



LISBON WATER DEPARTMENT

639 Lisbon Road

Lisbon Falls, Maine 04252

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Marie Hale, Chairman, James Lemieux & Roger Bickford Commissioners

Commissioners' Meeting Minutes for January 08, 2019

Members Present: Marie Hale, Jim Lemieux, and Roger Bickford

Staff Present: Bill Alexander Jr and Shellie Reynolds

Audience: None

Meeting called to order by Ms. Hale at 5:33pm

I. AUDIENCE PARTICIPATION

- A. None

II. WARRANTS

- A. Warrant 52018 (Dec 26, 2018)-Approved
- B. Warrant 1019 (Jan 02, 2019)-Approved
- C. Warrant 2019 (Jan 09, 2019)-Approved

III. OLD BUSINESS

- A. Reading and Approval of Minutes
 - 1. December 18, 2018
 - a. Ms. Hale made a motion to accept the minutes as written for December 18, 2018. Mr. Lemieux 2nd the motion followed by a positive unanimous 3/0 vote.
- B. Sludge to TOL Sewer
 - 1. Mr. Alexander said that he left message with Mr. Alveoli with the Sewer Dept. to get a letter of acceptance but had not heard back from him yet. Ms. Reynolds said that Mr. Alveoli called back after Mr. Alexander had left and said that he should be able to get the acceptance letter to us by the February meeting.
 - 2. Ted Barry Quote
 - a. Mr. Alexander said that the last time we cleaned that tank was in August 2017. He said that we have changed the process for the filters so we are able to go longer between cleanings. He said that had requested a quote from Ted Barry to clean sludge tanks which came in at \$6,850 that he would like the to Board to approve.
 - b. Mr. Lemieux made a motion to accept the quote from Ted Barry for \$6850. Mr. Bickford 2nd the motion followed by a positive unanimous 3/0 vote.
- C. Unresolved Issues
 - 1. Sludge to TOL Sewer
 - 2. Kiernan Transport-Mr. Bickford asked the status of this request and both Mr. Alexander and Ms. Reynolds said that they have made calls and sent e-mails but have not had any responses from the PUC.

3. Memorial for Bill Bauer
4. Kelly Park Infrastructure Approval Letter
5. Route 125 Main Replacement Project
 - a. Mr. Alexander said that Dirigo Engineering called regarding the design of the 125 project. He gave Mr. Sawtelle the go ahead as the Board already approved the quote.

D. Any Other Old Business

1. None

IV. NEW BUSINESS

A. Superintendent's Report

1. Valve Repairs on Mill St, Spring St, and Hydrant Repair on Memorial St
 - a. Mr. Alexander said that we will begin the valve repairs on Mill St on January 10th and then repair the hydrant that was leaking by on Memorial St on the following Monday the 14th.

B. Business Manager's Report

1. None

C. Commissioner Communication/Requests

1. Ms. Hale-Ms. Hale asked Mr. Alexander if he could send the Town Council an update and he said the he would. He asked who he should send it to and she said that the Chairman was now Norm Albert but he could also just send to Town Manager. Ms. Reynolds said that we had sent it to the Town Manager last time and feels that it should go through her to Council and the Board agreed with that.
2. Mr. Bickford-None
3. Mr. Lemieux- None

D. Complaint Log

1. Several complaints for dirty water and low pressure from Valve project which was resolved by end of day when the water was restored and flushing complete.
2. 01/02/19-34 Wing St-low pressure
 - a. Mr. Alexander said that he has appointment to meet with the customer on January 15th to check their pressure and screens but feels it will be calcium.
3. 01/02/19-2 Royal St-low pressure-
 - a. Mr. Alexander said that the customer said that their pressure is back but he believes the problem to be calcium.
4. 01/03/19-16 Spring St-dirty water that smells
 - a. Mr. Alexander said that customer came to office and complained but couldn't remember when it was problem. Ms. Reynolds said that he was mostly upset about the sewer charges on his bill but felt he was satisfied with explanation when he left so that no action was necessary.
5. 01/04/19-24 Main St-sulfur smell
 - a. Mr. Alexander said that this was a sewer backup and not a water issue.

E. Customer Comments

1. 12/20/18-18 Memorial St-customer called and thanked us for the work that was done and that we did a great job. Ms. Reynolds said that this was quite an accomplishment as they have not been a fan of the Water Dept.
 - a. Mr. Bickford asked what was the issue and Ms. Reynolds said that in the past there were water quality issues, that they do not agree with us having this office building, that they will never come here to pay their bill nor will they pay with separate checks. Ms. Reynolds said that they had some concerns about their business needs with this project but were very happy with the communication prior to the work, that we did

what we said we would do, and that they had no water issues after the project was complete.

F. Other New Business

1. Town of Lisbon Request for Outstanding Balance

- a. Ms. Reynolds stated that she received a request from the Town for outstanding balance on an account on Serena St. She said that the water was shut off 3/11/3015 for a large leak with a current balance of \$3787.89. She said that she hoped that the bank would pay all balances to avoid foreclosure with the Town and if that doesn't happen that the Council will include this total in the minimum bid when they sell the property.

2. Abatement Request for Account 2-234

- a. Ms. Reynolds said that we received an abatement request from the owners account# 2-234. She said that we received a call from customer to shut off water due to a large leak in November 2018. Ms. Reynolds said that the property was being sold as is and they are requesting an abatement prior to the closing next week. Ms. Reynolds said that the allowable abatement amount would be \$146.75 per the LWD Terms & Conditions.
- b. Mr. Bickford made a motion to approve the abatement of \$146.75. Ms. Hale 2nd the motion followed by a positive unanimous 3/0 vote.

3. MWUA Conference in Portland

- a. Ms. Hale said that the Board members had brochures from MWUA about their conference in Portland in February. She said that it was time sensitive and to get requests for classes to Ms. Reynolds in time for pre-registration.

G. Next Meeting

1. The next regular Commissioners' Meeting is Tuesday, February 12, 2018 at 5:30pm at the Lisbon Water Dept.

V. EXECUTIVE SESSION

- A. None

VI. ADJOURNMENT

- A. Ms. Hale made a motion to adjourn. Mr. Bickford 2nd the motion followed by a positive unanimous 3/0 vote. The meeting was adjourned at 5:59pm