



TOWN COUNCIL MEETING MINUTES NOVEMBER 1, 2016

Christopher Brunelle, At Large 2016
Eric Metivier, District 1 2016
Roger Bickford, District 2, 2016
Dale Crafts, At Large 2017
Normand Albert, At Large 2018
Kasie Kolbe, District 1 2018
Allen Ward, District 2 2018

CALL TO ORDER. The Vice Chairman, Eric Metivier, called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM. Excused were Councilors Albert, Bickford, and Kolbe. Also present were Diane Barnes, Town Manager; Lydia Colston, Finance Director; Dennis Douglass, CEO/Health Officer; Sean Galipeau, Fire Chief; Mark Hagan, Police Chief; Kathy Malloy, Assessor; Tracey Steuber, Economic & Community Development Director; Planning Board Members Donald Fellows, Scott Hall & Karen Paradis; Miriam Morgan-Alexander; and approximately 15 citizens in the audience.

GOOD NEWS AND RECOGNITION

Councilor Metivier asked the Town Clerk to read the Certificate of Recognition from the Androscoggin County Commissioners to Natalie Thomsen for being selected for the Spirit of America Award. The Town Clerk also read the acknowledgement to the Town of Lisbon from the Androscoggin County Commissioners recognizing the Town of Lisbon for its participation in the Spirit of America selection.

Councilor Ward announced Lisbon held a very successful Harvest Festival at MTM this past weekend. He mentioned fall sports were winding down and encouraged residents to attend our soccer game in Monmouth and football game in Oakhill. He recognized the Schlotterback boys for their achievements this year with Lisbon's Cross-Country team as well.

Councilor Metivier reported the Trump rally went well and thanked the Police Chief and Fire Chief for their participation. He said they represented Lisbon very well as they worked with the secret service. He said the traffic was not held up too long and there were no incidents to report. It was heavily attended and some were not able to get inside the building because it was at full capacity. He thanked the School Department for their cooperation, as well.

PUBLIC HEARINGS

A. CDBG PUBLIC HEARING

The Vice-Chairman opened the public hearing. Ms. Steuber said Phase II of the CDBG grant requires that Lisbon hold this public hearing for residents to give their feedback on the project. She displayed the map and pointed out this project's impact to the downtown Lisbon Falls area. It's a streetscape project, which includes curbing, drainage, improvements to crosswalks, street lighting, and greenery in the village of Lisbon Falls.

Fern Larochelle reported this will be a neat project to complete. He said he was looking for new people to join their group. He encourage residents to make comments now before the project gets started since at this time it would be easier to modify the plan to address concerns.

Councilor Metivier mentioned that people are noticing that things are going in the right direction now and indicated his support for this project.

AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS

Larry Fillmore commented that purchasing a new cruiser is a great idea, but that's not what's happening here. Lisbon is doing a lease/purchase for this cruiser. It was allocated in this budget so let's buy it. If it's a

lease/purchase then that should be in the request for proposals. He mentioned that he was for purchasing the vehicle, but not leasing it. Leasing it put the town in deeper debt.

CONSENT AGENDA

VOTE (2016-237) Councilor Ward, seconded by Councilor Crafts moved to approve the minutes of October 18, 2016 and the Senior Plus Memo Of Understanding. **Order passed – Vote 4-0.**

COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES

FD 2 – 2016 SCBA COMPRESSOR BID RESULTS

INTRODUCTION: Chief Galipeau reported the Council had approved opening the RFP at the October 4, 2016 meeting and said this request for proposal was included in this year's Fire Department budget so there is no further impact to the taxpayer for this purchase. The requests for proposals were sent to three merchants with only one returning the RFP package. Because these are all suppliers of the same product, the region may chose to include only one bid. One bid was received from Industrial Protection Services for \$21,945.00. Chief Galipeau recommended awarding the bid to IPS. He indicated Lisbon has done business with them in the past; in fact they are our SCBA supplier and maintenance company.

VOTE (2016-238) Councilor Brunelle, seconded by Councilor Crafts moved to award the bid to Industrial Protection Service in an amount not to exceed \$21,945.00. **Order passed - Vote 4-0.**

CRUISER BID AWARD

INTRODUCTION: Chief Hagan reported the bids process for the PD cruiser closed as of 9:00 am this morning. He requested bids from Quirk Ford in Augusta, Tucker Ford in Brunswick, Rowe Ford in Auburn, Casco Bay Ford in Yarmouth, Wiscasset Ford in Wiscasset, and Hight Ford in Skowhegan. The following bids were received:

Quirk Ford: **\$25,974.** This is the price for the bid specified cruiser. *The listed price includes \$4,541 trade allowance on our 2010 Crown Victoria.*

\$26,125. This is the price for a similarly packaged cruiser that is on the lot and immediately available. *The listed price includes a \$4,846 trade allowance on our 2010 Crown Victoria.*

Rowe Auburn: **\$25,599.** *The listed price includes a \$1,100 trade allowance on our 2010 Crown Victoria.*

Casco Bay: **\$25,375.** *The listed price includes a \$1,000 trade allowance on our 2010 Crown Victoria.*

Mrs. Barnes indicated that Chief Hagan would reach out immediately to determine the costs to build and letter the new cruiser. Due to the fact that we are changing from a Crown Victoria to an SUV much of the equipment will not be interchangeable.

