



**TOWN COUNCIL  
MEETING MINUTES  
JANUARY 17, 2022  
LISBON TOWN OFFICE  
6:00 PM**

Harry Moore, Jr., Chair 2024  
Raymond Robishaw, Vice Chair 2024  
Mark Lunt 2025  
Donald Fellows 2025  
Jo-Jean Keller 2025  
Christine Cain 2024  
Fern Larochelle 2023

**CALL TO ORDER.** The Chair, Harry Moore, called the meeting to order and led the Pledge of Allegiance to the Flag at 6:00 PM.

**ROLL CALL.** Members present were Councilors Cain, Fellows (remote attendance), Keller, Lunt, Moore, Larochelle and Robishaw. Also present was Glenn Michalowski, Town Manager; and approximately 6 citizens in the audience.

**EXECUTIVE SESSION**

**VOTE (2023-9)** Councilor Larochelle, seconded by Councilor Robishaw, moved to go into Executive Session per 1 MRSA Sec. 405 (6) (C) Economic Development at 6:05 PM.

**Roll Call Vote: Yeas – Keller, Larochelle, Lunt, Moore and Robishaw. Nays - None.**

**Order passed - Vote 5-0-1. Abstain-Cain.**

**VOTE (2023-9A)** Councilor Larochelle, seconded by Councilor Robishaw, moved to go into Executive Session per 1 MRSA Sec. 405 (6) (A) Personnel Matters at 6:05 PM.

**Roll Call Vote: Yeas – Cain, Keller, Larochelle, Lunt, Moore, and Robishaw. Nays - None.**

**Order passed - Vote 6-0.**

Councilor Fellows joined the Executive Sessions via phone at 6:10 PM.

**VOTE (2023-9B)** Councilor Larochelle, seconded by Councilor Lunt, moved to come out of Executive Sessions at 7:00 PM.

**Roll Call Vote: Yeas – Cain, Fellows, Keller, Larochelle, Lunt, Moore, and Robishaw. Nays - None.**

**Order passed - Vote 7-0.**

**GOOD NEWS & RECOGNITION**

**EMPLOYEE SERVICE AWARDS**

*The Lisbon Town Council recognized employees for their years of service and presented them with certificates in appreciation as follows:*

**5-YEAR SERVICE AWARDS**

**Parks & Recreation Department**

*Certificates to be presented to recipients by Department*

*Director at their department.*

Seth Tapley, *Camp Counselor\**

Emma Tapley, *Camp Counselor\**

Anna Willey, *Camp Counselor\**

Michelle Leeman, *After School Program\**

**Police Department**

*The Council Chair presented the following Awards:*

Christine McFadden, *Part time Administrative Assistant\**

Cathy Roy, *Communications Center Dispatcher*

**Boards & Committees**

Jesse Zack, *Board of Appeals\**

William Kuhl, *Planning Board\**

**10-YEAR SERVICE AWARDS**

**Parks & Recreation Department**

Karen Durisko, *Program Supervisor\**

**Police Department**

Glen Brushwein, *Reserve Officer*

**Fire Department**

DJ Judd, *Call Firefighter\**

Jared Blake, *Call Firefighter\**

**15-YEAR SERVICE AWARDS**

**Parks & Recreation Department**

Aline Strout, *Senior Coordinator\**

**Police Department**

Andrea Tapley, *Police Administrative Assistant\**

**Boards & Committees**

Fern Larochelle, *Town Council*

## **20-YEAR SERVICE AWARDS**

### **Police Department**

Renee Bernard, *Patrol Officer & School Resource Officer*

## **25-YEAR SERVICE AWARD**

### **Town Clerk's Office**

Gwen Michel, *Election Clerk & Assistant Registrar\**

*Councilor Keller, former member of the Library Governing Board, presented the following Award:*

## **35-YEAR SERVICE AWARD**

### **Library**

Diane Nadeau, *Library Director*

*\* Awards presented to recipients at a later date.*

## **PUBLIC HEARINGS**

The Chairman opened the public hearings.

