Board Proposes Council adopt amendments that change the Medical and Adult use Marijuana Ordinance to allow some types of manufacturing operation in the Village Zone.

This change replaces “No” under manufacturing facilities for Adult and Medical to a Conditional Use C., and adds to the Footnotes 14 & 15, the words “manufacturing activities in the Village Zone shall not include marijuana extraction or preparation by means of chemical synthesis. The Code Enforcement Officer reports after speaking with Legal Counsel that Municipal Definitions do not have to mirror the State’s definitions. The Planning Board voted unanimously to modify the Land Use Table and Footnotes for District Uses.

VOTE (2022-72) Councilor Fellows, seconded by Councilor Robishaw, moved to Amend Chapter 70 Zoning Ordinance, Article IV. District Regulations, Division 13. District Uses, Sec. 70-531 Table of Land Uses as follows:

Part I - Code of Ordinances

Chapter 70 Zoning Ordinance

Article IV. District Regulations

Division 13. District Uses

Sec. 70-531. Table of Land Uses.

...

<i>Commercial/Business Uses</i>	RP	LR	GR ¹²	RO-I	RO-II	RR	LRR	V	C	I	DD ⁸
Medical Marijuana Businesses (See footnote 14 for definitions)											
• Registered Caregiver Retail Store	NO	NO	NO	NO	NO	NO	NO	C	C	NO	C
• Registered Caregiver Cultivation Facility	NO	NO	NO	C14	C14	C14	NO	NO	C14	C14	C14
• Registered Dispensaries	NO	NO	NO	NO	NO	NO	NO	C	C	C	C
• Marijuana Testing Facilities	NO	NO	NO	NO	NO	NO	NO	C	C	C	C
• Manufacturing Facilities	NO	NO	NO	NO	NO	NO	NO	NO C	C	C	C
Adult Use Marijuana Businesses (See footnote 15 for definitions)											
• Marijuana Retail Stores	NO	NO	NO	NO	NO	NO	NO	C	C	NO	C
• Cultivation Facilities	NO	NO	NO	C	C	C	NO	NO	C	C	C
• Products Manufacturing Facilities	NO	NO	NO	NO	NO	NO	NO	NO C	C	C	C
• Testing Facilities	NO	NO	NO	NO	NO	NO	NO	C	C	C	C

Notes:

1-13 ...

14 ...

- Signs, advertising and marketing used by or on behalf of Medical Marijuana business may not be placed within 500 feet of the property line of a pre-existing public or private school.
- **Manufacturing activities in the Village Zone shall not include marijuana extraction or preparation by means of chemical synthesis.**

15 Adult Use Marijuana Businesses:

- Signs, advertising and marketing used by or on behalf of Adult Use Marijuana business may not be placed within 500 feet of the property line of a pre-existing public or private school.
- **Manufacturing activities in the Village Zone shall not include marijuana extraction or preparation by means of chemical synthesis.**

Roll Call Vote: Yeas – Fellows, Larochelle, Lunt, Moore, Jr., Miller, Robishaw, and Smith. Nays - None. Order passed - Vote 7-0.

Councilor Larochelle announced the Public Hearing will take place at the next regular Council meeting.

OTHER BUSINESS

A. COUNCIL COMMITTEE REPORTS

1. School Committee: Councilor Larochelle said the School board has been very active. He thanked the Board for their hard work. He stated it has not been an easy challenge and the Board has done a good job. He said Lisbon is

the envy of many other school districts. He stated our schools are confident, safe and still work within their budget.

2. Planning Board: Councilor Fellows stated the Planning Board met last Thursday. He said the Board would like to meet with Council to discuss future zoning changes, and to participate in changes to Rural Open Space II, as well as other zoning. A workshop with the Planning Board was set for April 5, 2022, at 6:00PM.
3. Lisbon Development Committee: Councilor Smith said he had nothing to report.
4. Conservation Commission: Councilor Moore reported we have lost two committee members, Mr. Mains and Mr. Curtis. He stated they both served Lisbon very well.
5. Recreation Committee: Councilor Miller said Christian Madore made a model of the Gazebo for Graziano Square, it is 16' x 16', it will not be shaped like a boxing ring as originally visualized due to construction needs. It will be ground level with a moveable stage that can be used at other events as well. He also stated Moxie Festival is getting traction, working with sponsors and vendors.
6. County Budget Committee: Councilor Lunt said he had nothing to report.
7. Library Committee: Councilor Lunt said the Library has Learning Packets available for the whole family as well as for adult learning. Councilor Moore added that there is a puzzle exchange which his wife enjoys.
8. Water Commission: Councilor Fellows said he had nothing to report.
9. Finance Committee: Councilor Robishaw said he had nothing to report.

