



**TOWN COUNCIL
PLANNING BOARD
WORKSHOP & MEETING MINUTES
APRIL 5, 2022
LISBON TOWN OFFICE**

Mark Lunt 2022
Donald Fellows 2022
Jason Smith 2022
Fern Larochelle 2023
Harry Moore, Jr. 2024
Raymond Robishaw 2024
Clifford Miller 2024

CALL TO ORDER. The Chairman, Fern Larochelle, called the meeting to order and led the pledge of allegiance to the flag at 6:00 PM.

ROLL CALL. Members present were Councilors Fellows, Lunt, Larochelle, Robishaw, Smith, and Moore. Also present were Ryan McGee, Interim Town Manager; Diane Nadeau, Library Director; Kayla Tierney, Finance Director; Mark Stambach, Code Enforcement Officer (arrived at 6:05 PM). Planning Board members William Kuhl, Shaun Carr, and Curtis Lunt; Planning Board member Chris Huston arrived at 6:14 PM; and approximately 6 citizens in the audience. Also in the audience were Jay Raitt from Little River Land Surveying and Don Gerrish from Eaton-Peabody. Ray Soucy, Public Works Administrative Assistant, arrived at 7:00 PM.

VOTE 2022-75 Councilor Moore, seconded by Councilor Smith, moved to excuse Councilor Miller's absence.
Order passed 6-0.

**WORKSHOP - PLANNING BOARD NOW AND FUTURE WITH EMPHASIS ON THE
EFFECTS OF RURAL OPEN SPACE II DISTRICT – PLANNING BOARD**

Planning Board Chair William Kuhl started the workshop by presenting his notes regarding the Rural Open Space II (ROS II) issues the Board has recently seen.

- On 8/3/21 Jay Raitt from Little River Land Surveying Inc. spoke with Planning Board about some of the difficulties with the Rural Open Space II (ROS II) district. There has been ongoing confusion as to how the zoning for the ROS II District is being interpreted and administered. The ROS II zone appears to have been the result of the 2009 era Comp Plan. Mr. Raitt stated that the more recent 2019 Comp Plan seems to have been cut and pasted from the earlier 2009 plan. He felt that the ROS II regulations had already been adopted after the 2009 plan was in place so this section of the 2019 plan doesn't make much sense.

- Councilor Fellows and Mr. Raitt had an email exchange in which the background of the ROS II zone was discussed and some possible options were offered. Councilor Fellows responded to Mr. Raitt with some proposed language (See Below) and he felt it better allows for family division which was clearly an issue in the original conversation and which does not seem to be adequately provided for in the ordinance as it was implemented.

"Sec. 70-363. - The previous sections shall not preclude the division of property between family members in any way, and the standards listed therein may be waived, provided a plan of said family division is reviewed for conformity with the intent of this district and approved in a conditional use application by the planning board."

- Councilor Fellows stated that such a waiver should be allowed for ANY potential division of the land as long as that division does not constitute a subdivision (which is specifically prohibited) and it is approved by the planning board in a conditional use application. That way if a parcel can be divided in a way that makes sense and conforms to the ordinance, it can be handled by a surveyor, but if it cannot be done in a way that conforms, the planning board has the authority to waive standards that are making it difficult to do so.

- In the specific case at hand regarding the Kesaris Family land the lot Mr. Kesaris was given by his mother's estate is 25 acres and which does not meet the "maximum" lot size and is therefore unbuildable. A workaround could be tried where a "conforming" lot on the road is cut off, and leaving a non-conforming lot out back, but this would actually impact the current agricultural nature of the property. He wants to build in the woods out back, not on the road and the road frontage is where the fields are that contribute to the agricultural identity of this parcel.

