



LISBON WATER DEPARTMENT

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Marie Hale, Chairman, James Lemieux & Roger Bickford Commissioners

Commissioners' Meeting Minutes for May 14, 2019

Members Present: Marie Hale, Jim Lemieux, and Roger Bickford

Staff Present: Bill Alexander Jr and Shellie Reynolds

Audience: None

Meeting called to order by Ms. Hale at 5:34pm

I. AUDIENCE PARTICIPATION

- A. None

II. WARRANTS

- A. Warrant 16019 (Apr 17, 2019)-Approved
- B. Warrant 17019 (Apr 24, 2019)-Approved
- C. Warrant 18019 (May 01, 2019)-Approved
- D. Warrant 19019 (May 08, 2019)-Approved
- E. Warrant 20019 (May 15, 2019)-Approved

III. OLD BUSINESS

- A. Reading and Approval of Minutes

- 1. April 09, 2019

- a. Mr. Bickford made a motion to accept the minutes as written for April 09, 2019. Mr. Lemieux 2nd the motion followed by a positive unanimous 3/0 vote.

- B. Lisbon Emergency Lease Status

- 1. Mr. Alexander said that he met with chief of Lisbon Emergency and their contractor yesterday, May 13th at the Lisbon Falls tank as they had received grant money to install an emergency generator. He handed out a map of the proposed site and explained the plans. He said that they said that the Lisbon Water Dept. could hook into it for emergency power for the standpipe communications. He explained that the same contractor would do the hook up for the Water Dept. Ms. Reynolds explained that the Water Dept. already pays for the power which is the minimal amount around \$20 or so for the standpipe communications. Mr. Alexander explained how they would do this and reviewed the lease. The Board discussed the issue and Mr. Lemieux made a motion to accept the Kilowatt Electric proposal for \$1,309.75. Ms. Hale 2nd the motion followed by a positive unanimous 3/0 vote.

- C. Route 125 Main Replacement Project

- 1. Referendum Question

- a. Mr. Alexander said that he has preliminary drawings from Dirigo that he is reviewing and making mark ups for the design so we will not have the most current estimate until he gets it back to Dirigo.

- b. 1st bond- 1st phase Route 125 Main Project-Spring 2020
 - i. Ms. Reynolds said that the last estimate from Olver Associates for this bond was around \$1.6 million for the section of Route 196 to Huston St. Mr. Alexander said that this may change as we are having Dirigo Engineering do the design now and will provide a new estimate.
- c. 2nd bond-2nd phase Route 125 Main Project-Spring 2021
 - i. Ms. Reynolds said that the estimate last estimate from Olver Associates for this bond was \$1.4 million for the section from Huston St to the compact line. Mr. Alexander said that we were also waiting for an updated estimate on this from Dirigo as well.
- d. 3rd bond-Other Infrastructure Improvements
 - i. Ms. Reynolds asked the Board if there was a dollar value or rate amount that they would like to stay near for the 3rd bond for other infrastructure improvements. Mr. Alexander said that he was waiting on a 10 year paving plan from the Public Works Director to see if we would be able to have a cost savings to coordinate main replacements on roads that the Town would be rebuilding and/or paving. Ms. Reynolds explained that the rate would increase by 10% for every \$1.5 million we borrow. Mr. Bickford asked what we need and she said that we could use \$20 million but the rate payers could not afford the increase. They discussed the options and settled on an additional \$3 million.
- e. Ms. Reynolds explained that we would do one referendum question to get the approval to borrow all the money for all 3 bonds but would not go after bond funds until they were needed which would keep the rate from increasing all at once. She said that the rate would probably go up next year for the 1st phase of 125 and perhaps the following year or 2 for the other infrastructure improvements. She said that they do not expect the 2nd phase of 125 to happen as proposed but when the State does move forward with it we will have a shovel ready project.
- f. Mr. Alexander said that we may just need to do projects that are continuously breaking.
- g. Ms. Reynolds said that she will contact bond counsel to ask how we can do the referendum question that is not so restrictive so that we don't get stuck with more money that we have to hold until we are able to do a specific project.

D. Unresolved Issues

- 1. Memorial for Bill Bauer
- 2. Kelly Park Infrastructure Approval Letter

E. Any Other Old Business

- 1. Master Plan
 - a. Mr. Alexander said that Tim Sawtelle of Dirigo Engineering said that the Capacity Grant process is such that we would not have expenses for the Master Plan until the 2020 budget. Mr. Alexander said that we could approve the \$30,000 project now and he is requesting that we put the funds in the 2020 budget and the 50% would be reimbursed the same year. Ms. Reynolds said that we were approved for the grant. The Board discussed the issue and were very glad of the financial assistance.