**SPECIAL ENTERTAINMENT PERMIT FOR OLIVE PIT BREWING COMPANY**

**MEDICAL MARIJUANA RETAIL STORE LICENSE FOR BBB PHARMACEUTICALS**

**SPECIAL ENTERTAINMENT PERMIT FOR RAILROAD RESTAURANT & PUB**

**AMENDMENTS TO CHAPTER 70 ZONING ORDINANCE, SECTION 70-614 BUILDING & PROPERTY  
MAINTENANCE STANDARDS**

There were no comments. The Chairman closed the public hearings.

## **AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS – *NONE***

## **CONSENT AGENDA**

**VOTE (2023-10)** Councilor Larochelle, seconded by Councilor Robishaw, moved to remove item G from the Consent Agenda for a separate vote.

**Roll Call Vote: Yeas – Fellows, Keller, Larochelle, Lunt, Moore, and Robishaw. Nays - None.**

**Order passed - Vote 6-0-1. Abstain-Cain.**

**VOTE (2023-10A)** Councilor Larochelle, seconded by Councilor Robishaw, moved to accept items A through F of the Consent Agenda as follows.

- A. Municipal Accounts Payable Warrants - \$ 351,509.38
- B. Municipal Payroll Warrants - \$ 186,202.48
- C. School Accounts Payable Warrants - \$ 135,175.03
- D. School Payroll Warrants – \$ 392,716.59
- E. Special Entertainment Permit for Railroad Restaurant and Pub – *See below*
- F. Medical Marijuana License for BBB Pharmaceuticals

**E. Special Entertainment Permit for Railroad Restaurant and Pub:** These regular permits are filed on an annual basis. After checking with the Town's attorney, offering the Railroad Restaurant permit at no charge would be in keeping with the State's recent decision on their Liquor License. (The Railroad closed for several months due to water damage and was not able to conduct business as a result, so the State extended the license to be renewed in May.) Since we always do Special Entertainment/Amusement permits at the same time as the liquor licenses because they are directly connected, we will collect their normal annual fee at the same time we collect the annual renewal fee for the liquor license, so this license will be until the renewal of their State Liquor License.

**Roll Call Vote: Yeas – Cain, Fellows, Keller, Larochelle, Lunt, Moore, and Robishaw. Nays - None.**

**Order passed – Vote 7-0.**

**VOTE (2023-10B)** Councilor Larochelle, seconded by Councilor Robishaw, moved to approve Item G of the Consent Agenda, Special Entertainment Permit for Olive Pit Brewing Company.

**Roll Call Vote: Yeas – Cain, Fellows, Keller, Larochelle, Lunt, Moore, and Robishaw. Nays - None.**

**Order passed - Vote 6-0-1. Abstain-Cain.****COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES****APPROVE TOWN OFFICE HOURS**

INTRODUCTION: The Town Manager, Glenn Michalowski, submitted his proposal for new hours of operation for the Town Office. He said he sent a memo to Department Heads as follows:

Beginning February 1st, 2023, the regular town office hours will be Monday through Friday from 8:30 AM to 4:30 PM. The first Tuesday of each month, we will remain open until 6:30 PM. On the first Friday of the month, we will close at 2:00 PM. He clarified it would be the first Friday that follows the first Tuesday, within the same payroll week.

This schedule is subject to council approval of the personnel policy changes at the January 17th meeting. If approved, all non-union town employees will be moving to an 8-hour workday with a paid 30-minute lunch.

If your department has different operational needs and wishes to deviate from the proposed schedule, submit your proposed operational plan to me prior to January 13th. This will be kept on file and properly advertised to the public.

For other non-union town hall personnel, the department director can decide on a schedule based on the operational needs of the department. If you have any questions about logistics, please don't hesitate to reach out.

**VOTE (2023-11)** Councilor Larochelle, seconded by Councilor Robishaw, moved to approve the Town Office hours as determined by the Town Manager, to be effective February 1, 2023.

**Roll Call Vote: Yeas – Cain, Fellows, Keller, Larochelle, Lunt, Moore, and Robishaw. Nays - None.**

**Order passed - Vote 7-0.**

**APPROVE WORUMBO WATERFRONT MEMORANDUM OF UNDERSTANDING (MOU)**

INTRODUCTION: Mr. Michalowski said that Positive Change Lisbon (PCL) responded to the Request for Qualifications. He said it went through several attorney reviews to partner Lisbon with PCL for events.

