



LISBON WATER DEPARTMENT

639 Lisbon Road

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Marie Hale, Chairman, James Lemieux & Roger Bickford Commissioners

Commissioners' Meeting Minutes for June 11, 2019

Members Present: Marie Hale, Jim Lemieux, and Roger Bickford

Staff Present: Bill Alexander Jr and Shellie Reynolds

Audience: None

Meeting called to order by Ms. Hale at 5:31pm

I. AUDIENCE PARTICIPATION

- A. None

II. WARRANTS

- A. Warrant 21019 (May 22, 2019)-Approved
- B. Warrant 22019 (May 29, 2019)-Approved
- C. Warrant 23019 (June 05, 2019)-Approved
- D. Warrant 24019 (June 12, 2019)-Approved

III. OLD BUSINESS

- A. Reading and Approval of Minutes
 - 1. May 14, 2019
 - a. Mr. Bickford made a motion to accept the minutes as written for May 14, 2019. Mr. Lemieux 2nd the motion followed by a positive unanimous 3/0 vote.
- B. Lisbon Emergency Lease Status
 - 1. Mr. Alexander said that the trench is done, installed the extra pipe, and scheduled CMP for next Thursday, June 18th at 8:30am.
- C. Referendum Question
 - 1. Ms. Reynolds said that she spoke with the bond counsel paralegal and she said that we would be good to go with the one question for a total of \$6 million as long as we have enough detail about the projects involved. She said we should be good with \$1.6 million for Phase 1 of Main St, \$1.4 million and the remainder to other infrastructure improvements. She said that the paralegal will run it by the attorney and get back to us with specifics hopefully by the end of next week.
- D. T-Mobile Request
 - 1. Mr. Alexander said that T-Mobile has withdrawn their request for site improvements.
- E. South Street Valve Repair
 - 1. Mr. Alexander said that the repair was completed on 05/3/19. He said that once they had the hole opened they discovered that there was a main valve for South St but the box had been broke off and not replaced. He said that both the South St valve and the hydrant valve were

leaking and both were repaired the same day. He said that he needs to get proposals for paving the area.

F. Pinewoods Rd Compaction Resolution

1. Mr. Alexander said that he spoke with Steve Aievoli of the Sewer Dept about the compaction of the Pinewoods paving project and MR. Aievoli said that compaction was not part of the contract to save costs. He said that it was not a Rural Development job so it wasn't required for the funding.
2. Mr. Alexander handed out information on compaction test kits so that we would be able to check it ourselves on jobs that water infrastructure could be impacted by the project.
 - a. The Board asked Mr. Alexander to research more options for the test kits and training.

G. Kiernan Transport

1. The Board discussed the latest communication between our attorney and Mr. Johnston's attorney and agreed after this next correspondence that there will be no further communication with Mr. Johnston's attorney until they provide new proof clarifying the transfer of ownership of the private line at the location. The Board stands by their current decision that Mr. Johnston must take service from Lisbon Water Dept owned infrastructure. The Board did not feel it is responsible to continue accruing attorney's fees for the same correspondence with the same result from our counsel.

H. Unresolved Issues

1. Memorial for Bill Bauer
2. Kelly Park Infrastructure Approval Letter

I. Any Other Old Business

1. Consumer Confidence Report (CCR)
 - a. Mr. Alexander said that the 2018 CCR was complete, posted in public places and on our website, notices sent with bills, and the certification form was sent via e-mail and regular mail to the Maine Drinking Water Program.

