



**TOWN COUNCIL  
MEETING MINUTES  
MAY 3, 2022  
LISBON TOWN HALL**

Mark Lunt 2022  
Donald Fellows 2022  
Jason Smith 2022  
Fern Larochelle 2023  
Harry Moore, Jr. 2024  
Raymond Robishaw 2024  
Clifford Miller 2024

**CALL TO ORDER.** The Chairman, Fern Larochelle, called the meeting to order and led the pledge of allegiance to the flag at 6:00 PM.

**ROLL CALL.** Members present were Councilors Fellows, Lunt, Larochelle, Smith, Miller, and Moore, Jr. Also present were Ryan McGee, Interim Town Manager; Nate LeClair, fire Chief; Randy Cyr, Public Works Director; Steve Aievoli, Sewer Department Superintendent; Kayla Tierney, Finance Director; Mark Stevens Parks & Recreation Director; and approximately 3 citizens in the audience.

**VOTE (2022-103)** Councilor Moore, seconded by Councilor Lunt, moved to excuse Councilor Robishaw's absence.

**Order passed – Vote 6-0.**

**WORKSHOP  
MAINE MUNICIPAL ASSOCIATION TOWN MANAGER SEARCH WORKSHOP**

David Barrett from Maine Municipal Association began the workshop. He said he would gather information today and talk about advertising. He said he can have a draft by tomorrow, will send it to the Interim Town Manager to circulate, fine tune, and place an ad by Monday. He said typically an ad will be for three to four weeks, it would be to June 3. He said once it gets started we can have other conversations along the way.

Mr. Barrett stated he would start with a needs assessment. He said he reviewed the job description, along with the document Mr. McGee had put together to aid the search. He asked, what is really important to the Council? What management style? What's Council looking to find?

The Chairman suggested to start at one end of the table and work through the Councilors. Each Councilor gave a brief description of what they are looking for in a Town Manager.

Councilor Moore:	Background in tax law or tax code.
Councilor Fellows:	Pursuit of Green initiatives, smart growth to allow the Town to grow residentially and commercially because currently growth is not planned, someone who represents the Town well.
Councilor Lunt:	Personable, relatable, Ryan McGee is an example. Growth.
Councilor Larochelle:	Strong team leader, a good manager, not necessarily a municipal background.
Councilor Smith:	Works well with department heads and employees, allows new businesses and sees more areas to develop.
Councilor Miller:	Firm leader, with entrepreneurial background or a retired executive, ability to get point across. Not using Lisbon as a training ground, balanced and not politically leaning one way or another.

Mr. Barrett asked what is on the horizon for Lisbon. Councilor Larochelle said Lisbon has challenges. He said the town's volunteer base is less, and we need to evolve. He explained the community was once three separate towns, it is merged now. He said Lisbon is in a good growth period.

Councilor Moore said we need to attract a tax base on the commercial side, and need to look at residential zoning changes. He said he had a discussion with the former Manager about what we might need, that she told him someone with a good TIF background, tax law and knowledge of liens. He said she advised him it should be someone who is familiar with the Council-Town Manager form of government. Mr. Moore reminded Mr. Barrett that there will be an Assistant Town Manager as well.

Mr. Barrett asked about an HR (Human Resources) office. Councilor Fellows responded that we hired an HR Director about six months ago. Councilor Moore added that there will be an Assistant Town Manager and also an Administrative Assistant for the Town Manager.

Councilor Larochelle further explained that the pay study showed the Council what is needed, HR was added as a result of it. He said we saw that we needed job descriptions, that during the recession we had a lot of dual roles. He said Lisbon has jumped over a lot of hurdles before getting to this point.

Mr. McGee said the pay study and HR staffing assessment say a lot about the support of the Town government by the Council. He said we have a good team atmosphere, we work well together with the Council and the community.

Councilor Larochelle said we're on a roll on all levels, for business and residential, not starting all over. He pointed out that Lisbon ranked 6<sup>th</sup> in real estate sales in Maine last year, big businesses like SpringWorks are expanding, there are a lot of good things going on.

