



TOWN COUNCIL
MEETING MINUTES
SEPTEMBER 20, 2022
LISBON TOWN OFFICE

Mark Lunt 2022
Donald Fellows 2022
Jason Smith 2022
Fern Larochelle, Chair 2023
Harry Moore, Jr., Vice Chair 2024
Raymond Robishaw 2024
Christine Cain 2022

CALL TO ORDER. The Chairman, Fern Larochelle, called the meeting to order and led the Pledge of Allegiance to the Flag at 7:00 PM.

ROLL CALL. Members present were Councilors Fellows, Lunt, Larochelle, Robishaw, Smith, and Cain. Councilor Moore and Assistant Town Manager Michalowski joined the meeting remotely. Also present were Ryan McGee, Interim Town Manager; Kayla Tierney, Finance Director; Diane Nadeau, Library Director; Nate LeClair, Fire Chief; and approximately 2 citizens in the audience.

GOOD NEWS & RECOGNITION – NONE
PUBLIC HEARINGS

A. SPECIAL AMUSEMENT PERMIT FOR LISBON LEFT HAND CLUB

The Chairman opened the hearing, there were no speakers. The Chairman closed the hearing.

B. AMENDMENT TO CHAPTER 24 PUBLIC SAFETY, ARTICLE II
FIREWORKS

The Chairman opened the hearing, there were no speakers. The Chairman closed the hearing.

AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS – NONE
CONSENT AGENDA

VOTE (2022-198) Councilor Fellows, seconded by Councilor Lunt, moved to approve Consent Agenda items A, B, C, D, E, F, G and I.

- A. Municipal Accounts Payable Warrants - \$ 463,544.73
- B. Municipal Payroll Warrants - \$ 174,580.00
- C. School Accounts Payable Warrants - \$ 231,765.20
- D. School Payroll Warrants - \$ 18,556.82
- E. Minutes of September 6, 2022
- F. Finance Director's Certificate of Settlement (2021 Taxes)
- G. Special Entertainment Permit and Liquor License for Lisbon Left Hand Club
- H. Request for Extension of License on Premise for Olive Pit Brewing Co., LLC
- I. Mobile Home License for Double Eagle Properties, LLC

Roll Call Vote: Yeas – Fellows, Larochelle, Lunt, Cain, Smith and Robishaw. Abstain – Moore. Nays - None.

Order passed - Vote 6-0.

VOTE (2022-198A) Councilor Robishaw, seconded by Councilor Lunt, moved to approve Consent Agenda item H.

Roll Call Vote: Yeas – Fellows, Larochelle, Lunt, Smith and Robishaw. Abstain – Moore, Cain. Nays - None.

Order passed - Vote 5-0.

COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES

AMENDMENT TO LIBRARY DEPARTMENT FEE SCHEDULE

First Reading

INTRODUCTION: Library Director Diane Nadeau presented her fee schedule change requests to the Council.

- 1) Town Council review and approval to increase the current \$50 yearly non-resident patron membership fee to \$60 per year. The Library Governing Board and I recommend the increase upon review of increase in

hours of operation, more “in-house” and on-line services available and provided to all Lisbon Library resident and non-resident patrons post pandemic.

2) Town Council review and approval to eliminate the overdue fine collection fees schedule. We currently have a \$ 0.10 per day max \$5.00 per item fee policy. Overdue fines had been suspended during & post pandemic months to ensure patrons continued to receive services. Fines were reinstated last fiscal year but have proven to be an ineffective way to encourage the few who reach the billing stage of the overdue process to return their library materials. Our timely and consistent overdue notices and “Bill for Lost Town of Lisbon Property” and library card suspension policy, however, keeps our rate of loss very low.

COUNCILOR COMMENTS: Councilor Larochelle asked if the fees are in line with the surrounding area. Mrs. Nadeau said that she did research the fees and Lisbon’s are the lowest but in the same ballpark.

VOTE (2022-199) Councilor Fellows, seconded by Councilor Robishaw, moved to approve the amendments to the Library Department Fee Schedule as presented and Schedule a Public Hearing for October 4, 2022.

Roll Call Vote: Yeas – Fellows, Larochelle, Lunt, Moore, Smith, Cain, and Robishaw. Nays - None.

Order passed - Vote 7-0.

