



**TOWN COUNCIL  
MEETING MINUTES  
MAY 9, 2023  
LISBON TOWN OFFICE  
7:00 PM SPECIAL MEETING**

Harry Moore, Jr., *Chair* 2024  
Raymond Robishaw, *Vice Chair* 2024  
Mark Lunt 2025  
Donald Fellows 2025  
Jo-Jean Keller 2025  
Christine Cain 2024  
Fern Larochelle 2023

**CALL TO ORDER.** The Chair, Harry Moore, called the meeting to order and led the Pledge of Allegiance to the Flag at 7:10 PM.

**ROLL CALL.** Members present were Councilors Fellows, Keller, Larochelle, Lunt, Moore and Robishaw. Also present were Glenn Michalowski, Town Manager; Dr. Richard Green, School Superintendent; Nate LeClair, Fire Chief; and approximately 3 citizens in the audience.

**VOTE (2023-80A)** Councilor Larochelle, seconded by Councilor Fellows, moved to excuse Councilor Cain's absence.

**Order passed – Vote 6-0.**

**COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES**

TOWN OF LISBON  
NOTICE OF AMOUNTS ADOPTED AT TOWN COUNCIL MEETING  
FOR VOTERS AT SCHOOL BUDGET  
VALIDATION REFERENDUM

TO: Clerk of Town of Lisbon, State of Maine

Pursuant to 20-A M.R.S.A. §§ 1486(2) and 2307 this Notice is to be displayed at all polling places for the school budget validation referendum to be held on June 13, 2023, to assist the voters in voting on whether to ratify the school budget approved at the ~~May 16, 2023~~ <sup>May 9, 2023</sup> Town Council Meeting. **Note: The amount adopted by Town Council is the amount submitted to the voters at referendum.** If the council has changed the total budget recommended by the school committee, and that change is approved at referendum, the school committee shall adjust the individual cost center lines as provided by 20-A M.R.S.A. §2307 and Town Charter.

Cost Center Summary Budget	Amount Proposed by School Committee
Student and Staff Support	\$1,774,454
System Administration	\$657,989
School Administration	\$1,136,851
Facilities Maintenance	\$1,993,283
Transportation and Buses	\$1,060,325
School Nutrition Transfer	\$231,000
Debt Service and Other Commitments	\$1,168,120
Regular Instruction	\$8,228,791
Special Education	\$3,164,952
Career & Technical	\$0
Other Instruction	\$418,902

Summary of Total Authorized School Budget Expenditures

Amount Proposed by School Committee: \$19,863,319

**Amount Approved by Town Council and Submitted to Voters: \$ 19,863,319**

The amount approved for the school budget at the town council meeting includes locally raised funds over and above the town's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act.

**VOTE (2023-80)** Councilor Fellows, seconded by Councilor Larochelle, moved to accept the recommendation by the Finance Committee to adopt the School Budget Articles 1 through 7 totaling \$19,863,319.00, with the Town contribution of \$7,723,878.00, as presented.

**Roll Call Vote: Yeas – Moore, Robishaw, Fellows, Keller, Larochelle and Lunt. Nays – None.**  
**Order Passed 6-0.**

## OTHER BUSINESS

### TOWN MANAGER'S REPORT

Mr. Michalowski requested a Sole Source Exemption to purchase a new vehicle for the Fire Department. He said it is immediately available from Liberty at \$48,387.15.

Fire Chief Nate LeClair explained the old vehicle can be re-purposed or could have a higher than usual resale value. He said this vehicle was slated for replacement in the CIP. He said the new vehicle is a 2023 Special Service rated version, and normally it would take at least a year to get but this one is available right away. He went on to say that the current vehicle has 53,000 miles, but with the type of service it has been used for equates to about 100,000 miles. He said it has been maintained through the Public Works department's maintenance.

Mr. Michalowski said the funding source is a special account and that prices will continue to go up.

Councilor Larochelle said it could replace the 2013 police vehicle that the Sewer Department now uses. Councilor Lunt added that the Sewer Department would be able to reimburse the Town for the value of the vehicle, that way the Sewer users would pay for the vehicle, rather than the taxpayers.

Councilor Moore asked if there were any problems or issues with the current vehicle and are they able to get from point A to point B. Chief LeClair said no problems right now but there are concerns about the overweight issue at the rear due to the command console, it puts extra wear and tear on the rear suspension. Councilor Moore said he does not see the need just because it's time to get a new vehicle, if it's working and there's no problems with it.

Chief LeClair said if we aren't going to replace the vehicle that's been approved in the CIP, then why have the CIP. Councilor Moore said CIPs are flexible, they're not set in stone. He asked why we can't go another year if it's fine, if it's working, if there's no problems with it, instead of spending another \$48,000-plus. He said, I know there's the argument that if we do then we'll spend more than that when we have to.

Mr. Michalowski said the funding source is a special account for fire vehicles, if we wait another year the prices go up, and we can only use that money for fire vehicles so it only makes sense to do it right now. He said from that account we can only buy apparatus or a vehicle.

Councilor Moore asked where the money in the special account comes from.

Chief LeClair said it's from a program that was started back in 2003 or 2004, back when we bought the new ladder [truck]. He said Chief Brooks developed the program, it's a truck replacement account for the purpose of refurbishment and new vehicles. Now, though, the amount of the money there doesn't cover the cost of a fire truck because the prices of fire trucks have gone through the roof. So that's why it's a good fund for refurb and to replace the smaller vehicles.

Mr. Michalowski added that when he checked there was just over \$300,000.00 in the account.

Councilor Larochelle asked for clarification, was there money allocated in the regular budget for the vehicle replacement or was it figured coming through the special account. Chief LeClair said it will not affect the budget, it is coming from the special account so it won't affect mill rates or anything like that. Councilor Larochelle asked some questions about the new vehicle and outfitting it.

Chief LeClair explained that nothing will transfer from the old vehicle to the new style, nothing is reusable any more. He said the cost of outfitting the new vehicle has been taken into consideration and will also come from the special account. He said the lifespan of the new vehicle is expected to be 6 years, it would then be able to move to another department to be able to get more time from it.

**VOTE (2023-80B)** Councilor Fellows, seconded by Councilor Larochelle, moved to approve Sole Source Exemption to purchase a new vehicle for the Fire Department, available from Liberty at \$48,387.15.

**Order passed – Vote 5-1 (Councilor Moore opposed).**

## **ADJOURNMENT**

**VOTE (2023-81)** Councilor Fellows, seconded by Councilor Larochelle, moved to adjourn at 7:25 PM.

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Lisa M. Ward, Council Secretary

Town Clerk

Approved: May 16, 2023