- Councilor Fellow noted that that the zoning ordinance was changed in 2011. The zone change was officially accepted on November 15th 2011 by the sitting Town Council

- It was noted at the time (2011) that the ROS II zone was to keep that area in town agricultural and not have it divided and subdivided. In The Planning Board spoke with current owners and that they listened to the owners concerns about selling or giving property to their own family members or others. It was noted that there isn't a frontage requirement for that space, but a minimum of 60,000 square feet or a maximum of 100,000 square feet is set. Even though it is not stated, that frontage is essentially 200 feet and the depth 300 feet. Any subdivision after the passing of this ordinance has to happen on an **existing public road**. It was stated that said you cannot put a road in and start dividing in the background

- Mr. Raitt stated the specific case at hand, two family members were given land by their mother's estate which is about 25 acres each, which does not meet the "maximum" lot size and is therefore unbuildable. Mr. Raitt said the Comprehensive Plan was not really amended between 2009 and 2019. He said because the Comp Plan is so specific, he didn't think they could do anything about the Ordinance, but could create an exemption for family divisions as a Conditional Use Application. We could cheat it by cutting off a "conforming" lot on the road, and leave a non-conforming lot out back, but this would actually impact the current agricultural nature of the property. One of the family members wants to build in the woods out back, not on the road and the road frontage is where the fields are that contribute to the agricultural identity of this parcel. He stated an alternative would be to push intended houses back away from the road to hide them which would be better conforming to the intent for that Zone, which was to preserve the agricultural areas.

- At this point Planning Board asked to be put in contact with AVCOG to get guidance on how to change the Zoning Ordinance and still stay within the rules of the Comprehensive Plan. PB also asked that former Planning Board Member David Bowie give suggestions since he was part of the original drafting of the Ordinance.

- On 8/12/21 Shelley Norton from AVCOG stated the current Rural Open Space II District is very limited for residential. It was created that way to have a more rural part of town back in 2007, which was required for the Comprehensive Plan by the State. Residents who live there and a surveyor have brought this topic to the town for changes. She said it has been successful in reducing residential development in this area, allowing small additions of homes and if kept this way she believes it will continue to have 200 to 260 foot frontage lots that will appear on those roads with backlots that are not available for housing. Ms. Norton came up with some ideas for changes in this area as follows:

- Option 1 – Keeping housing density the same and allow a house to be located deeper in the lot. Ms. Norton stated this could be more permissive to let that be when someone wants it or only allow it when there's a good reason for it such as agricultural or wanting a farm stand closer to the road and the house deeper in the lot.

- Option 2 – Allowing people who are farming or want to start farming to be able to live on the property where they're farming by waving the lot size. This option had administrative issues that were big points of concern for PB and Codes.

- Option 3 – A planned unit development that's more flexible for farmers to add more housing lots for workers etc. and would need a significant reason for the Town to allow this, such as providing employment options to the community or providing food to the local market etc.

- Option 4 – To allow subdivisions where open space is aggregated and the housing development is compressed into a smaller area, having smaller lots and larger areas for agriculture, habitat protection, forestry etc.

- Ms. Norton said the Planning Board would need to decide what density and what lots sizes would be allowed. This option could either be a traditional sub-division or a more clustered option. She suggested not allowing a traditional sub-division and limit the number of lots due to the original desire to preserve open space.

- PB Vice-Chair Mr. Lunt stated the current dimensional requirement in Rural Open Space II is only 1 to 1-1/2 acres and 60 to 100,000 square feet. He suggested eliminating the requirements of that item and allow anyone to build anywhere on the lot as long as long as they have the same frontage of 300 feet. Replace it with Rural I dimensional standards and make them 5 acre lots. He said if someone has a 10 acre lot, they can only make two lots. This would keep the rural character and open space and wouldn't allow a subdivision and rear lots.