AMENDMENT TO CHAPTER 24 PUBLIC SAFETY, ARTICLE II FIREWORKS

Second Reading

INTRODUCTION:

In reviewing ordinances, the proposal is to update the attached Fireworks Ordinance to add “Noise Cannon” to the ordinance.

Attached please find the proposed amendment to our Fireworks ordinance to add “Noise Cannon” to the ordinance.

It would now read ***Sec. 24-31. Sale and use of consumer fireworks and noise cannons.***

Noise cannon means a device commonly referred to as a noise cannon or air cannon, designed and intended to create a loud noise through the sudden discharge of compressed air.

Sec. 24-31. Sale and use of consumer fireworks and noise cannons.

The purpose of this ordinance is to clearly define the sale and use of fireworks within the Town of Lisbon.

(a) *Definitions.* The following definitions shall apply in this section:

- (1) *Consumer fireworks* shall have the same meaning as in 27 Code of Federal Regulations, section 555.11 or subsequent provision, but includes only products that are tested and certified by a 3rd-party testing laboratory as conforming with United States Consumer Product Safety Commission standards in accordance with 15 United States Code, Chapter 47. "Consumer fireworks" does not include the following products:
 - a. Missile-type rockets, as defined by the state fire marshal by rule;
 - b. Helicopters and aerial spinners, as defined by the state fire marshal by rule;
 - c. Sky rockets and bottle rockets. For purposes of this paragraph, "sky rockets and bottle rockets" means cylindrical tubes containing not more than 20 grams of chemical composition, as defined by the state fire marshal by rule, with a wooden stick attached for guidance and stability, that rise into the air upon ignition that may produce a burst of color or sound at or near the height and gives off light.
- (2) *Display* means entertainment feature where the public or a private group is admitted or permitted to view the display or discharge of fireworks or special effects.
- (3) Noise cannon means a device commonly referred to as a noise cannon or air cannon, designed and intended to create a loud noise through the sudden discharge of compressed air. Noise cannons used for public safety purposes are exempt from this Ordinance.

(b) *Permit required.*

- (1) No person shall use, display, fire, or cause to be exploded, consumer fireworks within the Town of Lisbon without a permit. Permits must be obtained from the office designated by the town manager on the day of use and shall not be issued in advance. This section shall not apply to a person in possession of a fireworks display permit by the State of Maine pursuant to Title 8, MRSA Section 227-A.
- (2) No permit shall be issued on any day with a fire danger class of 3, 4, or 5.
- (3) A person may use consumer fireworks only on that person's property or on the property of a person who has consented, in writing, to the use of consumer fireworks on that property.
- (4) The use, discharge, or ignition of fireworks shall not be permitted in close proximity to any building by maintaining a distance of no less than 100' from said building.

- (c) *Fireworks restricted use.* A person shall not use, display, fire, or cause to be exploded consumer fireworks or a noise cannon within the Town of Lisbon except on the following days and during the following times:
- (1) July 4th, beginning at 4 p.m. and ending at 10 p.m.
 - (2) Saturday of Moxie Weekend as set by council beginning at 4 p.m. and ending at 10 p.m.
 - (3) December 31st, beginning at 4 p.m. and ending at 12:30 a.m. the following day.
- (d) *Exception.* This section does not apply to a person issued a fireworks display permit by the State of Maine; pursuant to 8 M.R.S.A. § 227-A.
- (e) *Violations.*
- (1) Any person who uses or possesses consumer fireworks or ~~possess consumer fireworks~~ a noise cannon with the intent to use in the Town of Lisbon in violation of this ordinance shall receive a citation.
 - (2) The following civil penalties shall be imposed for violations of this ordinance (plus legal fees and court costs for an offense for the following):
 - First Citation: \$110
 - Second Citation: \$215
 - Third Citation: \$425
 - Fourth Citation and Subsequent Citations: \$500
- (f) Sale of fireworks in the Town of Lisbon shall be permitted providing all State of Maine statutes regarding such sale are satisfied and a valid permit to conduct sales is issued by the state fire marshal's office and the Town of Lisbon.
- (g) *Seizure and disposal.* The town may seize consumer fireworks that the town has probable cause to believe are used, possessed, or sold in violation of this section. Seized consumer fireworks shall be forwarded to the state for disposal.