Len Lednum, PCL member, said they have already had people reach out to them for events at the site.

**MEMORANDUM OF AGREEMENT BETWEEN****Town of Lisbon AND****FRIENDS OF WORUMBO**

WHEREAS, the Town of Lisbon is a municipality under the laws of the State of Maine with principal location at 300 Lisbon St, Lisbon Maine 04250 ("the Town"); and

WHEREAS the "FRIENDS OF WORUMBO" ("Friends") is a subcommittee of Positive Change Lisbon and is a nonprofit corporation organized and existing under the laws of the State of Maine with a principal place of business in Lisbon; and

WHEREAS, the Worumbo Waterfront ("Worumbo"), located at 1 Canal St, Lisbon Maine, is an important public space in downtown Lisbon. "Worumbo Waterfront" does not include adjacent town public parking lot.

WHEREAS, the Town wishes to collaborate with the Friends to increase activity and vitality at Worumbo; and

WHEREAS, the Town supports the efforts of the Friends to act as non-profit stewards for Worumbo Waterfront, and

WHEREAS, the parties desire to document the terms and conditions of their collaboration with respect to the use of Worumbo in this memorandum of understanding ("MOU").

NOW THEREFORE, in consideration of the foregoing and the additional promises set forth herein, the Town and the Friends hereby agree as follows:

1. The term of this MOU will commence as of the date set forth below and will terminate three years thereafter, unless sooner terminated as set forth below.
2. The details of responsibilities, scheduling and maintenance shall be reviewed after year one, in November of 2023, and this MOU revised as applicable.
3. During the term of this MOU, the Friends shall have non-exclusive use of Worumbo in common with the Town of Lisbon and the general public.
4. The Friends may provide amenities for the park including, but not limited to, landscaping, chairs, tables, benches, umbrellas, and planters. Such amenities and their placement in Worumbo are subject to the Town's prior approval, which approval shall not be unreasonably withheld.
5. Safety –
  - The Friends shall design the landscaping in such a way as to prohibit high speed vehicle access to a crowd of people. Large rocks, bollards, fencing and/or columns will be used to ensure limited vehicle access, yet allow for emergency vehicles and food trucks to participate and access the space.
  - When events are held where attendance is expected to exceed 150 people, the Friends will provide, or will require the event coordinator to provide a crossing guard to maintain safe crossing of **route 196 and the end of Main St.**
  - In accordance with Town of Lisbon ordinances, Lisbon Police presence shall be required per chart in section Sec.10-353 unless alternative arrangements are made at the discretion of the Lisbon Chief of Police.
6. The Friends may offer programming at Worumbo Waterfront including but not limited to concerts, plays, dances, and movies. Such programs are subject to **prior approval**, by the Assistant Town Manager, or their designee, within 5 business days, which approval shall not be unreasonably withheld. The Friends will coordinate their programming schedule with the Assistant Town Manager, or their designee, who will address any conflicts with other scheduled town events.
7. Events held by the Town on an annual recurring basis will be given priority for use of the Worumbo Waterfront. A list of "Town Event Dates" shall be provided to the Friends upon execution of this agreement, and in subsequent years dates will be provided by November 1 of the previous year in order to allow for open scheduling of other dates. Any additional dates identified after November 1 will be at the availability and discretion of the Friends. Town of Lisbon events shall be managed by the Town and will not be the responsibility of the Friends unless otherwise agreed to.
8. When Town sponsored events occur, both organizations will cooperate in good faith as partners to assist each other in the planning or promotion of events.
9. Each year the Friends shall apply for a blanket mass gathering permit, which will permit their programming for the duration of that year, subject to the terms and conditions of that permit. This MOU does not prevent or alter conditions of approval that may be attached to any mass gathering permit. The mass gathering permit fee may be waived at the discretion of the Town Council.
10. The Friends may hold events with amplified sound with the following general guidelines: Events using amplified sound shall not start before 9am. All amplified sound events shall end by 10pm except as otherwise authorized by the Assistant Town Manager, or their designee. Sound volume shall be managed in accordance with Town Ordinances unless otherwise authorized by the Assistant Town Manager, or their designee.
11. Food trucks shall be allowed at Worumbo Waterfront in accordance with applicable provisions of the Town ordinance and Lisbon's Food Truck Rules and Regulations.
12. The Friends may pursue additional funds to support programming and amenities at Worumbo Waterfront including, but not limited to, capital improvement funds, grants, in-kind services, and donations. Upon the review and written consent of the Town, and subject to any additional terms upon which the parties may agree, the Friends may use such additional funds for improvements to or events at Worumbo.
13. The Town shall be responsible for the following Worumbo infrastructure maintenance and services:

installation and upkeep of initial lighting, Installation/maintenance of electric service panel, snow removal, and vandalism to town property, water service.

14. The Friends shall be responsible for the following Worumbo infrastructure maintenance and services: mowing, installation of and improvements to waterfront facilities, tree and shrub landscaping and maintenance, trash and debris removal.
15. Finances- the Friends shall pay to the Town of Lisbon monthly expenses for electricity and water usage, billed quarterly. The electric amount will be less the cost of the safety lighting as determined by the initial 6 month usage.
16. Subject to the requirements of the Lisbon Town Ordinances, the Friends may place a lighted or digital sign in in the public lot area, agreed to by the Town and subject to any applicable ordinances, in order to provide the public with information about upcoming events, and activities.
17. Twice a year, Friends shall provide reporting to the Assistant Town Manager, or their designee. Once in April to provide an overview of the upcoming year and again in November to provide a summary of successes and challenges and financial P&L.
18. The entire Waterfront space is Town of Lisbon property and will remain insured as such. Prior to the execution of this MOU, the Friends will procure and maintain occurrence-based Automobile Liability Insurance and General Liability Insurance coverage and coverage in amounts of not less than Four Hundred Thousand Dollars (\$400,000.00) per occurrence for bodily injury, death and property damage, naming the Town as an additional insured thereon, and also Workers' Compensation Insurance coverage to the extent required by law. This provision shall not be deemed a waiver of any defenses, immunities or limitations of liability or damages available to the Town under the Maine Tort Claims Act, other Maine statutory law, judicial precedent, common law, or any other defenses, immunities or limitations of liability available to the Town.  
  
Prior to the execution of this MOU, the Friends will provide the **Town** and thereafter maintain a certificate of insurance evidencing such coverage, which certificate shall guarantee thirty days' notice to the Town of termination of insurance from the insurance provider or agent. The Friends shall also provide a copy of any endorsement naming the Town as additional insured. A Certificate which merely has a box checked under "Add Insr," or the like, will not be acceptable. The Workers' Compensation insurance shall include an endorsement waiving all rights of subrogation against the Town of Lisbon, its officers or employees. To the fullest extent permitted by law, the Friends shall defend, indemnify and hold harmless the Town, its officers and employees, from and against all claims, damages, losses, and expenses, just or unjust, including, but not limited to, the costs of defense and attorney's fees arising out of or resulting from any activities conducted under this MOU, provided that any such claims, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of property, including the loss of use therefrom.
19. Out of concern for the public, Town employees and Friends employees, all activities or events performed hereunder shall be in conformance with pertinent OSHA, local, state and federal government laws, rules and regulations.
20. The Town designates the Assistant Town Manager, or their designee, and the Friends designate their Executive Director as the primary contacts for all matters related to this Memorandum of Understanding.
21. Either party may terminate this MOU with or without cause with 30 days written notice to the other party. Such notice shall be deemed complete if emailed to the addresses set forth above.
22. This MOU represents the entire agreement between the Friends and the Town and supersedes and replaces all terms and conditions of any prior agreements, arrangements, negotiations and/or representations. This MOU may not be modified except in writing executed by the Friends and the Town.
23. This MOU may be executed in any number of counterparts and by different parties in separate counterparts. Each counterpart when so executed shall be deemed to be an original and all of which together shall constitute one and the same agreement. A signature in a pdf or electronic document shall be considered the equivalent of an original signature.