B. TOWN MANAGER'S REPORT

VOTE (2022-73) Councilor Fellows, seconded by Councilor Lunt moved to approve the list of town employees authorized to seek legal assistance. **Order passed – Vote 7-0.**

C. DEPARTMENT HEAD WRITTEN REPORTS – NONE

D. WORUMBO SURVEY UPDATE

Mrs. Ward, the former Chairman of the Lisbon Development Committee, reported that Angie D'Amours, the current Chairman, was unexpectedly not available tonight and offered to present the material to the Council on behalf of the committee as her last act before taking her new office as Town Clerk. Mrs. Ward explained the mailer includes information about the four scenarios being presented so the public can get a sense of what is possible at this site. She said the mailer contains survey questions for the public to rank in order of their preference those four scenarios so the town can get a sense of what the public would like to see at this site. The design for the signs to promote the survey was included in your packet. She pointed out the blue line on the sign represents the river.

Mrs. Ward reported the final survey questions, as Council requested, are being presented tonight to obtain the Council's final input prior to sending it out. She explained the format will look a little different when uploaded online.

Councilor Miller inquired about where this data will be stored. Mrs. Ward said it would be stored in the town's Survey Monkey account. Councilor Fellows inquired about how these questions were going to be ranked. Mrs. Ward explained that the public would rank all four scenarios from 1 to 4 with 1 being their first choice.

Councilor Lunt said the four scenario descriptions under sell the benefits of a park and that these questions/scenarios seemed a bit bias as written right now. He requested more information be obtained on the cost of maintenance and what the revenue stream would look like for festival events. Mrs. Ward mentioned the 2 to 3 acre park area was included in all of the scenarios. Councilor Robishaw pointed out there will be 3 ½ acres of park space the town is responsible for no matter what happens. Mrs. Ward said she would forward the Council's request on to the Lisbon Development Committee members and when the mailed has been updated the committee can bring that back to the Council for another review.

Councilor Larochelle recommended Council put the mailer on hold since the Interim Town Manager has so much on his plate at the moment with budgets and other daily tasks. He pointed out that once the mailer goes out the phone calls will come in and there will be no one available to field all those questions.

Councilor Miller said this would only be gathering the data. This mailer could be updated and sent out prior to hiring a new Economic Development Director so the new director would have data already collected and available for use when he or she arrives. He indicated Councilor Fellows could oversee that the language in the mailer gets updated with Councilor Lunt's suggestions to include cost maintenance and income to the community.

Mrs. Ward said the money has already been set aside and this mailer is ready to go. However, there is still some billable time left on the marketing and architect contracts for assistance with updating these descriptions and scenarios.

VOTE (2022-74) Councilor Smith, seconded by Councilor Lunt moved to postpone the survey mailer until a new Economic Development Director has been hired or to set a goal to mail by July 1, 2022. **Order passed – Vote 6-1. (Opposed: Miller)**

APPOINTMENTS

PLANNING BOARD & LISBON DEVELOPMENT COMMITTEE MEMBER RESIGNATIONS

VOTE (2022-75) Councilor Fellows, seconded by Councilor Lunt moved to accept Lisa Ward's resignation from the Lisbon Planning Board and Lisbon Development Committee. **Order passed - Vote 7-0.**

COUNCILOR COMMUNICATIONS

Chief McGee said the Main Street project meeting will be next week. He said the department heads have been doing outstanding jobs, we have job openings and it's a great place to work. Everyone shows up with a smile. He said the budget process will be over the next several months. He invited people to call, email, or stop by if they have questions or need information.

AUDIENCE PARTICIPATION & RESPONSE FOR NEW ITEMS - NONE

EXECUTIVE SESSION

Item Taken Up at the Beginning of the Meeting

ADJOURNMENT

VOTE (2022-76) Councilor Fellows, seconded by Councilor moved to adjourn at 9:06 PM. **Order passed - Vote 7-0.**

Lisa Ward, Assistant Town Clerk
Date Approved: April 5, 2022