Councilor Miller said the real estate market is pricing locals out of their own town, he said he would like to see how we can manage that, he's looking for someone who can manage that.

Councilor Larochelle said we are looking for affordable housing for the workforce.

Councilor Fellows said that entrepreneurs have said they can't find workforce housing for their businesses. He said we'd love to have a Town Manager who loves Lisbon.

Mr. Barrett asked if there are any looming Capital Improvement items. Councilor Larochelle said a Firehouse, equipment, salt shed, utilities like the big sewer improvements, and the Main Street project. He said our infrastructure is improving in leaps and bounds.

Councilor Fellows said the Water Department has some challenges, but it has its own charter even though it's still under the Town's umbrella. He also mentioned the need for a water tower.

Councilor Moore said he would address the elephant in the room, Worumbo. He said part of the town wants development, part wants a park. Councilor Fellows added that the process is in limbo but we have a new Economic Development Director to help move forward with that. Councilor Larochelle said we need to improve Lisbon Village. It has improved a bit but needs more.

Mr. Barrett said he'll prepare an ad and will have it ready by Monday. He said for advertising, he usually does a package of ads, some are digital, through media. He said there are free options and \$100.00 to \$150.00 options, plus Indeed, Live and Work in Maine, and others. He said about \$800.00 altogether for advertising. He said we don't use newspapers, the cost is prohibitive. He said he could do a Sun-Journal ad for about \$400.00. He said that will let the public know we're looking and what we're looking for.

Councilor Miller suggested more options online, more places so it can bring it to the top of searches in Google.

Mr. Barrett asked the Council to think about how the Search Committee will be involved, between now and June 3 and to prepare moving forward. Councilor Larochelle stated the Search Committee is being used to search for the Assistant Town Manager as a sort of dry run.

Mr. Barrett explained he will narrow the choices down, from about 40 applicants to about 20, and send this to Council or the Committee. He said the Council will see all the resumes, but they'll be sorted. He said he will make sure we have a sense of salary requirements. He urged Council to make sure the emails are for information and questions, to make sure no conversation are held per our Charter.

The Chairman thanked Mr. Barrett and closed the Workshop at 6:50pm.

The Chairman opened the meeting at 6:50pm and asked Interim Town Manager Ryan McGee if there are any items that need to be added to the Agenda. Mr. McGee said he would like to request to add some items, he said he had a request from Public Works to add three items. He explained all three are RFPs which require attention as soon as possible due to limited availability of products and time. Mr. McGee suggested to add the bid awards to the Agenda under Council Orders, Resolutions and Ordinances, following the Paving Bids item. He requested to add the new Solid Waste Truck, the Salt Building, and Road Striping. He referenced packets of information that were passed out to Council, along with recommendations, for the Council to consider at that time.

The Chairman, seeing no objections from Council, agreed to add the three Public Works items to the agenda. He asked if there were any other items from Council to consider. Councilor Fellows asked about the signage issue some businesses have brought to him and other Council members. The Chairman suggested it be discussed now.

Councilor Larochelle explained that some businesses have approached Councilors with concerns about signage in the area under construction on Route 125, Main Street. He said the businesses feel the road is being closed more than expected and it's a challenge for those businesses. He said he would like to see the sign ordinance looked at, and suggested to Council a temporary moratorium of the sign ordinance during the construction.

Councilor Fellows said we would need to do it for 90 or 91 days, and we must work on a sign ordinance to update the old one during that time. He said the original ordinance intent was very aggressive and needs to be tweaked. He said the State has redeveloped their signage ordinances. He explained the moratorium is an emergency ordinance, and would take effect as of tomorrow.

Councilor Moore asked if it would take effect for businesses in the whole town or just the area where the construction is. Councilor Larochelle said it would have to be the whole town. He said it doesn't erase the ordinance, that there will be a process in place where businesses will need to go to the Planning Board for approval during that time.