Seen and Agreed to this 20th day of January, 2023

**Town Of Lisbon**

**FRIENDS OF WORUMBO**

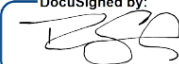
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Glenn Michalowski, Town manager

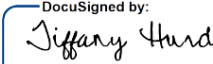
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Friends of Worumbo, Its President

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**COUNCILOR COMMENTS:** Councilor Fellows said he has no opposition to the substance of the MOU.

Councilor Lunt asked for a landscape design for the site, he said he would like to see what PCL plans.

Mr. Lednum said they have some ideas. The Loam has to be put down and they are deciding where to put lights, etc. He said they want to prepare to be ready to have multiple simultaneous events.

Mr. Michalowski said the group that gave the grant for the turf at Worumbo is looking for other opportunities to support.

Councilor Larochelle stated the Town will still want to maintain parking for downtown at the Worumbo site.

Councilor Fellows said Mr. Cunningham (Economic & Community Development Director) had shown a map with division of spaces at Worumbo at a meeting, he would like to see that. He also offered some slight changes to the wording for clarification purposes.

**VOTE (2023-12)** Councilor Fellows, seconded by Councilor Larochelle, moved to approve Worumbo Waterfront Memorandum of Understanding (MOU) with the Friends of Worumbo (PCL) with the clarification points made by Councilor Fellows (**highlighted**).

**Roll Call Vote: Yeas – Cain, Fellows, Keller, Larochelle, Lunt, Moore, and Robishaw. Nays - None.**

**Order passed - Vote 7-0.**

**APPROVE THE REVOLVING LOAN FUND COMMITTEE’S RECOMMENDATIONS FOR RECIPIENTS  
OF THE MAIN STREET GRANT**

**VOTE (2023-13)** Councilor Larochelle, seconded by Councilor Robishaw, moved to approve the Revolving Loan Fund Committee’s Recommendations for Recipients of the Main Street Grant.

**Roll Call Vote: Yeas – Fellows, Larochelle, Lunt, Robishaw and Moore. Nays - None.**

**Order passed - Vote 5-0-2. Abstain-Keller, Cain.**

**AMENDMENTS TO CHAPTER 70 ZONING ORDINANCE, SECTION 70-614 BUILDING  
& PROPERTY MAINTENANCE STANDARDS – *Second Reading***

**Sec. 70-614. Building and property maintenance standards.**

- (a) *Generally.* The appearance of the Town of Lisbon as an attractive, well kept, safe and clean community is essential to the economic health of its businesses and to the corresponding employment opportunities for its residents. The purpose of this section is to set a minimum standard for the maintenance of the grounds, buildings and



structures on individual properties in order to protect public health, public safety, property values and to prevent nuisance conditions.

...

- (c) *References.* This section was established from the guidance taken in these Maine Revised Statutes. Other sources may have been used but are not specifically mentioned here.

- (1) ~~17 M.R.S.A. Title 17 M.R.S. § 2707~~ 2851—2859: ~~Crimes/nuisances (includes §§ 2851—2859—~~ Dangerous buildings);
- (2) ~~Title 30-A M.R.S. 30-A M.R.S.A. § 3106A:~~ Abandoned mobile homes;
- (3) ~~Title 30-A M.R.S. 30-A M.R.S.A. § 3106B:~~ Abandoned properties;
- (4) ~~Title 30-A M.R.S. 30-A M.R.S.A. §§ 3751—3760:~~ Junkyards and automobile graveyards;
- (5) ~~Title 30-A M.R.S. 30-A M.R.S.A. § 4452:~~ Enforcement of land use laws and ordinances.

...

- (d) *Required maintenance.*

- (1) All grounds or parts thereof shall be maintained to prevent unsafe, unsanitary and/or nuisance conditions in accordance with ~~Title 17 M.R.S. 17 M.R.S.A. §§ 2707—2859~~ in order to avoid any adverse effect on the value of adjacent properties.
- (2) All grounds or parts thereof shall be maintained so as not to violate any requirements or conditions set forth in ~~Title 30-A M.R.S. 30-A M.R.S.A. §§ 3751—3760:~~ Junkyards and automobile graveyards.