(C.M. of 10-16-2012, V. 2012-165; C.M. of 8-6-2013, V. 2013-119; C.M. of 10-16-2012, V. 2012-165; C.M. of 8-6-2013, V. 2013-119; C.M. of 8-18-2015, V. 2015-236; C.M. of 8-18-2015, V. 2015-237; C.M. of 9-15-2015, V. 2015-277)

VOTE (2022-200) Councilor Fellows, seconded by Councilor Robishaw, moved to Amend the Fireworks Policy as presented.

Roll Call Vote: Yeas – Fellows, Laroche, Lunt, Moore, Smith, Cain, and Robishaw. Nays - None.

Order passed - Vote 7-0.

AMENDMENT TO GROUND MOUNTED SOLAR ENERGY SYSTEM ORDINANCE

First Reading

INTRODUCTION: Proposed Solar Ordinance Revision

Since the State of Maine has adopted decommissioning standards for Ground Mounted Solar Energy Systems, the following change to Sec 70-877 of our Town Solar Ordinance might make sense.

Sec 70-877 – Performance Guarantee

After the plan is approved but before a permit is issued, the applicant for a Ground Mounted Solar Energy System shall submit to the Town of Lisbon a copy of the decommissioning plan for the system submitted and approved in accordance with MRS Title 35-A SubSection 3495. Requirements of the subsection shall be met in all respects and copies of the required updates shall be submitted to the Town of Lisbon Codes Enforcement Officer in the same manner and timeframes as required by that Maine State statute. Having met the state requirements shall be sufficient to meet the Town of Lisbon requirements for this matter. a performance guarantee in the amount of 150% of the applicant's estimated decommissioning cost of the system subject to a review of such cost by the Codes Enforcement Officer for release of the guarantee at

~~such time that it or its assignees remove the system and associated abandoned structures, and such completed removal is found to be satisfactory by the Codes Enforcement Officer.~~

COUNCILOR COMMENTS: Councilor Fellows explained that the Planning Board worked on the amendment due to complications caused by State policy changes that were made after the Lisbon policy was already in effect, to bring the Lisbon policy in line with the State's. He said this de-commissioning plan will require periodic updates.

VOTE (2022-201) Councilor Fellows, seconded by Councilor Robishaw, moved to Amend the Solar Ordinance as presented and schedule a Public Hearing for the October 4, 2022.

Roll Call Vote: Yeas – Fellows, Larochelle, Lunt, Moore, Smith, Cain, and Robishaw. Nays - None.

Order passed - Vote 7-0.

CHRISTMAS EVE CLOSURE OF TOWN OFFICES

INTRODUCTION: Chief McGee explained that Christmas Eve and Christmas Day land on Saturday and Sunday this year, so the observed holiday will be Monday, December 26. He requested the Town Offices close early on Friday for a holiday and employee appreciation party for all Town employees. He added that employee appreciation day is usually in the Fall, but this could work out better since the Offices will most likely be quiet on the day before the holiday weekend.

VOTE (2022-202) Councilor Lunt, seconded by Councilor Robishaw, moved to Approve the early closure of all non-emergency Departments on Friday, December 23, 2022, at a time to be determined by the Interim Town Manager, for a holiday party, employee appreciation and team-building day.

Roll Call Vote: Yeas – Fellows, Larochelle, Lunt, Moore, Smith, Cain, and Robishaw. Nays - None.

Order passed - Vote 7-0.

AMENDMENTS TO CHAPTER 14 GENERAL ASSISTANCE MAXIMUMS & APPENDICES

First Reading

INTRODUCTION:

APPENDICES A-H 2022-2023

The Municipality of Lisbon adopts the MMA Model Ordinance GA Appendices (A-H) for the period of October 1, 2022-September 30, 2023. These appendices are filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S.A. §4305 (4).

