



LISBON WATER DEPARTMENT

639 Lisbon Road

Lisbon Falls, Maine 04252

Tel. (207) 353-3020 Fax (207) 353-3004

Marie Hale, Chairman, James Lemieux & Roger Bickford Commissioners

Commissioners' Meeting Minutes for October 14, 2020

Members Present: Marie Hale and Roger Bickford

Staff Present: Bill Alexander Jr, Shellie Reynolds, Cindy Schafer, Cody Currier

Audience: Don Fellows – Liaison for Town of Lisbon Council

Meeting called to order by Ms. Hale at 5:30pm

I. AUDIENCE PARTICIPATION

- A. None

II. WARRANTS

- A. Warrant# 38020 (Sep 23, 2020)
- B. Warrant# 39020 (Sep 30, 2020)
- C. Warrant# 40020 (Oct 07, 2020)
- D. Warrant# 41020 (Oct 14, 2020)

III. OLD BUSINESS

- A. Minutes
 - 1. 09/15/2020 – Meeting Minutes
 - 2. Ms. Hale made a motion, Mr. Bickford 2nd followed by a 2/0 vote to accept minutes
- B. Memorial for Bill Bauer
 - 1. Mr. Alexander ordered the yard hydrant; it should be delivered in 2-4 weeks
 - 2. When it is delivered Mr. Alexander will get a schedule together for install.
 - a. The hope is to get it all done this season so next Spring they will just need to place the meter
- C. Corrosion Control
 - 1. Mr. Alexander received updated pricing for the chemical feed equipment.
 - a. Mr. Alexander sent the pricing to Wright Pierce who approved it
 - b. The next step is to order the material and let the Drinking Water Program know we are going to use a Harcross product. (There may be an issue getting the product delivered but Mr. Alexander will follow up)
 - c. The hope is to complete it this year but it depends on product delivery
- D. Unresolved Issues (tabled)
 - 1. Master Plan Update
 - 2. Chlorination at stations
 - 3. Legislative Bill for PFO's and PFA's
- E. Any Other Old Business
 - 1. None

IV. NEW BUSINESS

A. Superintendent's Report

1. Lead and Copper report sent to Drinking Water Program
 - a. We received a reply from the field inspector; excellent job
2. 9/17/2020 Water main break on Pinewoods Road; 8" circumferential break
 - a. Valves were buried under new pavement; dug up and shut off.
 - b. St. Laurent did the work
 - c. Issue was related to construction on road; Mr. Alexander let Town Manager know
 - d. Mr. Fellows asked if the cost will be charged to the contractor; it will not due to the contractor being willing to replace valve boxes during the project
 - e. The road work contractor (Gendron) took care of the repaving after the break

B. Business Manager's Report

1. 2021 Budget
 - a. \$1,620,000 (based on new rate)
 - b. Increase meter budget to take care of MXU issues
 - c. 11/5/2020 – Call with Nick
 - d. 11/10/2020 – Nick will be at meeting w/commissioners
 - e. Mr. Alexander has asked for an idea of plans from the Town; he has asked several times

C. Commissioner Communication/Requests

1. Ms. Hale – None
2. Mr. Bickford – Offered to reach out to Ms. Barnes about paving schedule
3. Mr. Lemieux – Absent
4. Don Fellows will also talk to Diane on 10/15 about the 5 year plan; Mr. Alexander would love to be able to get a copy for Lisbon Water Department planning purposes.

D. Customer Communication

1. Complaint Log
 - a. 9/24/2020 – 28 Beech Street - Corrosion Control; replace fixtures & boiler coil
 - i. Customer has been in before; Ms. Reynolds let him know plan is still to get it done by the end of the year
 - ii. Mr. Alexander reminded everyone that the Pandemic had a lot to do with delays
 - b. 9/24/2020 – Cross Street – Not notified of meter reader change on her house
 - i. Ms. Reynolds may speak to NDS about adding something to the bill for Zones 1 & 3
2. Customer Comments
 - a. None

E. Any Other New Business

1. None

F. Set next meeting date

1. Wednesday, November 10, 2020 at 5:00pm at Lisbon Water Department.

V. EXECUTIVE SESSION

- A. Ms. Hale made motion to enter executive session, Mr. Bickford 2nd motion, followed by 2/0 vote in favor; entered executive session at 5:52pm
- B. MRSA 13 405 (6) (A) Personnel
- C. Ms. Hale made motion, Mr. Bickford 2nd motion followed by 2/0 vote to end executive session; back from executive session at 6:08pm
 1. No votes taken

VI. ADJOURNMENT

- A. Mr. Bickford made motion to adjourn, Ms. Hale 2nd, followed by a 2/0 vote in favor. Adjourned at 6:08pm.