...

- (e) *Dangerous buildings.* In accordance with ~~Title 17 M.R.S. 17 M.R.S.A. § 2851,~~ whenever the Town Councilors of the Town of Lisbon find that a building or structure or any portion thereof or any wharf, pier, pilings or any portion thereof that is or was located on or extending from land within the boundaries of the town as measured from low water mark, is structurally unsafe; unstable; unsanitary; constitutes a fire hazard' is unsuitable or improper for the use or occupancy to which it is put; a hazard to health or safety because of inadequate maintenance, dilapidation, obsolescence or abandonment; or is otherwise dangerous to life or property, they may after notice and hearing on this matter adjudge the same to be a nuisance or dangerous and may make and record an order prescribing what disposal must be made of that building or structure. Specific requirements for declarations of dangerous buildings as identified in ~~Title 17 M.R.S. 17 M.R.S.A. § 2852—2859~~ shall apply.

...

- (f) *Abandoned buildings—Mobile homes—Structures.*

- (1) In accordance with ~~Title 30-A M.R.S. 30-A M.R.S.A. §§ 3106-A and 3106-B,~~ the Town Councilors of the Town of Lisbon may regulate the care, maintenance and security of a mobile home or of property determined to be abandoned under provisions of those statutes if the responsible parties fail to address the property defects after notice and opportunity to comply. The town may recover its costs from the responsible parties.

...

- (h) *Enforcement, penalties and appeals.*

...

- (2) *Penalties.* If a violation is not corrected within the time frame allowed the town shall pursue all remedies and relief available by law and/or in equity for land use ordinances, including without limitations the remedies and relief provided ~~Title 30-A M.R.S. 30-A M.R.S.A. § 4452.~~ The town shall retain all monetary penalties collected pursuant to enforcement of this section.

**VOTE (2023-14)** Councilor Fellows, seconded by Councilor Cain, moved to approve the Amendments to Chapter 70 Zoning Ordinance, Section 70-614 Building Property Maintenance Standards.

**Roll Call Vote:** Yeas – Cain, Fellows, Keller, Larochelle, Lunt, Moore, and Robishaw. Nays - None.

**Order passed - Vote 7-0.**

## OTHER BUSINESS

- A. LISBON DEVELOPMENT COMMITTEE PRESENTATION: ABANDONED AND VACANT PROPERTY

Angie D'Amours, Chair of the Lisbon Development Committee, shared information about their recent research on abandoned and vacant properties and buildings. She said they found there's no formal policy, and no regular inspections. Currently, Lisbon has no fees or fines for allowing property to go into disrepair. Ms. D'Amours requested staff support to create a registry and a fee schedule for such properties, and suggested a company such as ProChamps, who provide services to collect the fees and are compensated through those fees.

Ms. D'Amours said the first step is a registration platform, which they will look into. She said Mr. Cunningham (ECD Director) will look for other options for the LDC to be sure to fulfill due diligence.

Councilor Lunt advised we could reach out to the Planning Board for additional direction. Councilor Larochelle recommended the use of the town's contracted planning services to help modify ordinances.

**VOTE (2023-14A)** Councilor Larochelle, seconded by Councilor Robishaw, moved to direct staff and management to support the Lisbon Development Committee in their efforts to develop a strategy to deal with vacant and abandoned buildings and to use town resources where needed.

**Roll Call Vote: Yeas – Cain, Fellows, Keller, Larochelle, Lunt, Moore, and Robishaw. Nays - None.**  
**Order passed - Vote 7-0.**