Appendix A

Effective: 10/01/22-09/30/23

2022-2023 GA Overall Maximums

Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Bangor HMFA: Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie	826	955	1,219	1,515	2,071
Cumberland County HMFA: Baldwin, Bridgton, Brunswick, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago	1,016	1,075	1,409	1,865	1,991
Lewiston/Auburn MSA: Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales	795	859	1,099	1,427	1,728
Penobscot County HMFA: Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, Lagrange, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawamkeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville	789	792	1,043	1,302	1,420
Portland HMFA: Cape Elizabeth, Casco, Chebeague Island, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Long Island, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach	1,263	1,463	1,893	2,415	2,958
Sagadahoc HMFA: Arrowsic, Bath, Bowdoin, Bowdoinham, Georgetown, Perkins UT, Phippsburg, Richmond, Topsham, West Bath, Woolwich	874	1,031	1,253	1,650	1,880

COUNTY	1	2	3	4	5*
York County HMFA: Acton, Alfred, Arundel, Biddeford, Cornish, Dayton, Kennebunk, Kennebunkport, Lebanon, Limerick, Lyman, Newfield, North Berwick, Ogunquit, Parsonsfield, Saco, Sanford, Shapleigh, Waterboro, Wells	1,072	1,082	1,355	1,717	1,984
York/Kittery/S.Berwick HMFA: Berwick, Eliot, Kittery, South Berwick, York	1,237	1,293	1,699	2,194	2,934

*Note: Add \$75 for each additional person.

Non-Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Aroostook County	692	754	881	1,185	1,353
Franklin County	728	774	909	1,229	1,566
Hancock County	890	925	1,110	1,397	1,529
KennebEc County	819	835	1,038	1,360	1,451
Knox County	844	848	1,038	1,378	1,471
Lincoln County	925	941	1,178	1,463	1,912
Oxford County	814	815	993	1,400	1,627
Piscataquis County	701	752	926	1,227	1,477
Somerset County	755	790	1,017	1,323	1,416
Waldo County	970	972	1,155	1,441	1,970
Washington County	756	758	982	1,228	1,343

* Please Note: Add \$75 for each additional person.

Appendix B
Effective: 10/01/22 to 09/30/23

2022-2023 Food Maximums

Please Note: The maximum amounts allowed for food are established in accordance with the U.S.D.A. Thrifty Food Plan. As of October 1, 2022, those amounts are:

Number in Household	Weekly Maximum	Monthly Maximum
1	\$ 65.35	\$ 281.00
2	120.00	516.00
3	172.09	740.00
4	218.37	939.00
5	259.53	1,116.00
6	311.40	1,339.00
7	344.19	1,480.00
8	393.26	1,691.00

Note: For each additional person add \$211 per month.

Appendix C
Effective: 10/01/22-09/30/23

2022-2023 GA Housing Maximums

(Heated & Unheated Rents)

NOTE: NOT ALL MUNICIPALITIES SHOULD ADOPT THESE SUGGESTED

HOUSING MAXIMUMS! Municipalities should ONLY **consider** adopting the following numbers, if these figures are consistent with local rent values. If not, a market survey should be conducted and the figures should be altered accordingly. The results of any such survey must be presented to DHHS prior to adoption. **Or**, no housing maximums should be adopted and eligibility should be analyzed in terms of the Overall Maximum—Appendix A. *(See Instruction Memo for further guidance.)*

Non-Metropolitan FMR Areas

Aroostook County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	123	528	157	676	
1	126	541	171	735	
2	140	604	200	859	
3	197	846	270	1,159	
4	218	935	308	1,323	
Franklin County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	131	564	165	712	
1	131	564	176	755	
2	147	632	206	887	
3	207	890	280	1,203	
4	267	1,148	357	1,536	
Hancock County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	176	755	204	875	
1	176	755	211	908	
2	205	883	253	1,089	
3	260	1,120	319	1,373	
4	276	1,187	349	1,500	
Kennebec County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	159	684	187	804	
1	159	684	190	818	
2	189	811	237	1,017	
3	252	1,083	311	1,336	
4	258	1,109	331	1,422	

Non-Metropolitan FMR Areas

Appendix C

Knox County	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	165	709	193	831
1	157	673	193	831
2	189	811	237	1,017
3	256	1,101	315	1,354
4	263	1,129	335	1,442
Lincoln County	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	184	790	212	910
1	184	790	215	924
2	221	951	269	1,157
3	276	1,186	335	1,439
4	365	1,570	438	1,883
Oxford County	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	158	679	186	799
1	158	679	186	799
2	178	766	226	972
3	261	1,123	320	1,376
4	299	1,285	372	1,598
Piscataquis County	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	125	537	159	685
1	125	539	171	733
2	151	649	210	904
3	206	888	279	1,201
4	246	1,059	336	1,447
Somerset County	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	144	620	172	740
1	144	620	180	773
2	184	790	232	996
3	243	1,046	302	1,299
4	250	1,074	322	1,387