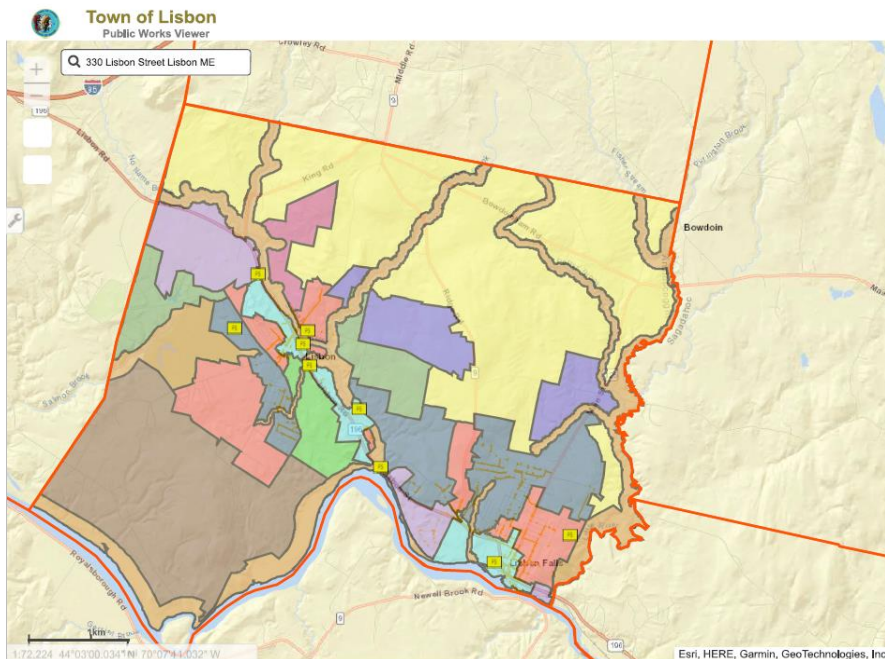
Various other suggestions were made including allowing subdivisions to allow for reasonable property sizes. There was some opinion that Lisbon may no longer be the agricultural town that it once was, and that farming may be on the wane and the farmers might want to get the best value for their property. There was some feeling on PB that the town should find a balance but keep the intent of saving open space and agriculture in that area. Mr. Bowie of 140 Upland Road suggested having a conditional use that does not involve a subdivision and allow consideration on a case by case basis.

Mr. Kuhl stated the economy had been in a downturn and ROS II was meant to preserve Lisbon as it was. He said maybe that's not what Lisbon is anymore, that we should re-visit ROS II and wondered if Lisbon should be limiting what land-owners can do so much. He asked where the Council wants the Planning Board to go with that.

Councilor Larochelle said that area of Route 9 has been on the Council radar for a long time. He stated we looked at the Comprehensive Plan not too long ago and looked at the maps. Mr. Curtis Lunt said we didn't get much public input on it at that time.

Councilor Larochelle stated he would make recommendations. He stated the Planning Board is not the group who comes up with a plan. It needs to be more staff-directed. He also said he would like to see Route 9 as a whole looked at, this could be a project for an Economic Developer. He suggested we should get more public input regarding the 100 lots or 50 to 60 land-owners there.

Mr. Curtis Lunt pointed out the ROS II spaces on the map, he said a lot of it is farm land. He referred to the ROS II map which Mr. Stambach provided on the clear touch screen. He pointed out there are three sections in purple-blue, they are ROS II.



Councilor Fellows said it is the Planning Board's job to determine a plan, he said none of us are experts but it will likely affect the Comprehensive Plan. We need an expert, he said, more like a Planner. Councilor Lunt said we would want a Planner versus an Economic Developer.

Councilor Fellows said the intent of ROSII is to control development. Mr. Curtis Lunt said there aren't too many people pressuring to develop in ROSII. He said in one case a person wanted to develop but only cluster subdivisions are allowed. Mr. Fellows asked if Jay Raitt, who is an expert in this, could present information.

Mr. Raitt said a landowner has a large lot but it is not buildable. ROS II prevents too much development, it only contributes to development along the road, not hidden from the road. He said little to no attention was given to this area when the Comprehensive Plan was last reviewed. He said in Lisbon code open space subdivisions are allowed, but later in the code they are not, it is contradictory. He said he would like to see the zoning done responsibly and it's important to note the section of code that says we should be doing this but then contradicts.

