



**TOWN COUNCIL
MEETING MINUTES
OCTOBER 18, 2022
LISBON TOWN OFFICE**

Mark Lunt 2022
Donald Fellows 2022
Jason Smith 2022
Fern Larochelle, Jr. Chair 2023
Harry Moore, Jr. Vice-Chair 2024
Raymond Robishaw 2024
Christine Cain 2022

CALL TO ORDER. The Chairman, Fern Larochelle, called the meeting to order and led the Pledge of Allegiance to the Flag at 7:00 PM.

ROLL CALL. Members present were Councilors Lunt, Larochelle, Robishaw, Smith, Cain and Moore. Also present were Ryan McGee, Interim Town Manager; Glenn Michalowski, Assistant Town Manager; Mark Stevens, Parks & Recreation Director; and approximately 6 citizens in the audience.

VOTE (2022-225) Councilor Robishaw, seconded by Councilor Lunt, moved to excuse Councilor Fellows' absence.

Order passed – Vote 6-0.

EXECUTIVE SESSION

VOTE (2022-226) Councilor Robishaw, seconded by Councilor Smith, moved to go into Executive Session at 7:09 PM.

Order passed – Vote 6-0.

The Council came out of executive session at 7:25 PM and resumed the meeting.

VOTE (2022-226A) Councilor Moore, seconded by Councilor Robishaw, moved to accept the contract and appoint as Town Manager Glenn Michalowski.

Order passed – Vote 6-0.

VOTE (2022-226B) Councilor Robishaw, seconded by Councilor Lunt, moved to appoint as Interim Assistant Town Manager Ryan McGee.

Order passed – Vote 6-0.

The Town Clerk administered the Oath of Office for new Town Manager, Glenn Michalowski.

GOOD NEWS & RECOGNITION

Councilor Larochelle announced there will be a meet and greet event for folks to meet the new Town Manager, to be announced.

Mark Stevens reminded Council and the public that there is a Dedication for Graziano Square on Saturday, October 29th. He said Grazi-To-Go will be there serving refreshments, as well, and he hopes for a big turnout.

PUBLIC HEARINGS

MEDICAL MARIJUANA MANUFACTURING FACILITY LICENSE FOR 207 EDIBLES

The Chairman opened the public hearing. Seeing no speakers, the Chairman closed the public hearing.

AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS

Lisbon Emergency Chief MacDonnell thanked Ryan McGee for his time and commitment to the Town of Lisbon while he served as Interim Town Manager.

CONSENT AGENDA

VOTE (2022-227) Councilor Lunt, seconded by Councilor Cain, moved to approve the Consent agenda as presented.

- A. Municipal Accounts Payable Warrants – \$ 1,593,879.33
- B. Municipal Payroll Warrants – \$ 178,646.61
- C. School Accounts Payable Warrants– \$ 152,213.96
- D. School Payroll Warrants – \$ 383,959.83
- E. Minutes of October 4 & October 11, 2022
- F. Medical Marijuana Manufacturing Facility License for 207 Edibles

Order passed - Vote 6-0.

COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES

UPDATE CHAPTER 50, ARTICLE IV, DIVISION I

Generally - Sec. 50-264 ATV Access Routes *and* Sec. 50-265 Signs

First Reading

DIVISION 1. GENERALLY¹

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Sec. 50-264. ATV access routes.

The town council does hereby designate the following portions of public ways as ATV access routes, with travel limited to the extreme right of the public way in the same direction as motor vehicle traffic. The posted speed limit for ATV's on ATV access routes shall be ten miles per hour and signs designating the ATV access route and the speed limit shall be conspicuously posted. ATV access routes have been established using guidelines under 12 M.R.S. § 13157-A § 6(H).

- (1) Miller Road.
- (2) Ferry Road (between Miller Rd. and Bretton Rd.).
- (3) **Ferry Road (From Wagg Rd Northeast to Pinewood Rd.)**
- (4) Wagg Road.
- (5) County Road.
- (6) Burrough Road (from Route 125 to Bowdoin Town Line).
- (7) Gould Road (from Route 125 intersection westerly to #75 Gould Road).
- (8) Wing Street (From #48 Wing Street to the Wing Street/Route 9 intersection).
- (9) Route 9 (From intersection of Wing Street to Route 196).
- (10) **Route 9 (From Webster Road to Bowdoinham Road)**
- (11) Lisbon Street/Route 196 (From intersection of Route 9 to #568 Lisbon Street/Route 196).
- (12) **Lisbon St/Route 196 (From River Road to right turn onto Big Dipper property to access Androscoggin trail across from Frost Hill Ave.)**
- (13) Scottsdale Street.
- (14) Huston Street (from intersection of Scottsdale Street westerly on Huston Street to end).
- (15) Capital Avenue.
- (16) Summer Street (from Main Street, Rte 125, to intersection of Edgecomb Road).