Non-Metropolitan FMR Areas

Waldo County	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	194	835	222	955
1	194	835	222	955
2	216	928	264	1,134
3	271	1,164	329	1,417
4	379	1,628	451	1,941
<u>Washington County</u>	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	144	621	172	741
1	144	621	172	741
2	176	755	224	961
3	221	951	280	1,204
4	233	1,001	306	1,314

Metropolitan FMR Areas

Bangor HMFA	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	161	691	189	811
1	181	780	218	938
2	231	992	279	1,198
3	288	1,238	347	1,491
4	402	1,729	475	2,042
<u>Cumberland Cty. HMFA</u>	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	205	881	233	1,001
1	209	900	246	1,058
2	275	1,182	323	1,388
3	369	1,588	428	1,841
4	383	1,649	456	1,962
<u>Lewiston/Auburn MSA</u>	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	153	660	181	780
1	159	684	196	842
2	203	872	251	1,078
3	267	1,150	326	1,403
4	322	1,386	395	1,699

Metropolitan FMR Areas

<u>Penobscot Cty. HMFA</u>	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	152	654	180	775
1	152	654	180	775
2	190	816	238	1,022
3	238	1,025	297	1,278
4	251	1,078	323	1,391
<u>Portland HMFA</u>	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	262	1,128	290	1,248
1	300	1,288	336	1,446
2	387	1,666	435	1,872
3	497	2,138	556	2,391
4	608	2,616	681	2,929
<u>Sagadahoc Cty. HMFA</u>	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	172	739	200	859
1	199	856	236	1,014
2	239	1,026	287	1,232
3	319	1,373	378	1,626
4	358	1,538	430	1,851
<u>York Cty. HMFA</u>	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	218	937	246	1,057
1	218	937	248	1,065
2	262	1,128	310	1,334
3	335	1,440	394	1,693
4	382	1,642	455	1,955
<u>York/Kittery/S. Berwick HMFA</u>	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	256	1,102	284	1,222
1	260	1,118	297	1,276
2	342	1,472	390	1,678
3	446	1,917	505	2,170
4	603	2,592	676	2,905

Effective: 10/01/22-09/30/23

Prepared by MMA – 7/2022

2022-2023 GA MAXIMUMS SUMMARY SHEETNote: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from**October 1, 2022 to September 30, 2023.**

APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	1	2	3	4	5	6
NOTE: For each additional person add \$75 per month. (The applicable figures from Appendix A, <i>once adopted</i> , should be inserted here.)						

APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	\$ 65.35	\$ 281.00
2	120.00	516.00
3	172.09	740.00
4	218.37	939.00
5	259.53	1,116.00
6	311.40	1,339.00
7	344.19	1,480.00
8	393.26	1,691.00
NOTE: For each additional person add \$211 per month.		

APPENDIX C - HOUSING MAXIMUMS

<u>Number of Bedrooms</u>	<u>Unheated</u>		<u>Heated</u>	
	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0				
1				
2				
3				
4				
(The applicable figures from Appendix C, <i>once adopted</i> , should be inserted here.)				

FOR MUNICIPAL USE ONLY

APPENDIX D - UTILITIES**ELECTRIC**

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$19.95	\$ 85.50
2	\$22.52	\$ 96.50
3	\$24.97	\$107.00
4	\$27.53	\$118.00
5	\$29.88	\$128.50
6	\$32.55	\$139.50

NOTE: For each additional person add \$10.50 per month.

NOTE: For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established – applicants must demonstrate need.

1) Electricity Maximums for Households Without Electric Hot Water: The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

2) Electricity Maximums for Households With Electrically Heated Hot Water: The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$29.63	\$127.00
2	\$34.07	\$146.00
3	\$39.67	\$170.00
4	\$46.32	\$198.50
5	\$55.65	\$238.50
6	\$58.68	\$251.50

NOTE: For each additional person add \$14.50 per month.

NOTE: For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

APPENDIX E - HEATING FUEL

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

FOR MUNICIPAL USE ONLY

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When

fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

VOTE (2022-203) Councilor Fellows, seconded by Councilor Robishaw, moved to approve the Amendments to Chapter 14 GA Maximums & Appendices as presented and schedule a Public Hearing for October 4, 2022.