Councilor Larochelle asked Mr. Raitt if he sees us changing a lot of our zoning, do we need to re-vamp all of the zoning. Mr. Raitt said no, we've had some changes already that have helped. He said he doesn't think we want to over-complicate, the implementation of design standards is a good idea. If subdivisions were allowed in open space, it would make sense with the rest of the zoning. He said he also agrees with the expansion of the Village Zone. Mr. Raitt said he is willing to assist in getting input from the public. He said the recent market survey the town had done made it clear to us there is a need for, and that the public wants, more residential housing. He stated he knows where the properties and issues lie.

Mr. Kuhl said we cannot spot zone to take care of one problem at a time, the town will be opened up for legal action. He stated the Planning Board needs a Planner, someone to give guidance. Spot zoning is a band aid on that big zone.

Councilor Fellows asked if it's possible to give the Planning Board direction, to focus on the immediate problem and hire a Planner or a planning company. Councilor Larochelle affirmed that the Planning Board is going by the guidelines they currently have and they aren't sufficient.

Councilor Larochelle asked Mr. Raitt if we are just doing one area, how long would the process take having AVCOG make changes. Mr. Raitt said he does not know how long. He said a modification would resolve the current issue, it would not require a professional planner. He said if we make a change then the current land-owner will be helped. He said code currently disallows backlots, if you put in a private road the frontage doesn't count. He said the change to allow a private road as frontage would allow it.

Councilor Larochelle suggested to the Planning Board Chair to come up with a plan with both short and long term results. Mr. Kuhl confirmed he could do this, but that we need to do even more. He said we can deal with the current issue over a couple of months, with other issues to be taken care of within a year or so. Mr. Kuhl agreed he will develop a plan and bring it to the Planning Board. Mr. Kuhl and Councilor Larochelle also agreed that more Planning Board training is needed for the members of the Board to address these issues.

Councilor Larochelle thanked the members of the Planning Board for meeting with Council and closed the workshop at 7:05 PM.

EXECUTIVE SESSION

VOTE (2022-76) Councilor Fellows, seconded by Councilor Moore, moved to go into Executive Session per 1 M.R.S.A. Section 405(6) (A) Personnel Matters.

Order passed – Vote 6-0.

The Council came out of executive session and the meeting resumed by the following motion:

VOTE (2022-76A) Councilor Fellows, seconded by Councilor Robishaw moved to come out of Executive Session and resumed the meeting at 7:17 p.m.

Order passed – Vote 6-0.

GOOD NEWS & RECOGNITION

Item taken up out of order before Executive Session.

Mr. McGee requested Mrs. Nadeau speak on behalf of the Library for recognition of a Library Board member.

Mrs. Nadeau introduced JoJean Keller, Trudy Duval and Dawn King from the Library Governing Board, who joined her for this recognition. Mrs. Nadeau said Claire Paquette passed away on March 29. Miss Paquette had been a member of the Library Governing board since July 2015. She supported our library in many ways beyond serving on the Board. She also volunteered her time to fundraisers that included book sales and selling raffle tickets for the Thanksgiving basket. Mrs. Nadeau said Miss Paquette took joy in joining the staff and preschool children at the annual Halloween and Christmas Main Street parades. She stated we are now learning that Miss Paquette made a difference in many other Lisbon residents' lives. She said we will miss her and send condolences to her family and friends.

Councilor Larochelle thanked Mrs. Nadeau and expressed the Council's condolences to the family of Miss Paquette.

PUBLIC HEARINGS

A. Amend Chapter 70 Zoning Ord, Art. IV. Dist. Reg., Division 13. District Uses, Sec. 70-531 Table of Land Uses.

AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS - NONE

CONSENT AGENDA

VOTE (2022-77) Councilor Fellows, seconded by Councilor Moore moved to adopt the following consent agenda items:

- A. Municipal Accounts Payable Warrants - \$235,624.40
- B. Municipal Payroll Warrants - \$358,434.76
- C. School Accounts Payable Warrants - \$278,647.69
- D. School Payroll Warrants - \$746,813.95
- E. Special Meeting Minutes of March 8, 2022 & Regular Minutes of March 15, 2022 and Workshop Minutes of March 22 & March 29, 2022
- F. Warrant for School Budget Validation Referendum Election, Order Ballot Printing, and Set Public Hearings on May 10, 2022 for School Budget & CIP & and set School Budget Adoption Date on May 17, 2022
- G. Set Public Hearing for April 19 for Adult Use Products Manufacturing Facility for Cannabis Angels

Order passed - Vote 6-0.

COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES

TOWN MANAGER'S SEARCH PRESENTATION FROM EATON & PEABODY

INTRODUCTION: Mr. Don Gerrish from Eaton & Peabody presented their proposal for the Town Manager search. He stated his credentials, he is a 38-year retired Town Manager, and has done over 60 searches across the state. He also does Interim Manager work and trains Councils to work with Managers. He worked at Lisbon 7 years ago for the previous Town Manager search.

Mr. Gerrish presented a timeline so everybody will know what will be done and when. He said the search is a 2-3 month process. One of the processes they do is meet with Department heads to find out needs and issues in the town. He also recommended a public input session with the same questions. Next, he said he will prepare a document compiling the information and use it for the search. The Town Council, he stated, will receive all resumes. He will make recommendations and draft possible questions for interviews. He said the Council will then narrow down the candidates for a second round of one to three interviews.

Mr. Gerrish said he will then do complete background checks on the candidates the Council has narrowed down and will check all references. He will supply draft questions again for the second round of interviews, and he said sometimes department heads are included in the interview, though with no decision making power. Next, he will go to negotiations with the candidate the Council chooses. His fee is \$6,000.00, if there is no successful candidate and the process needs to be done again, there is no additional charge. He said there may be additional costs for advertising of approximately \$400.00 to \$475.00 per agency, depending if the Council chooses to do that. He said other costs may include bringing a candidate in for a second interview.

Mr. Gerrish said it has taken up to a year for some towns to find a successful candidate, and for others a couple of months. He said the number and quality of candidates will vary depending on whether they need to move and other factors. He said his requirement of the Town Council is the members must commit to the process and to be there. He

said he has recently finished two other searches and is currently not working on any, Lisbon would be the only one right now.

DRAFT

**TOWN OF LISBON
TOWN MANAGER SEARCH
TIMELINE
April 5, 2022**

DRAFT

April 11 Monday

- Meet with Council finalize ad and timeline

April 13 Wednesday

- Ad Placed
- Employee interviews and Public Meeting Scheduled??

May 10 Tuesday

- Deadline for Applications

May 13 Friday

- Notebooks with consultant's recommended resumes of candidates to interview along with all resumes delivered to the Council.

April 4-7

- Meet with Council to review candidate's resumes and decide on candidates for first interview.

May 16-19

- First round of interviews most likely two days needed depending on number of candidates interviewed. (Skype, Zoom or in person)
Decide on finalists most likely 2.

May 31-June 2

- Council has second interviews with finalists and decides on finalist.

June 6-10

- Contract negotiated with finalist and starting date determined.

June 13-17

- Town Manager named and starting date announced.

COUNCILOR COMMENTS: Councilor Robishaw asked in what circumstance Mr. Gerrish would make a recommendation. Mr. Gerrish said he reviews all of the candidates, he talks with them and does a preliminary background check. He said if asked his opinion he will give it. He said he does not check references, but he does complete background checks on all finalists.

Councilor Larochelle asked what the ratio of applicants who have never been a Town Manager is, and stated that an interview committee of town people and employees has been put together to be a part of the search. Mr. Gerrish replied it's a mix of experience from applicants and that he will work with any group the town wishes, he asks that those involved are clear on their roles and responsibilities.

Councilor Larochelle thanked Mr. Gerrish for bringing the manager search information to the Council.

