



LISBON WATER DEPARTMENT

639 Lisbon Road

Lisbon Falls, Maine 04252

Tel. (207) 353-3020 Fax (207) 353-3004

Marie Hale, Chairman, James Lemieux & Roger Bickford Commissioners

Commissioners' Meeting Minutes for December 08, 2020

Members Present: Marie Hale, Roger Bickford

Staff Present: Bill Alexander Jr, Shellie Reynolds, Cindy Schafer

Audience: Don Fellows (until 6:23pm) – Liaison for Town of Lisbon Council

Meeting called to order by Ms. Hale at 5:30pm

I. AUDIENCE PARTICIPATION

II. WARRANTS

- A. Warrant# 44020 (Nov 4, 2020) - # correction from agenda
- B. Warrant# 45020 (Nov 11, 2020) - # correction from agenda
- C. Warrant# 46020 (Nov 18, 2020)
- D. Warrant# 48020 (Dec 02, 2020)
- E. Warrant# 49020 (Dec 09, 2020)

III. OLD BUSINESS

- A. Zoom Meeting – Vantage Point Recruiting; Introduction Meeting and Job Requirements
 - 1.
- B. Minutes
 - 1. 11/10/2020
 - I. Ms. Hale made a motion, Mr. Bickford 2nd followed by 2/0 vote to approve
- C. Corrosion Control
 - 1. Equipment ordered; 4 – 5 weeks for delivery
- D. Master Plan Update
 - 1. Capacity Development Grant reimbursement – We received the \$15,000
- E. Valve Repair
 - 1. Union and Maple – Replaced valve on 12/7
 - I. Aceto and Sons did the excavation and paving work
 - II. It took most of the day; about 3 hours to shut off valve
 - 2. Second valve replacement tabled until Spring
- F. Unresolved Issues (tabled)
 - 1. Temporary Office Help
 - 2. Chlorination at stations
 - 3. Memorial for Bill Bauer
 - 4. Legislative Bill for PFO's and PFA's
- G. Any Other Old Business
 - 1. None

IV. NEW BUSINESS

- A. Superintendent's Report
 - 1. None
- B. Business Manager's Report
 - 1. PUC Complaint – 16 Sunset Ave; customer filed complaint
 - I. Complaint is citing Delay of New Service
 - II. LWD Response submitted 12/04/2020
 - 2. Abatement request – 8 Bauer Street
 - I. Mr. Laplante had a leak that has been fixed
 - i. 17,800 cf used; average use is 4000 cf
 - ii. \$165.60 abatement
 - II. Mr. Bickford made motion, Ms. Hale 2nd followed by a 2/0 vote in favor of granting abatement
 - 3. Clothing Allowance
 - I. Currently \$185/yr per person
 - i. Surrounding districts are higher
 - II. Suggested increase; \$300/yr
 - i. Ms. Hale made a motion, Mr. Bickford 2nd followed by a 2/0 vote in favor
 - III. Open Account at Super Shoes
 - ii. We can control what they buy
 - iii. Ms. Hale made motion, Mr. Bickford 2nd followed by a 2/0 vote in favor
- C. Commissioner Communication/Requests
 - 1. Ms. Hale – None
 - 2. Mr. Bickford – None
 - 3. Mr. Lemieux – Absent
- D. Customer Communication
 - 1. Complaint Log
 - I. 12/07/2020 – Booker St, School St, Vining St – Dirty water from valve repair
 - i. All resolved
 - 2. Customer Comments
 - I. 26 Hewey – Customer really liked working with Water Department Staff (Cody and Don)
- E. Any Other New Business
 - 1. Fire Department will not use private hydrants because they do not know if they are usable
 - I. Chief brought up to Bill
 - II. Mr. Alexander would like to offer service to do annual inspection
 - III. Will flush when we flush ours
 - IV. Town and Fire Department will be notified if they are out of or in service
 - V. Bill has started working on a letter
 - i. Shellie will send to committee
 - 2. Vehicles
 - I. Rowe Ford put factory remanufactured transmission in Ford F-150
 - i. It came with a 2 year warranty
 - II. Dump truck needs tyrods & gas line
 - III. We purchased a sander
 - 3. Personal Leave
 - I. Ms. Reynolds and Mr. Alexander would like to put wording back that states personal time needs to be used by the end of the year.
 - i. Ms. Hale made a motion to accept, Mr. Bickford 2nd motion, followed by a 2/0 vote in favor.
- F. Set next meeting date
 - 1. Tuesday, January 12, 2020 at 5:30pm at Lisbon Water Department.

V. EXECUTIVE SESSION

A. None

VI. ADJOURNMENT

A. Mr. Bickford made motion to adjourn, Ms. Hale 2nd, followed by a 2/0 vote in favor. Adjourned at 6:47pm.

*Please note that this printing of the Commissioners' Meeting minutes is not verbatim. The audio recording for this meeting is on file at the Lisbon Water Department located at 639 Lisbon St, Lisbon Falls, ME 04252.