¹Editor's note(s)—C.M. of 11-14-2017, V. 2017-281, amended Div. 1 in its entirety to read as herein set out. Former Div. 1, § 50-261, pertained to similar subject matter and derived from T.M. of 8-1-2006, § 2006-19.

- (17) Edgecomb Road (from intersection of Summer Street westerly to start of Transmission Line trail).
- (18) Cotton Road.
- (19) Pinewoods Road ~~(from intersection of Cotton Road Southwesterly to the Pinewoods Road Recreational fields)~~ (From Pinewood Road Recreational fields to intersection of Ferry Road)
- (20) Village St (From Pinewoods Road to Lisbon St/Route 196)
- (21) Bowdoinham Rd (From Route 9 to Fisher Rd.)
- (22) Fisher Road (From Bowdoinham Road to Bowdoin town line)
- (23) River Road (From the southeast end to the intersection of River Rd and Lisbon St/Route 196)
- (24) Frost Hill (From Route 196 Southeast to Route 9)
- (25) Upland Road (From Webster Rd to Route 9)
- (26) Webster Rd (From Lisbon St/Route 196 to Route 9)
- (27) Androscoggin Walking trail (From Lisbon St/Route 196 [#501 Lisbon St/Route 196 across from Frost Hill Ave] under Route 196 to Sabattus River Boat Launch) only when water level permits pedestrian travel.

(C.M. of 11-14-2017, V. 2017-281 ; C.M. of 10-16-2018, V. 2018-233)

INTRODUCTION: Interim Assistant Town Manager Ryan McGee said the signage on Route 196 will include either mirrors or electronic signage to alert pedestrians on the trail. He said the posts will remain to prevent other traffic from entering.

COUNCILOR COMMENTS: Councilor Larochelle confirmed that signage and lights will be installed to maintain safety on the walking path.

VOTE (2022-228) Councilor Robishaw, seconded by Councilor Smith, moved to Approve Updates to Chapter 50, Article IV, Division I - Generally - Sec. 50-264 ATV Access Routes and Sec. 50-265 Signs, and Schedule a Public Hearing for November 15th.

Roll Call Vote: Yeas – Cain, Larochelle, Lunt, Moore, Robishaw, Smith. Nays – 0. [Councilor Fellows was not present].

Order passed - Vote 6-0.

OTHER BUSINESS

GONETSPEED PROPOSAL FOR BOAT LAUNCH PARCEL

Terry Turner, Site Acquisition and Project manager at GoNetSpeed (formerly Otelco) said they will start their fiber network throughout Lisbon and Lewiston. He said it requires an OLT, which is similar to a phone company switching station. He said Chief McGee had suggested the boat launch at the walking path parking lot, and handed out maps with two other areas that are in that same general location, as options for the OLT. He said he would work with the Town Manager to work on the details to see which spot would work best for the town.

Mr. Turner said they would use poles to go across the river and they plan to license through CMP to run new lines. He said it will provide new service for all areas of town, and that the equipment is expected to last about 20 years.

Mr. Michalowski said he would work with Mr. Turner to negotiate the cost of leasing the spot. Chief McGee said Consolidated Communications never responded.

The Chairman asked for the matter to come back to the Council once it has been worked out with the Town Manager. Mr. Turner said there are some challenges, for instance the electric line and water line. He said there is no sound except if the generator runs if power is out. He said they may need to do surveys and/or environmental studies. Mr. Turner said the OLT will not need a new pole, the existing poles are sufficient.

POSITIVE CHANGE LISBON

Len Lednum, from Positive Change Lisbon, submitted PCL's Qualifications to partner with the Town to develop and operate the Worumbo Mill site as an event venue. He said PCL would like to partner with Lisbon, it's an opportunity to create a crown jewel for the Town. He said they would like to see that area of town prosper, but they are realistic that it's a process, not overnight. He said the possibilities are endless.