Mr. McGee emphasized that after 90 days the old sign ordinance will go back into place unless there is a new ordinance to take its place. Mr. Fellows stressed that an ordinance needs to be enforced but it needs to be valid, and we are finding out that it is not valid, that there are instances in town where it has not been enforced in the past.

Councilor Miller emphasized that the issue is immediate.

Councilor Lunt suggested that signs might be grandfathered once the moratorium is over, Councilor Fellows responded that the signs do not have to be grandfathered after the moratorium, that the new sign ordinance will be in effect.

Councilor Lunt asked if we have talked with a lawyer about this, that he hasn't heard of basically just turning off the ordinance for a period. Mr. McGee said he did due to businesses approaching himself and Councilors, that it would be an emergency ordinance to accommodate the businesses and that Council could vote on it.

Councilor Larochelle asked for a motion to place a moratorium on signage limits and to have the Planning Board work on changing the ordinance and to at least meet the state requirements. Councilor Lunt asked if people would come before the Council for signs, who would be in charge of it. Mr. McGee said it would be the Planning Board.

The Council Secretary, Ms. Ward, suggested to include some verbage for the motion to create an emergency sign ordinance and define that it is 90 days and that the Planning Board will come up with the details.

**VOTE (2022-103A)** Councilor Fellows, seconded by Councilor Miller, moved to establish an emergency sign ordinance due to the disruption of life and business on Main Street during the Route 125 construction, to supplant the current one and that, as with all emergency ordinances, it will last for 91 days, and the Planning Board will be involved in the development of the revised sign ordinance.

**Order passed – Vote 6-0.**

## **GOOD NEWS & RECOGNITION**

### **PROCLAMATION**

#### **KIDS TO PARKS DAY**

**WHEREAS, Kids to Parks Day** is a national day of outdoor play celebrated annually on the third Saturday of May, which this year falls on May 21, 2022. The day connects kids and families with their local, state, and national parks, and public lands.

**WHEREAS,** May 21, 2022 is Lisbon's local Fishing Derby Day at Beaver Park and other fishing areas in Lisbon. Following state fishing laws, we are asking families to bring their children fishing in the Lisbon, Lisbon Falls area. Photos will be uploaded to display all the great catches of the day on our social media pages.

**WHEREAS,** Our desire is to offer a free day in our parks and to inspire all youth to participate in "close to home" fishing experiences. **Our hope is to encourage all families nationwide to celebrate the day at local parks, public lands and outdoor spaces.**

**NOW THEREFORE,** The Lisbon Town Council does hereby proclaim May 21, 2022 as Kids to Parks Day.

**ACKNOWLEDGING,** that Lisbon has several fishing locations including Sabattus River, Androscoggin River, Little River, and Beaver Park.

**VOTE (2022-105)** Councilor Lunt, seconded by Councilor Fellows, moved to accept the Proclamation of Kids to Parks Day.

**Order passed – Vote 6-0.**

## **PROCLAMATION**

## BUILDING SAFETY MONTH

**Whereas**, our Town of Lisbon is committed to recognizing that our growth and strength depends on the safety and essential role our homes, buildings and infrastructure play, both in everyday life and when disasters strike, and;

**Whereas**, our confidence in the resilience of these buildings that make up our community is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, plumbers and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;

**Whereas**, these guardians are dedicated members of the International Code Council, a nonprofit that brings together local, state, territorial, tribal and federal officials who are experts in the built environment to create and implement the highest-quality codes to protect us in the buildings where we live, learn, work, and play, and;

**Whereas**, these modern building codes include safeguards to protect the public from hazards such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquakes, and;

**Whereas**, Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our communities' largely unknown protectors of public safety—our local code officials—who assure us of safe, sustainable and affordable buildings that are essential to our prosperity, and;

**Whereas**, "Safety for All: Building Codes in Action," the theme for Building Safety Month 2022, encourages us all to raise awareness about planning for safe and sustainable construction; career opportunities in building safety; understanding disaster mitigation, energy conservation; and creating a safe and abundant water supply to all of our benefit, and;

**Whereas**, each year, in observance of Building Safety Month, people all over the world are asked to consider the commitment to improve building safety, resilience and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting live and property.

