



# **LISBON WATER DEPARTMENT**

639 Lisbon Road

Lisbon Falls, Maine 04252

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Marie Hale, Chairman, James Lemieux & Roger Bickford Commissioners

## **Commissioners' Meeting Minutes for March 18, 2020**

Members Present: Marie Hale and Roger Bickford

Staff Present: Bill Alexander Jr and Shellie Reynolds

Audience: None

Meeting called to order by Ms. Hale at 11:43am

### **I. AUDIENCE PARTICIPATION**

- A. None

### **II. NEW BUSINESS**

- A. Business Manager's Report

- 1. Covid-19

- a. Office Closure – Close office to public from March 18<sup>th</sup> to March 31<sup>st</sup>

- i. Ms. Hale made motion, Mr. Bickford 2<sup>nd</sup> followed by a 2/0 vote in favor and a verbal telephone confirmation from Mr. Lemieux.

- b. Pay and Protect Employees – Pay employees without using benefit time; normal payroll

- i. Ms. Hale made motion, Mr. Bickford 2<sup>nd</sup> followed by a 2/0 vote in favor and a verbal telephone confirmation from Mr. Lemieux.

- B. Set next meeting date

- 1. The next regular Commissioners' Meeting will be on Tuesday, April 13th, 2020 at 5:30pm at the Lisbon Water Dept.

### **III. EXECUTIVE SESSION**

- 1. None

### **IV. ADJOURNMENT**

- A. Ms. Hale made motion to adjourn at 11:59am, Mr. Bickford 2<sup>nd</sup> followed by a 2/0 vote in favor and a verbal telephone confirmation from Mr. Lemieux.