Mr. Michalowski said that Mr. Cunningham in the Economic Development office said we should move forward, that there are a lot of next steps. He would like to work with the Department Heads to see what the MOUs (memorandum of understanding) would look like from an administrative standpoint.

Councilor Larochelle said he would like the Town to work with a group that will not tap into the Town staff time. Mr. Lednum said this has to be a joint effort with the community. If approved, they will start immediately and will reach out to local businesses, for instance, to start a Farmer's Market. He said they feel they are the right people to make this work.

Mr. Michalowski said the ECD office has submitted for a grant to replace the current surface with sod.

Councilor Lunt asked if a landscape architect will be involved to redevelop the site.

Mr. Lednum said yes. He said this is an opportunity to build something to bring things to town. He said this will be a process, and the whole community will benefit from that. He said the LDC has reached out to groups in other areas to find out what they do to be successful. He said that a subcommittee of the PCL, Friends of Worumbo (temporary name), will be a group of volunteers to help with direction and keep it part of the community.

VOTE (2022-228A) Councilor Smith, seconded by Councilor Robishaw, moved to allow the Town Manager to work with staff to work out details to work with Positive change Lisbon to turn Worumbo into an event space.

Order passed - Vote 6-0.

COUNCIL COMMITTEE REPORTS

1. School: Councilor Larochelle had nothing to report.
2. Planning Board: Councilor Fellows was absent.
3. Lisbon Development Committee: Councilor Smith said they are focused on Worumbo.
4. Conservation Commission: Councilor Moore said he had nothing to report.
5. Recreation Committee: Councilor Moore asked Mr. Stevens to report. Mr. Stevens said they met October 3rd. He said they summed up the summer events; reviewed Graziano Square; discussed moving the boat launch at Worumbo before winter; discussed more trips for Seniors; are working on Senior issues with the Town Manager and the State; are working with the Conservation Commission to study green space and how to best benefit the community; announced that for Halloween on the 31st at the Pavilion at MTM they will serve hot dogs to the community; and there will be a Halloween Parade on Saturday the 29th.
6. County Budget Committee: Councilor Lunt said he had nothing to report. Councilor Larochelle asked if they are meeting soon, they have no dates yet.
7. Library Governing Board: Councilor Lunt said there are flooding issues again and they are trying to stay on top of that.
8. Water Commission: Councilor Fellows was absent.
9. Finance Committee: Councilor Robishaw said he had nothing to report.
- 10.

DEPARTMENT HEADS MONTHLY REPORTS

Monthly reports are posted online by the individual Department Heads.

TOWN MANAGER'S REPORT

Mr. Michalowski said that, regarding the Library flooding, he is working with McGee Construction to check the foundation.

Mr. Michalowski said that UPS approached him to see if they can place an 8' x 12½' storage unit in Lisbon. He said they are willing to pay for the temporary unit, and suggested to use that payment for the Giving Tree.

Mr. Michalowski said he is also having the Town's Attorney look at the cannabis non-conforming use questions.

APPOINTMENTS

VOTE (2022-229) Councilor Robishaw, seconded by Councilor Cain, moved to appoint Kevin Ridley to the Finance Committee.

Order passed - Vote 6-0.

VOTE (2022-230) Councilor Robishaw, seconded by Councilor Lunt, moved to appoint Gabrielle Profenno to the Board of Appeals.

Order passed - Vote 6-0.

Councilor Moore suggested applications and information about committee applicants be discussed in Executive Session prior to appointments so the Councilors have information about them. The Clerk said she will provide information for that.

COUNCILOR COMMUNICATIONS

Councilor Larochelle said he went to a walk-through of the SpringWorks expansion. He said it's exciting to see and will help Lisbon moving forward and said it will be the largest facility of its kind in the nation.

AUDIENCE PARTICIPATION & RESPONSE FOR NEW ITEMS

Mrs. Tierney announced that staff are working on Thanksgiving Baskets and the Giving Tree. She said the applications for the Giving Tree are due the day before Veterans Day.

ADJOURNMENT

VOTE (2022-231) Councilor Moore, seconded by Councilor Robishaw, moved to Adjourn at 8:15 PM.

Order passed - Vote 6.

Lisa M. Ward, Council Secretary

Town Clerk

Date Approved: 11/15/2022