**NOW, THEREFORE**, We, the Town Council of Lisbon, Maine, do hereby proclaim the month of May 2022 as Building Safety Month. Accordingly, we encourage our citizens to join us as we participate in Building Safety Month activities.

**VOTE (2022-105A)** Councilor Fellows, seconded by Councilor Millers, moved to accept the Proclamation of Building Safety Month.

**Order passed – Vote 6-0.**

## PUBLIC HEARINGS

### A. OFF PREMISE CATERING LICENSE FOR RAILROAD RESTAURANT & PUB

The Chairman opened the hearing. There were no comments. The Chairman closed the hearing.

## AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS - NONE

## CONSENT AGENDA

**Vote (2022-106)** Councilor Fellows, seconded by Councilor Lunt, moved to accept the consent agenda as follows:

- A. Municipal Accounts Payable Warrants - \$ 260,826.17
- B. Municipal Payroll Warrants - \$421,335.41
- C. School Accounts Payable Warrants - None
- D. School Payroll Warrants - \$368,028.57
- E. Workshop & Meeting minutes for April 19th & 26th, 2022
- F. Renewal of the Midcoast Humane Animal Contract (Animal Shelter Management) to authorize the Interim Town Manager to sign the renewal agreement effective July 1, 2022 –June 30, 2023.
- G. Set a public hearing on May 17, 2022 Set Public Hearing for May 17<sup>th</sup> for Maine Blues Festival Mass Gathering Permit and Special Entertainment Permit for Flux Restaurant.

Mr. McGee said the contract for shelter services with the Coastal Humane Society expires June 30, 2022. He explained the renewal agreement covers the period of July 1, 2022 - June 30, 2023. He said the Annual rate has gone from \$13,063.05 to \$14,080.95 because of the change to Lisbon's population as reported by the 2020 Census. He said that he included a copy of the contract in the Council packet for review.

**Order passed - Vote 6-0.**

## COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES

### PAVING BIDS

**INTRODUCTION:** Randy Cyr said the Public Works Department sent a request for Bids regarding the Street Resurfacing Program. He stated bids were sent on March 18, 2022, to all companies wanting to submit. The cut off time for submission of all sealed bids to the town was April 01, 2022 at 10:00 am.

Mr. Cyr said the companies that were sent a request for bids were Glidden Excavation, Spencer Group Paving, All States Asphalt, Crooker Construction, St. Laurent & Sons, Pike Industries, Gendron Corp, Northeast Paving, Shaw Brothers Construction, and P and B Paving. He said the bids received and opened are as follows:

1. Glidden Excavation - \$618,773.00
2. Spencer Group Paving, LLC - \$510,891.60
3. Northeast Paving - \$662,171.00
4. Crooker Construction - \$582,094.00
5. St. Laurent & Sons - \$547,354.10

Mr. Cyr said that after thorough review of each bid, he recommends that the winning bid go to Spencer Group Paving, LLC, due to the lower cost and all work performed will meet our specification needs. He advised that Spencer's bid came in \$35,891.60 over budget and he has spoken with Spencer Group and they understand we only have a budget of \$475,000. To ensure the town stays within budget, Mr. Cyr shared the memo Spencer Group furnished.