## B. COUNCIL COMMITTEE REPORTS

1. School Committee: Councilors Lunt and Cain reported they had not had the opportunity to attend a meeting yet.
2. Planning Board: Councilor Fellows reported that River Driver was approved for marijuana manufacturing. The board continues to discuss Jason Smith's medical marijuana cultivation application, and the board would like to revisit ROSII with the contract planner in a work session.
3. Lisbon Development Committee: Councilor Moore said the LDC discussed ProChamps at length for vacant and abandoned properties, and they discussed the Façade and Main Street Grants. He said the old bowling alley may add a 2<sup>nd</sup> floor to their plans for that building, and the street lights in Lisbon Village are in working order. He stated the Masonic Lodge entrepreneurship project has not come to fruition and the Lodge has requested to end it. He added that the LDC is looking for places for artists to rent, and also talked about the Worumbo site regarding traffic and the DEP.
4. Conservation Commission: Councilor Moore said the Commission had a discussion regarding the re-establishment of a conservation ordinance; the Moxie Festival; and a lively discussion about control of the brown tail moth infestation and a forestry plan.
5. Recreation Committee: Councilor Larochelle reported there was no meeting.
6. County Budget Committee: Councilor Moore said he attended the most recent County Commissioner's meeting. He said we could look into joining the Maine County Commissioners Association risk pool. He mentioned AVCOG meetings. Mr. Michalowski said we have been asked to join. He said for budgets they are waiting for reports from towns. He said there are problems with the Sheriff's Department property on Center Street in Auburn, they only use it for storage and are looking to install a temperature monitoring system. He said they are looking for an ARPA consultant. Councilor Larochelle asked if Garrett mason is coming to a Council meeting to answer questions, Councilor Moore said he has been asked to come in February for a workshop. He added that the County is purchasing new vehicles, as well.
7. Library Governing Board: Councilor Keller said it was an honor to present the Library Director with her 35-years of Service Certificate. She said the Library is making changes in purchasing; DVDs aren't as useable anymore and people do livestreaming more, so they are looking for other options.
8. Water Commission: Councilor Fellows said they are still testing for PFOs and Lithium. He announced the rate case hearing will be at their next meeting on February 8<sup>th</sup> at the Town Hall with the meeting at 5:00 pm and the hearing at 6:00 pm.
9. Finance Committee: Councilor Robishaw had nothing to report, but that there is a need for one more member on the Committee. He said they currently have enough for a quorum.

## C. TOWN MANAGER'S REPORT

Mr. Michalowski said he is beginning work groups for budget season, and would like to meet on a Saturday Workshop either March 18 or March 25 instead of multiple weeks on Tuesday nights. He said it would go from 9:00 am to about 2:00 pm, with a break for lunch. Councilor Larochelle expressed his support for the idea.



## **APPOINTMENTS**

**VOTE (2023-15)** Councilor Larochelle, seconded by Councilor Robishaw, moved to reappoint Chris Huston to the Lisbon Development Committee.

**Roll Call Vote: Yeas – Cain, Fellows, Keller, Larochelle, Lunt, Moore, and Robishaw. Nays - None.**

**Order passed - Vote 7-0.**

**VOTE (2023-15A)** Councilor Larochelle, seconded by Councilor Robishaw, moved to appoint Chris Huston to the Conservation Commission.

**Roll Call Vote: Yeas – Cain, Fellows, Keller, Larochelle, Lunt, Moore, and Robishaw. Nays - None.**

**Order passed - Vote 7-0.**

**VOTE (2023-16)** Councilor Fellows, seconded by Councilor Lunt, moved to appoint Allen Ward to the Water Commission.

**Roll Call Vote: Yeas – Cain, Fellows, Keller, Larochelle, Lunt, Moore, and Robishaw. Nays - None.**

**Order passed - Vote 7-0.**

## **COUNCILOR COMMUNICATIONS**

Chairman Moore asked the rest of the Council to submit three or four goals each, things they would like to add for goals this year. He asked the Clerk to add it to the next agenda.

## **AUDIENCE PARTICIPATION & RESPONSE FOR NEW ITEMS – *NONE***

## **ADJOURNMENT**

**VOTE (2023-17)** Councilor Robishaw, seconded by Councilor Keller, moved to adjourn at 8:00 PM.

**Roll Call Vote: Yeas – Cain, Fellows, Keller, Larochelle, Lunt, Moore, and Robishaw. Nays - None.**

**Order passed - Vote 7-0.**

Lisa M. Ward, Council Secretary

Town Clerk

Date Approved: February 7, 2023