SOLICIT ROAD STRIPING BIDS

INTRODUCTION: Ray Soucy, Public Works Administrative Assistant, presented information to Council on behalf of Randy Cyr. He said they are requesting to send an RFP (request for pricing) for road striping at the earliest possible date. He said the following streets and roads they are requesting road striping for are:

Units of Measure:	Feet	Feet		Miles	Miles
<u>STREET NAME</u>	<u>DBL. YELLOW</u>	<u>WHITE</u>		<u>DBL. YELLOW</u>	<u>WHITE</u>
Route 196	31680	63360		6	12
Route 125/Main/Canal	7,920	18,480		2	4
Route 9/Ridge Road	475.2	950.4		.09	.18
Webster Road	10,560	0		2	0
Gould Road	7,920	0		1.5	0

Littlefield Road	7,920	0		1.5	0
Village Street	2,112	4,224		.4	.8
Moody Road	7,920	0		1.5	0
King Road	7,392	0		1.4	0
Upland Road	2,112	0		.4	0
Capital Avenue	1,056	0		.2	0
School Street	1,056	0		.2	0
Pinewoods Road	13,200	0		2.5	0
Ferry Road	25,872	0		4.9	0
Hudon Road	3,696	0		.7	0
River Road	4,224	0		.8	0
Transfer Station	1,056	0		.2	0
Mill Street	5,280	0		1	0
Bowdoinham Road	15,840	0		3	0

COUNCILOR COMMENTS: Councilor Fellows asked if the striping will include cross walks. Mr. Soucy said we do that work ourselves through Public Works, it is done at night. Councilor Fellows said the cross walks need to be more visible for public safety.

Councilor Larochelle asked about the bike lanes and No Parking designations. Mr. Soucy said he wasn't sure if we do those but he will check. The striping company only does the shoulder and the center line.

Councilor Lunt pointed out that Littlefield Road is really bad, it may need reconstruction. Mr. Soucy said he will put it on the Public Works watch list.

Order passed - Vote 6-0.

AMEND CHAPTER 70 ZONING ORDINANCE, ARTICLE IV.
DISTRICT REGULATIONS, DIVISION 13.
DISTRICT USES, SECTION 70-531 TABLE OF LAND USES.
SECOND READING

INTRODUCTION: The Planning Board Proposes Council adopt amendments that change the Medical and Adult use Marijuana Ordinance to allow some types of manufacturing operation in the Village Zone.

This change replaces "No" under manufacturing facilities for Adult and Medical to a Conditional Use C., and adds to the Footnotes 14 & 15, the words "manufacturing activities in the Village Zone shall not include marijuana extraction or preparation by means of chemical synthesis". The Code Enforcement Officer reports after speaking with Legal Counsel that Municipal Definitions do not have to mirror the State's definitions.

The Planning Board voted unanimously to modify the Land Use Table and Footnotes for District Uses.

VOTE (2022-80) Councilor Fellows, seconded by Councilor Lunt, moved to Amend Chapter 70 Zoning Ordinance, Article IV. District Regulations, Division 13. District Uses, Sec. 70-531 Table of Land Uses as presented.

Roll Call Vote: Yeas – Fellows, Larochelle, Lunt, Moore, Robishaw, and Smith. Nays - None.

Order passed – Vote 6-0.

SUMMER COUNCIL MEETING SCHEDULE

INTRODUCTION: The Council's summer schedule should be decided at this time for planning purposes. The recommendation is to meet only once in July on the 12th, once in August on the 19th, and in November on the 15th, resuming the normal schedule for September.

COUNCILOR COMMENTS: Councilor Larochelle pointed out that if the council has issues or needs another meeting they can vote to add a meeting to the schedule.

VOTE (2022-81) Councilor Fellows, seconded by Councilor Moore, moved to meet once in July on July 12, once in August on August 19, and once in November on November 15.

Order passed - Vote 6-0.

**AUTHORIZATION FOR TOWN CLERK TO SIGN
GAMES OF CHANCE, CARDS, & SEALED TICKETS**

INTRODUCTION: The previous Town Clerk was given permission to process and sign on behalf of the Lisbon Licensing Board, the Municipal Officers, Games of Chance, Cards, & Sealed tickets applications for the Department of Public Safety Gambling Control Unit. The Town of Lisbon collects a \$25.00 fee and notifies the Lisbon Police Chief prior to signing the applications. If for any reason the Police Chief objects to the Town Clerk signing them, that application would go on the agenda for the Council to consider.