# Spencer

**Group Paving      207-225-2159**

**11 General Turner Hill Rd  
Turner Me 04282**

<b>Name: Town of Lisbon</b>	<b>Project: 2022 Paving</b>
<b>Street:</b>	<b>Town:</b>
<b>City/State:</b>	<b>Date: 4/12/22</b>

#### Change Order

**Spencer Group acknowledges the town has a budget of \$475,000.00**  
**We will keep track of the budget as we proceed with the paving to not exceed the budget. The Dumas Rd and Angel st will be done last as to not exceed the budget**

Dennis Spencer

<b>Acceptance of proposal</b>	
Please sign and return one copy	
This contract is void if not signed And returned in 30 days you are authorizing to do the work proposed above	Signature: _____ Date: _____  Print: _____

Mr Cyr said we should be able to do everything we need this year. Mr. Cyr recommended the bid for Street Resurfacing go to Spencer Group Paving, LLC for an amount not to exceed \$475,000.

**COUNCILOR COMMENTS:** Councilor Larochelle asked if the work on Wing Street will alleviate the drainage issue. Mr. Cyr assured him that they will re-pitch the road for proper drainage, as well as save money, and will include walking lanes on both sides of the street. He said they can add emulsion to the walway to make it all look new.

Councilor Miller asked if the new pitch of the road and the walkways will affect plowing. Mr. Cyr replied that we will still plow the whole thing, plowing will not be affected by the pitch.

**VOTE (2022-107)** Councilor Fellows, seconded by Councilor Miller moved to accept the Spencer Group Paving bid for an amount not to exceed \$475,000.00.

**Order passed - Vote 6-0.**

## **ITEMS ADDED TO THE AGENDA**

### **SEMI TRUCK FOR SOLID WASTE DEPARTMENT**

**INTRODUCTION:** Randy Cyr said the bid is for a new Semi Truck for the Solid Waste Department. He said he received three bids.

Daigle and Houghton	New Semi Truck	\$147,478.00
O'Conner Motor Company	New Semi Truck	\$144,852.00
Whited Peterbilt	New Semi Truck	\$154,594.00

Mr. Cyr recommended the quote from Daigle, he said it's similar to the other truck originally specified. He said prices have gone up, and dealers are charging surcharges. He said Daigle will give us \$11,000.00 for a trade in. He said the \$147,478.00 is over budget but prices are going up.

**COUNCILOR COMMENTS:** Councilor Fellows asked where the additional money will come from. Mrs. Tierney offered to respond, she said they would change the budget for Public Works to adjust the price, since it is not firmed up yet.

**VOTE (2022-107A)** Councilor Fellows, seconded by Councilor Lunt, moved to accept the bid from Daigle and Houghton for \$147,478.00.

**Order passed - Vote 6-0.**

### **SALT BUILDING FOR PUBLIC WORKS DEPARTMENT**

**INTRODUCTION:** Mr. Cyr stated only one bid was received for the new Salt Building, from David P. Trask & Son, Inc. He said it's a Quonset style, the concrete floor is covered and sealed against the salt. He said last year it was quoted at \$435,000.00, it keeps going up. He said the laminated beams are less corrosive, will last a minimum of 30 years. He said Public Works will do the excavation to save money. He said the building is over budget so he will raise the budget to accommodate the rise in cost.

Mr. Cyr requested the new building be dedicated to Elwood "Buttons" Beals when it is finished. He said Mr. Beals was a long-time dedicated employee of Public Works, and that he will put together sign information for the Council to approve.

**COUNCILOR COMMENTS:** Councilor Fellows asked if it will address the spillage into the aquifer issue. Mr. Cyr said it will be addressed because he will be able to load trucks indoors, there will no longer be spillage into the aquifer. He stated he will be able to store 2,500 yards of salt, to take us through most of the year and will alleviate running out.

**VOTE (2022-107B)** Councilor Fellows, seconded by Councilor Miller, moved to award the bid for a new Salt Building to David P Trask & Son for \$477,500.00.

**Order passed – Vote 6-0.**

## **ROAD STRIPING RECOMMENDATION**

**INTRODUCTION:** Mr. Cyr said only one bid was received for Road Striping, from Lucas Striping. He said they have done this work for us previously. He said since we won't need to do Main Street due to its reconstruction, we will do Wing Street instead.

**COUNCILOR COMMENTS:** Councilor Fellows asked if the walkways will have stripes. Mr. Cyr said they will, it will be helpful on Davis Street.