Roll Call Vote: Yeas – Fellows, Larochelle, Lunt, Moore, Smith, Cain, and Robishaw. Nays - None.

Order passed - Vote 7-0.

WORUMBO WATERFRONT FUNDING REQUEST FOR SAFETY LIGHTING

INTRODUCTION: Ross Cunningham presented information to the Council. In pursuing an estimate for getting some safety lighting at Worumbo Waterfront, Enterprise Electric informed the Economic & Community Development Director that they had just removed 5, 30' LED light poles from a facility in Brunswick and they would like to donate them to the Town of Lisbon in order to see this waterfront developed in a professional manner. We have received the estimate for bringing power to the site from the nearest CMP pole, and installing these five poles along with a power panel to be used for events. The total for this bid is \$51,905.00 as attached. It is recommended that we replace the LED fixtures that are on the donated light poles as they are older and do not provide sufficient coverage. The cost of this replacement is \$5,237.00. This would remove a \$700.00 part from the current estimate making a revised total of \$56,442. The value of the donated poles is approximately \$6,000. Mr. Cunningham is requesting that the council approve the amount requested, to be funded by the Downtown Tiff (Current balance as of 9/6 is \$245,000.27 [\$97,561 added in 2022]), and requesting that the council approve a sole source request as the donation of the light poles is not something we would be able to receive through the bid process.

COUNCILOR COMMENTS: Councilor Fellows asked if a switch would be included, Mr. Cunningham said there is a plan for a shut-off. Councilor Moore recommended the switch box be secured.

VOTE (2022-204) Councilor Robishaw, seconded by Councilor Fellows, moved to Authorize funding in the amount of up to \$58,000.00 to be funded by the downtown TIF, to provide safety lighting and power to the Worumbo Waterfront and to allow the Town Manager to utilize sole source purchasing to Enterprise Electric.

Roll Call Vote: Yeas – Fellows, Larochelle, Lunt, Moore, Smith, Cain, and Robishaw. Nays - None.

Order passed - Vote 7-0.

TO APPROVE THE INTERIM TOWN MANAGER TO SECURE FUEL PRICING WITH MAINE POWER OPTIONS

INTRODUCTION: Chief McGee explained that we need to secure the contract by September 30, 2022, because prices have gone down since spring but we cannot wait any longer since the non-contract pricing is too expensive.

VOTE (2022-205) Councilor Fellows, seconded by Councilor Lunt, moved to authorize the Interim Town Manager to contract with Maine Power Options to secure fuel pricing for the upcoming year.

Roll Call Vote: Yeas – Fellows, Larochelle, Lunt, Moore, Smith, Cain, and Robishaw. Nays - None.

Order passed - Vote 7-0.

OTHER BUSINESS

COUNCIL COMMITTEE REPORTS

1. School: Councilor Larochelle said he had nothing to report
2. Planning Board: Councilor Fellows said the Planning Board approved the additional lot for Grimmel's Trailer Park, and they have tabled action for the sign ordinance while a subcommittee moves forward with defining details for the ordinance.
3. Lisbon Development Committee: Mr. Cunningham reported on the Abandoned Property Ordinance work and said they are moving forward on the Banner project.
4. Conservation Commission: Councilor Moore said he had nothing to report.
5. Recreation Committee: Councilor Larochelle said the Recreation Department trip to Scotland had safely returned.
6. County Budget Committee: Councilor Larochelle asked the Interim Town Manager if he could have the representatives for Lisbon come & speak to the Council with an update.
7. Library Governing Board: Councilor Lunt said he had nothing to report.
8. Water Commission: Councilor Fellows said they are getting a new mixing valve for adding chlorine to water in part of Lisbon. Councilor Larochelle asked if the people in town who are affected will be notified and requested the Town use its resources to help provide information.
9. Finance Committee: Councilor Robishaw said he had nothing to report.

TOWN MANAGER'S REPORT

Update on the Village Street/Route 196 lights: Public Works and Electrical Systems of Maine have been working very hard on getting these all completed, the rain has not helped things, however Craig from ESM advised this will be completed by the end of next week.

Ferry Road Closure: Recent rain and forecast for this coming Thursday, so Northeast Paving will not close Ferry Road from Wednesday to Friday of this week as planned. This is moved to next week for the road closure for the large culvert replacement between Gross Development and Hudon Road on Ferry Road from Monday, 09/26/2022 through 09/28/2022. This has been updated on the town office sign, town Facebook, all public safety and also the transportation director for the school has been made aware.