COUNCILOR COMMENTS: None.

VOTE (2022-82) Councilor Fellows, seconded by Councilor Robishaw, moved to authorize Lisa Ward, Town Clerk, permission to process and sign on behalf of the Lisbon Licensing Board Games of Chance, Cards, and Sealed Tickets application for the Department of Public Safety.

Order passed - Vote 6-0.

OTHER BUSINESS

A. COUNCIL COMMITTEE REPORTS

1. School: Councilor Larochelle said he had nothing to report.
2. Planning Board: Councilor Fellows said he had nothing to report.
3. Lisbon Development Committee: Councilor Smith said he had nothing to report.
4. Conservation Commission: Councilor Moore said the conservation meets on Tuesdays at 6:00 PM so he has been unable to attend due to Council workshops and meetings.
5. Recreation Committee: Councilor Miller was not present.
6. County Budget Committee: Councilor Lunt said he had nothing to report at this time, the County Budget Committee will not meet until fall in September or October.
7. Library Governing Board: Councilor Lunt asked Mrs. Nadeau to update Council since she was in the audience. S said the Library has been very busy, they can see the rise in new residents and have registered a larger than usual number of people last month, about 25. She said the Library is preparing for the Summer Reading Program. She said the Imposition from the Main Street construction should be minimal. The Library has posted the large plan supplied by McGee Construction and the Library offers patrons information at the desk. She said the Library has partnered with McGee Construction and committed to keep the public supplied with updated information.
8. Water Commission: Councilor Fellows said they meet next week.
9. Finance Committee: Councilor Robishaw said he had nothing to report.

B. TOWN MANAGER'S REPORT

Interim Town Manager Ryan McGee said he met with Matt McKinnon at McGee Construction, they requested to use the empty parking lot behind Rusty Lantern to store pipes for the construction. Chief McGee stated he allowed the use of the lot in exchange for the removal of the rebar that is at the Worumbo site. He said McGee Construction agreed to also spread the loam with their own vehicle and operator. Councilor Larochelle congratulated the Manager for his good bartering.

Chief McGee said some employees in the Town Office reported a musty or mildew odor. He had Patriot Mechanical change the air filters. ServPro found mold in several areas and took care of it. Air Quality Management tested throughout the building and gave recommendations. Chief McGee stated he felt the need to be proactive to protect employee health and some employees were moved to alternate work areas temporarily while the work was done.

Chief McGee reported that, as of the meeting, over fifty applications for Assistant Town Manager were received. Councilor Larochelle thanked Chief McGee for his report.

APPOINTMENTS

**ACCEPT RESIGNATION OF REGISTRAR OF VOTERS – TWILA LYCETTE AND
APPOINT REGISTRAR OF VOTERS – LISA WARD, TOWN CLERK**

VOTE (2022-83) Councilor Fellows, seconded by Councilor Smith, moved to accept resignation of Registrar of Voters – Twila Lycette and appoint Registrar of Voters – Lisa Ward, Town Clerk.

Order passed - Vote 6-0.

APPOINT BIENNIAL ELECTION CLERKS – 2 YEAR TERMS

Election Clerk Appointments

Two – Year Terms

Republican Election Clerks

1. Baumer, Julie Ann
2. Church, Katie
3. Degroft, Mary
4. Douglass, Linda
5. Ganong, Margaret
6. Hodgkins, Nina
7. Jones, Laura
8. McFadden, Christine
9. Metivier, Eric
10. Roberts, Richard (Rick)
11. Roberts, Cynthia
12. Twigg, Gail
13. Twigg, William
14. Tapley, Andrea
15. Mason, Garrett
16. Jones, Jonathan

Democrat Election Clerks

1. Adams, Mary-Ann
2. Baldwin-Wilson, Victoria
3. Cloutier, Mel
4. Fellows, Jane
5. Foster, Steven
6. Gray, Sheila
7. Larochelle, Constance
8. Levesque, Bertrand
9. Hale, Marie
10. Poliquin, Martha
11. Hill, Debora
12. Keller, Jo-Jean
13. Stewart, Dona
14. Ray, Bernadette
15. Ziehm, John
16. Bergen, Amy

Unenrolled Election Workers

Ridley, Verla

Tardiff, Pat

VOTE (2022-84) Councilor Robishaw, seconded by Councilor Lunt, moved to appoint Biennial Elections Clerks – 2 year terms.