**VOTE (2022-107C)** Councilor Lunt, seconded by Councilor Miller, moved to accept the bid from Lucas Striping for \$24,095.80.

**Order passed - Vote 6-0.**

## PUBLIC SAFETY FACILITIES STUDY BIDS

**INTRODUCTION:** Chief LeClair said he sent out 12 requests for a Public Safety Facilities Study and received three. He recommended Port City Option #2 at \$38,410.00. He said it will be to conduct a facility assessment, space and functionality assessment, and assess the town's fire service to determine the current and future needs as it pertains to buildings, such as one or two fire stations and the size. He said option #2 adds the police department into the study to determine their current space situation and future needs, and also helps to determine if a public safety building would best serve the town. He stated the money for this project is in this year's budget.

**COUNCILOR COMMENTS:** Councilor Larochelle said this company did the study for Yarmouth and they received good information from their study.

**VOTE (2022-108)** Councilor Fellows, seconded by Councilor Miller, moved to accept the Port City Bid at \$38,410.00.

**Order passed - Vote 6-0.**

## OTHER BUSINESS

### A. COUNCIL COMMITTEE REPORTS

1. School: Councilor Larochelle said he had nothing to report.
2. Planning: Councilor Fellows said he had nothing to report. The Planning Board meets next week.
3. LDC: Councilor Smith said he had nothing to report.
4. Conservation Commission: Councilor Moore said he had nothing to report, the commission meets at the same time as the Council.
5. Recreation: Councilor Miller said he had nothing to report.
6. County Budget: Councilor Lunt said he had nothing to report.
7. Library: Councilor Lunt said he would like Council to know about the Library's plan to celebrate May 4 with a "May the Fourth Be With You" theme. He said they will have events themed around Star Wars and will dress in costumes and encourage patrons to visit in costume. He said there will be green-screens for photos.
8. Water Commission: Councilor Fellows said he had nothing to report.
9. Finance Committee: Councilor Robishaw was excused.

### B. TOWN MANAGER'S REPORT

Interim Town Manager Ryan McGee reported that the decorative street lights for Main Street will not be replaced by the State after the construction is finished. He said he called Jeff Kelly at Enterprise Electric for an estimate. He said it would be \$87,500.00 to replace the lights and \$35,000.00 to replace the sidewalk area. He said DOT has recommended to wait until construction is complete. He added that CMP owns the heads of lamps, so he's looking to save some money on that.

Chief McGee said the HVAC controls replacement is moving forward. He said he did a walk-through and is working on a CIP plan for all the Town Buildings.

Chief McGee said the Solar discounts have been delayed, he spoke with Don Willet and the solar farm is behind. It should be in, he said, by the third or fourth quarter of 2023. Meanwhile he's looking at other options.

Chief McGee said the Sewer Plant needs to replace a grinder and other parts on an inlet feed pipe. He said it's \$11,569.00 for repair. He stated it is an emergency and the part is on order from the manufacturer.

Mr. Aievoli added that it will become a spare for the new centrifuge when that is purchased, he said the centrifuge can't run without it. He said he has \$29,000.00 left in his CIP, he's using those funds.

Chief McGee said there is no vote needed but he brought it to Council's attention because it's over \$10,000.00.

Councilor Miller suggested we may need to change the Purchase Policy due to rising costs, we could change from \$10,000.00 to \$15,000.00-\$20,000.00. Mr. Aievoli suggested we could change the \$1,000.00 to \$1,500.00 or \$2,000.00 as well.

## **APPOINTMENTS - NONE**

## **COUNCILOR COMMUNICATIONS**

Councilor Miller said he was thankful for his recent NIMS training recently when he came across the Fire Chief at the scene of an accident. He said the Chief was working alone, so Councilor Miller offered assistance and stayed until additional Emergency Responders arrived. He said the incident helped him to see how important that training was.