Recreation Department Vehicle: Parks and Recreation Director Mark Stevens has been working with the Public Works Director and they found a 2022 Dodge dump truck and Fisher v-plow. The truck is like brand new and was purchased in April of this year and has 7,000 miles. The truck has no issues and was only traded in because it was too large for the previous owner. The Lisbon Public Works mechanic has checked it over and advised it looks new. The vehicle comes with all factory warranties, including a 3 year/36,000 mile bumper to bumper warranty, a 5 year/60,000 mile powertrain warranty, a 5 year anti-corrosion warranty, and a 5 year roadside assistance warranty for jump starts and fuel and tire service. The Town is looking at purchasing this vehicle from Sabattus Auto Sales this week. We have \$50,000 from the budget, \$15,000 in insurance funds from a vehicle accident where a recreation department vehicle was totaled, and the remainder is available in a recreation department spending account. Although this is over the original allotted amount, we do have the funds available. Chief McGee said although the Town Used Vehicle Policy does not require a vote for this, he wanted to make sure Council is aware of the use of the funds. There was no dissent from Council.

American Rescue Plan Act Review: Chief McGee reviewed the "American Rescue Plan Act" (ARPA) and the funding available for our upcoming projects in Lisbon. He said the management team reviewed the needs and best use of all ARPA funds moving forward. The Finance Director also reviewed the ARPA funds for Council, including the first phase of a Rescue Unit, equipment and supplies, and a reserve account for it. He said we are required to report to ARPA on

this. The second phase is body-worn cameras for the entire Police Department, along with equipment to support it; an unmarked Police Vehicle for undercover work; a Police & Fire shared UTV for response on trails and in the woods; Police & Fire IMC software to IMC Pro due to no more updates being available for the current software; a Fire Department washer and dryer for decontamination; FIT testing machine for Police & Fire Departments, it is more costly to do it through an outside company; Library emergency exit, there is no exit at the back of the building; MTM rest room remodel; security doors for the Town Office, along with a security assessment; HVAC air quality control in the Town Office, changing to new thermostats that can be served by any company as needed; new code Enforcement vehicle. Both phases are fully funded by federal money through ARPA and is all offset through the Capital Improvement Plan.

Time sensitive spending item for ARPA plan: Chief McGee asked Chief Le Clair to describe what is needed. Chief LeClair said the Fire Department is in need of several items that are time sensitive due to rising costs and availability. They are factory direct single vendor items through Stryker Medical. They include a heart monitor and several other items.

Green Policy Review: Chief McGee requested Council allow the Town Departments to discuss and put together a guide for use to encourage and promote the use and purchase Green products and services.

VOTE (2022-205B) Councilor Larochelle, seconded by Councilor Fellows, moved to approve use of ARPA funds as outlined by the Interim Town Manager and to approve purchase from a sole source vendor for the Fire Department Equipment outlined by Chief LeClair.

Roll Call Vote: Yeas – Fellows, Larochelle, Lunt, Moore, Smith, Cain, and Robishaw. Nays - None.

Order passed - Vote 7-0.

APPOINTMENTS – NONE

COUNCILOR COMMUNICATIONS – NONE

AUDIENCE PARTICIPATION & RESPONSE FOR NEW ITEMS – NONE

EXECUTIVE SESSION

VOTE (2022-206) Councilor Fellows, seconded by Councilor Robishaw moved to go into Executive Session Per 1 M.R.S.A. § 405 (6) (A) Personnel Matters at 8:23 PM.

Roll Call Vote: Yeas – Fellows, Larochelle, Lunt, Moore, Smith, Cain, and Robishaw. Nays - None.

Order passed - Vote 7-0.

The Council came out of executive session at 9:00 PM.

ADJOURNMENT

VOTE (2022-207) Councilor Fellows, seconded by Councilor Lunt, moved to adjourn at 9:00 PM.

Roll Call Vote: Yeas – Fellows, Larochelle, Lunt, Moore, Smith, Cain, and Robishaw. Nays - None.

Order passed - Vote 7-0.

Lisa M. Ward, Council Secretary

Town Clerk

Date Approved: October 04, 2022