Order passed - Vote 6-0.

APPOINT WARDEN – RICK ROBERTS FOR THE JUNE 14, 2022 ELECTION

VOTE (2022-85) Councilor Fellows, seconded by Councilor Robishaw, moved to appoint Rick Roberts as Warden for the June 14, 2022 election.

Order passed - Vote 6-0.

ACCEPT LISA WARD’S RESIGNATIONS FROM ASSESSMENT REVIEW BOARD, LISBON EMA DIRECTOR & VOTER REGISTRATION APPEALS BOARD

COUNCILOR COMMENTS: Councilor Larochelle asked if Lisbon has advertised for an EMA Director yet. Chief McGee said he would look into it, Ms. Ward offered her assistance with that.

VOTE (2022-86) Councilor Lunt, seconded by Councilor Moore, moved to accept Lisa Ward’s resignation from Assessment Review Board, EMA Director & Voter Registration Appeals Board.

Order passed - Vote 5-1 (Councilor Fellows opposed)

**ACCEPT RESIGNATION OF PLANNING BOARD ASSOCIATE MEMBER DAN LEEMAN
& APPOINT PLANNING BOARD REGULAR MEMBER DAN LEEMAN TO 2024**

VOTE (2022-87) Councilor Fellows, seconded by Councilor Lunt, moved to accept resignation of Planning Board Associate member Dan Leeman and appoint Planning Board Regular Member Dan Leeman to 2024.

Order passed - Vote 6-0.

APPOINT VOTER REGISTRATION APPEALS BOARD MEMBER – 1-YEAR TERM

Item moved to next Council meeting.

APPOINT PLANNING BOARD ASSOCIATE MEMBER NICHOLAS CRAIG TO 2024

VOTE (2022-89) Councilor Fellows, seconded by Councilor Robishaw, moved to appoint Planning Board Associate Member Nicholas Craig to 2024.

Order passed - Vote 6-0.

COUNCILOR COMMUNICATIONS

Councilor Larochelle congratulated Chief Ryan McGee for receiving the Patriotic Employer Award for his support of employees who also serve our country in the Guard and Reserve. Army Staff Sergeant Nick Kauffman, who is also a Lisbon Police Officer, nominated Chief McGee for this award. Chief McGee said he was very honored to receive the award, which was presented by members of the National Guard.

AUDIENCE PARTICIPATION & RESPONSE FOR NEW ITEMS

Norm Albert of Lisbon asked what the vetting process for the Assistant Town Manager process is. Councilor Larochelle stated we will use the same group of people who are involved in the Town Manager process, and including HR. Mr. Albert said he wondered if we need to pay an organization to do the search. Councilor Larochelle said our own staff are doing a strong job and doing a lot of leg work.

Councilor Moore reminded the audience that there will be another Town Manager Search presentation, this one by Maine Municipal Association, at the next regular Council meeting.

Councilor Larochelle thanked Mr. Albert for his input.

EXECUTIVE SESSION

VOTE (2022-90) Councilor Moore, seconded by Councilor Lunt, moved to go into Executive Session at 8:05 PM per 1 M.R.S.A. Section 405 (6) (D) Labor Negotiations.

Order passed – Vote 6-0.

The Council came out of executive session at 8:25 PM.

ADJOURNMENT

VOTE (2022-91) Councilor Moore, seconded by Councilor Fellows, moved to adjourn at 8:25 PM.

Order passed - Vote 6-0.

Lisa M. Ward, Council Secretary
Town Clerk
Date Approved: April 19, 2022