## **AUDIENCE PARTICIPATION & RESPONSE FOR NEW ITEMS**

Chief LeClair reported that Engine 1 is out of service, it is one of two at the ET Smith firehouse. He said parts are backordered, about \$6,000.00 to repair. He also stated that the foam pump has to be rebuilt, a \$10,000.00 repair. He said the Fire Department is okay for now, but one more truck down and we'll be in bad shape. He said he will be ready for a referendum in November for either repairs or a new truck.

Councilor Larochelle suggested we have the Town Manager send a letter explaining the urgency of the situation to help get the parts needed more quickly.

## **EXECUTIVE SESSION**

**VOTE (2022-109)** Councilor Fellows, seconded by Councilor Miller, moved to go into Executive Session per 1 MRSA Section 405 (6) (A) Personnel Matters.

**Order passed – Vote 6-0**

**VOTE (2022-110)** Councilor Fellows, seconded by Councilor Lunt, moved to go into Executive Session per 1 MRSA Section 405 (6) (D) Labor Negotiations.

**Order passed – Vote 6-0**

The Council went into Executive Session at 8:04 pm.

**VOTE (2022-109A)** Councilor Fellows, seconded by Councilor Miller, moved to come out of Executive Session for Personnel Matters at 8:32 PM.

**Order passed – Vote 6-0.**

**VOTE (2022-110A)** Councilor Fellows, seconded by Councilor Miller, moved to come out of Executive Session for Labor Negotiations at 8:32 PM.

**Order passed – Vote 6-0.**

The meeting resumed at 8:32 PM.

**VOTE (2022-110B)** Councilor Moore, seconded by Councilor Fellows, moved to assign the following to the Town Manager Search Committee and for the search for Assistant Town Manager:

Daniel Michel	Mark Stevens
Victoria Wilson	Kayla Tierney
Pauline Pelletier	Ryan McGee
George Roy	Don Fellows
Traci Austin	Harry Moore

**Order passed – Vote 6-0.**



**VOTE (2022-110C)** Councilor Fellows, seconded by Councilor Miller, moved to ratify the 2021-2022 and 2022-2025 Collective Bargaining Agreements for the bargaining unit covering patrol officers, detectives and dispatchers that have been tentatively agreed to with the Fraternal Order of Police.

**Order passed – Vote 6-0.**

**VOTE (2022-110D)** Councilor Fellows, seconded by Councilor Miller, moved to ratify the 2021-2022 and 2022-2025 Collective Bargaining Agreements for the bargaining unit covering police sergeants that have been tentatively agreed to with the Fraternal Order of Police.

**Order passed – Vote 6-0.**

**VOTE (2022-110E)** Councilor Fellows, seconded by Councilor Miller, moved to approve the following changes to the MainePERS plan for eligible public safety employees effective July 1, 2022, for future service only:

The Town agrees to:

- a) Provide coverage for its police officers who work more than 20 hours per week and who are not temporary or seasonal as defined by the appendix to MainePERS Rule Chapter 802 under Special Plan 3C for service rendered after June 30, 2022. Service rendered by police officers before July 1, 2022 remains under Special Plan 2C.
- b) Provide Coverage for its firefighters and dispatchers who work more than 20 hours per week and who are not temporary or seasonal as defined by the appendix to MainePERS Rule Chapter 802 under Special Plan 3C for service rendered after June 30, 2022. Service rendered by firefighters and dispatchers before July 1, 2022 remains under Regular Plan 2C.
- c) To authorize *Ryan McGee, Interim Town Manager, or Fern Larochelle, Town Council Chair*, to sign the Amended Agreement between the Town and the Maine Public Employees Retirement System.

**Order passed – Vote 6-0.**

## **ADJOURNMENT**

**VOTE (2022-111)** Councilor Fellows, seconded by Councilor Miller, moved to adjourn at 8:36 PM.

**Order passed - Vote 6-0.**

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Lisa M. Ward, Council Secretary  
Town Clerk  
Date Approved: May 10, 2022