IV. NEW BUSINESS

A. Superintendent's Report

- 1. New Hire
 - a. Mr. Alexander said that Cody Carrier has agreed to accept the Class II water operator position. He said that we have begun the process for the pre-employment physical and drug test and he will be getting the rest of the paperwork prior to his start date of June 3rd.

He said that he passed his Class II Distribution test and is scheduling his Class II Treatment.

- b. Ms. Reynolds said that we did lose an employee; Mr. Cornelison resigned and his last day was May 3rd.

2. AEC Contract Renewal

- a. Mr. Alexander presented the renewal proposal for AEC Engineering contract. He said that we used \$570 of the \$3,800 contract last year and would like to renew the contract for this year for \$570. He said that you only get charged for what you use on a contract and retain the rest of the value. The Board discussed the issue and Mr. Bickford made a motion to approve the contract renewal with AEC Engineering for \$570. Mr. Lemieux 2nd the motion followed by a positive unanimous 3/0 vote.

3. Pinewoods Main Break

- a. Mr. Alexander said that we had a 6” hydrant lead break on Pinewoods Rd t around 2am on May 1st. He said that it actually broke in the sewer trench and washed out about 125’ of the road following the new sewer trench. He said that they backfilled the new sewer line with crushed stone and he believes the break was due to lack of compaction and the soils supporting the main were not adequate to withstand the grading preparation this year for the new pavement. He said that the break was the same night that the grading done. He said after the first break was repaired the contractor noticed running water further down which ended up being a broken service line as well. He said that the iron pipe came out of the threads and bent down due to excessive settling from the same compaction issue. The Board asked Mr. Alexander to pursue a resolution from the Sewer.

4. South St. Hydrant Valve Leak

- a. Mr. Alexander said that since the main break on Main and South St repair we have had a valve that would not close properly and has been leaking. He said that we have tried several things over that last few weeks and none of them have worked so he will need to schedule the dig and repair or replace the hydrant and valve.

B. Business Manager’s Report

- 1. None

C. Commissioner Communication/Requests

- 1. Mr. Bickford-None
- 2. Mr. Lemieux- None
- 3. Ms. Hale said that she will be away May 17th thru 21st but will be available by phone if necessary. She also said that Brownfields Grant discussions will begin again on May 29th . She also gave a legislative update on bills not acted on, on LD347 regarding water and sewer, the separation of Palmyra and Newport Water, New Gloucester’s separation.
 - a. Ms. Reynolds thought she had seen a bill that would send resource control to the State level instead of local levels. She said that we were asked to comment on this and Ms. Hale said that the bill was still in the Utilities Committee.

D. Complaint Log

- 1. 04/11-19-63 Pinewoods Rd-sand in water
 - a. Mr. Alexander said that he needs to touch base with them.
- 2. 04/29/19-23 Wing St-low pressure
 - a. Mr. Alexander said that we went to the location and they had calcium in the fixtures.
- 3. 05/09/19-53 Edgecomb Rd-small gravel in the water.
 - a. Mr. Alexander met with the customer and explained that it was calcium and what they could do to help prevent as well as letting them know how the Water Dept. is working on reducing this issue.

4. 05-19-19-6 Douglas St-Wanted to know when we were going to fix the leak on South St and the road on South and Main St.

- a. Mr. Alexander said that this customer was talking about the leaky valve that he is hoping to have repaired in the next 2 weeks and he was waiting until that repair to meet with the Public Works Director to get instruction on the road repairs.

E. Customer Comments

1. None

F. Other New Business

1. Filter Media

- a. Mr. Alexander said that the filter media is supposed to be here tomorrow May 15th. He said that we needed to rent a pallet jack to unload it.

G. Next Meeting

1. The next regular Commissioners' Meeting is Tuesday, June 11, 2019 at 5:30pm at the Lisbon Water Dept.

V. EXECUTIVE SESSION

- A. None

VI. ADJOURNMENT

- A. Mr. Lemieux made a motion to adjourn. Mr. Bickford 2nd the motion followed by a positive unanimous 3/0 vote. The meeting was adjourned at 7:53pm.