COUNCILOR COMMENTS: Councilor Ward pointed out the price fell within the current budgeted amount. Mrs. Barnes reported that there is nothing in the budget to purchase this outright. She explained this amount is in the debt service line to seek financing in the amount of \$33,000.

VOTE (2016-239) Councilor Brunelle, seconded by Councilor Crafts moved to award the bid for one (1) 2017 utility police interceptors to Casco Bay Ford of Yarmouth in an amount not to exceed \$25,375.00 and authorize the Town Manager to sign the purchase documents and authorize the Finance Director to seek financing in an amount not to exceed \$33,000.00 to cover the cost of the cruiser, equipment, and lettering. **Order passed - Vote 4-0.**

OTHER BUSINESS

A. TOWN MANAGER'S REPORT

Mrs. Barnes reported MDOT projects for Lisbon and went over the work plan schedule. She indicated Lisbon has three projects coming up. The Route 196 and Route 125 work will be advertised in 2017 and completed in 2017.

Route 125 Reconstruction project for a mill and fill is scheduled to be advertised in 2018 and completed in 2018. She explained the need for local funding. Question #2 on the November municipal ballot will determine Lisbon's share for these projects' as they get underway.

B. DEPARTMENT HEAD ORAL REPORTS

Kathy Malloy - Assessing

Mrs. Malloy reported the revaluation was not as bad as they thought it might be. She said they went over the information with residents who had concerns, discussed the issues, and corrected what needed to be corrected. There were 60 abatements totaling \$56,169.26. On the plus side, there were 24 supplemental bids totaling \$38,501.28. The difference was \$17,600.98 which is not bad. She mentioned that 95% of these residents were very nice to work with.

Councilor Metivier said out of the ones that he heard met with the Assessor, they seemed happy and appreciated the service and thanked Mrs. Malloy for her professionalism.

Dennis Douglass – Code Enforcement/Health Officer /Planning Board/Appeals Board

Mr. Douglass reported the department issued several building permits. He said there were more new houses built in Lisbon than other towns. He mentioned electrical permits were issued for decks, garages, single-family homes, and 1 generator. He mentioned they issued several plumbing permits, as well, along with permits for roof shingles, demo debris, and fill. He reported the Planning Board gave their final approval on the Kelly Park application. It is expected that four new multi-units will be built by the owner of this park and 30 single-family homes.

AUDIENCE PARTICIPATION & RESPONSE NEW ITEMS

Fern Larochelle thanked the folks at the Recreation Center, Positive Change Lisbon, DARE Group, and other volunteers for making the event at MTM on Halloween so successful. They served around 400 to 500 hotdogs. He said that may be considered better than candy.

APPOINTMENTS

LISBON CDBG DOWNTOWN REVITALIZATION ADVISORY COMMITTEE

VOTE (2016-240) Councilor Crafts, seconded by Councilor Ward moved to appoint Tracey Steuber, Amanda Bunker, Dennis Douglass, Karin Paradis, Donald Fellows, Scott Hall, Fern Larochelle and Gina Mason to the CDBG Downtown Revitalization Advisory Committee. **Order passed - Vote 4-0.**

LISBON BROWNFIELDS STEERING COMMITTEE

VOTE (2016-241) Councilor Crafts, seconded by Councilor Ward moved to appoint Tracey Steuber, Richard Main, Charlotte Farnum, Marie Hale, Trevor Kenkel, Roger Bickford, and Gina Mason to the Brownfields Steering Committee. **Order passed - Vote 4-0.**

COUNCIL COMMUNICATIONS

Councilor Ward updated the Council on the county budget, which started at \$9,166,191. He said they saved \$7,611. Lisbon's share was \$624,625 and is now down \$654. That's 7.11% down to 7.02%, although not much is still something. He reported they need to start looking at true fiscal year budgeting so we don't have sticker shock.

Councilor Metivier reported Candidate's Night at the last meeting went well. People enjoyed seeing the live meeting on facebook. Larry Fillmore asked the Council to have their Council meetings shared with him so he can stream them on the Lisbon Reporter.

EXECUTIVE SESSION

VOTE (2016-242&243) Councilor Crafts, seconded by Councilor Ward moved to go into Executive Session at 8:30 PM per 1 MRSA Section 405 (6) (E) Consultations with legal counsel and Section 405 (6) (D) Labor Negotiations. **Order passed - Vote 4-0.**

ADJOURNMENT

VOTE (2016-244) Councilor Crafts, seconded by Councilor Metivier moved to adjourn at 8:45 PM. **Order passed - Vote 4-0.**

Twila D. Lycette, Council Secretary
Town Clerk, Lifetime CCM/MMC
Date Approved November 15, 2016