IV. NEW BUSINESS

A. Superintendent's Report

1. Dig Safe Reports

- a. Blow-off on Andrea St-May 13th
 - i. Mr. Alexander said that the contractor broke what they thought was a 1" main but turned out to be a blow off that we didn't know was there. The contractor will bill us for their services to repair the line. He said that he filed the report to the PUC.
- b. 5 Andrea St-May 15th
 - i. Mr. Alexander said that the contractor pulled a service that they said wasn't marked as they thought it wasn't within the safety zone. Mr. Alexander corrected them and said that for public utilities it is a 36" safety zone and the service line was clearly within the 36". Mr. Alexander said that we will bill the contractor for our services to repair the line and he filed the report with the PUC.
- c. 4 Andrea St-May 15th
 - i. Mr. Alexander said that once the repair was done on 5 Andrea St the contractor noticed water coming out of the ground further up. They dug up the leak and it was a service line that had separated from the curb. They weren't sure that the compaction from the first issue wasn't the cause so they just repaired the line.

2. Sanitary Survey
 - a. Mr. Alexander said that the Maine Drinking Water Program (MDWP) came on May 15th to conduct a sanitary survey inspection. He said they inspected everything, checked our records, cleanliness, and prevention; he is waiting for their written report.
3. PFO's
 - a. Mr. Alexander said that MDEP is finding that PFO's are starting to accumulate in waste sludge and is becoming an increasing problem. He said that they are a byproduct in almost everything we use including packaging, make-up, microwave popcorn, and some water repellents....etc. He said had talked with Ms. Drouin from MDWP about the progress of testing for the PFO's and she said that regulation was coming shortly. He told her that he was going to be proactive and test our sludge so that he would know where we stand when they do send requirements.
- B. Business Manager's Report
 1. None
- C. Commissioner Communication/Requests
 1. Mr. Bickford-None
 2. Mr. Lemieux- None
 3. Ms. Hale said that she saw that South Berwick got \$7.5 million to deal with arsenic.
- D. Complaint Log
 1. 05/21/19-3 Russell St doesn't like the taste of the water and says it's dirty & smelly.
 - a. Mr. Alexander said that we flushed the blow off again which we have been trying to do every few weeks. He said that we have asked others on the same street if they were experiencing any issues and no one else has that we have talked to.
 2. 05/21/19-13 Beech St-had to replace fixtures and repair boiler due to calcium
 3. 06/06/19- Several complaints in and near Gross Development due to a contractor using a hydrant. Mr. Alexander had given the contractor permission thinking that there had been enough flushing to mitigate dirty water but that was not the case. He said that staff stopped the contractor and flushed the mains again.
 4. 06/11/19- 3 Grove St-complaint that hydrant flag was rusty and wondered when we would be removing or replacing it. Customer said that granddaughter fell and scraped it while playing.
 - a. Mr. Alexander said that we were no longer removing hydrant flags as they serve for visibility all year long and it is not necessary to remove them.
- E. Customer Comments
 1. None
- F. Other New Business
 1. Corrosion Control Design and PUC Report Proposal
 - a. Mr. Alexander said that he has sent out requests for proposals to Wright-Pierce and Dirigo Engineering to do the Corrosion Control Design and PUC Report as he will not have time to do this work and we need to have these items done in order to install the process at the plant. He said that he has tried to do these items over the last 3 years and he hasn't the time. The Board supported his requests.
 2. Pinewoods Rd Road Reconstruction referendum question for \$1.1 million.
 - a. Mr. Alexander wanted the Board to know about the referendum question to reconstruct Pinewoods Rd. He told the Board that there was nothing we could do at this time for the main out there.

G. Next Meeting

1. The next regular Commissioners' Meeting is Tuesday, June 11, 2019 at 5:30pm at the Lisbon Water Dept.

V. **EXECUTIVE SESSION**

A. MRSA 13 § 405 (6) (E) Legal Counsel

1. Ms. Hale made a motion to enter Executive Session citing MRSA 13 § 405 (6) (E) Legal Counsel at 6:15pm. Mr. Bickford 2nd the motion followed by a positive 3/0 vote.
2. Mr. Bickford made a motion to exit Executive Session at 6:30pm with no action taken.

VI. **ADJOURNMENT**

- A. Mr. Lemieux made a motion to adjourn. Mr. Bickford 2nd the motion followed by a positive unanimous 3/0 vote. The meeting was adjourned at 6:40pm.