



LISBON WATER DEPARTMENT

639 Lisbon Road

Lisbon Falls, Maine 04252

Tel. (207) 353-3020 Fax (207) 353-3004

Marie Hale, Chairman, James Lemieux & Roger Bickford Commissioners

Commissioners' Meeting Minutes for July 21, 2020

Members Present: Marie Hale, Jim Lemieux, and Roger Bickford

Staff Present: Bill Alexander Jr, Shellie Reynolds, Cindy Schafer, Cody Currier

Audience: None

Meeting called to order by Ms. Hale at 5:35pm

I. AUDIENCE PARTICIPATION

- A. None

II. WARRANTS

- A. Warrant# 24020 (June 17, 2020)
- B. Warrant#24020s (June 17, 2020)-CMP
- C. Warrant#25020 (June 24, 2020)
- D. Warrant#26020 (July 1, 2020)
- E. Warrant#27020 (July 8, 2020)
- F. Warrant#28020 (July 15, 2020)
- G. Warrant#29020 (July 22, 2020)

III. OLD BUSINESS

- A. Minutes
 - 1. 06/15/2020-Meeting
 - 2. Ms. Hale made a motion, Mr. Bickford 2nd followed by a 3/0 vote to accept minutes
- B. Rate increase for 2020 Bond
 - 1. Nick submitted to PUC; Ms. Reynolds sent a copy to the commissioners
 - a. Minimum going to \$57 for 0 – 500cf, \$3 for every 100cf thereafter
 - b. Public Fire Protection going up to \$480,000 per year
 - 2. Petition Form
 - a. Ms. Reynolds has a copy if anyone wants it
 - 3. Newspaper Notice
 - a. Posted in Sun Journal the weekend of July 4th
 - 4. Customer Letter
 - a. Mailed with Zone 3 bills in June
 - b. Mailed individually to Zones 1 & 2
- C. GIS Grant from Rural Development
 - 1. Had Trimble for 5 days then did webinar with EJP for mapping options
 - a. After seeing how it works and figuring out they would need additional help to run it, the department has decided they will continue looking at other options.

*Please note that this printing of the Commissioners' Meeting minutes is not verbatim. The audio recording for this meeting is on file at the Lisbon Water Department located at 639 Lisbon St, Lisbon Falls, ME 04252.

D. Memorial for Bill Bauer

1. After consideration of cost to maintain different possible memorials, Mrs. Reynolds suggested replacing (at LWD's expense) the lawn hydrant at the gazebo and using that since it needs to be replaced anyway.
2. It will be a working hydrant that the town will be responsible for; the town will be responsible for adding a Backflow and meter.
3. Tracey Austin (School Board) suggested getting donations to help pay for it; Tracey will help Ms. Reynolds get the word out about collecting donations.
4. Mr. Lemieux made motion to approve, Mr. Bickford 2nd, followed by a 3/0 vote in favor.
5. Mark Stevens liked the idea so much that he will call the media when installed and have them cover the story.

E. Route 196 Valve Replacement Project

1. Received bids from Ray Labbe and St. Laurent; Labbe was lower (\$17,800) so they were awarded the job.
2. Removed leaking valve in West bound Rt 196 travel lane.
3. Installed new valve in East shoulder out of travel lane.

F. Unresolved Issues (tabled)

1. Master Plan Update
2. Corrosion Control
3. Chlorination at Stations

G. Any Other Old Business

1. None

IV. NEW BUSINESS

A. Superintendent's Report

1. Service replacement at 16 Goddard Street
 - a. Customer complained of low pressure
 - b. Issue on our side; we had Aceto come fix it the same day; cost was \$2505.47.
 - c. Customer was having her side updated that same afternoon
2. Seal Coat
 - a. Budgeted \$7700
 - b. Mr. Currier gathered information and quotes from DMR, Lemay's, JR Sealmasters
 - c. DMR was the lowest bid (\$4750) so they were hired to complete the work
 - d. They accidentally broke a window at Moody while working; when called, they had Portland Glass come measure and are replacing the window at their cost.
3. SCADA Computer Replacement
 - a. Existing computer failed at the beginning of July
 - b. ACE Engineering priced a replacement at \$10,822; this cost would include upgrading licensing and allowing Mr. Alexander to have access from his office
 - i. Eventually it will allow the operators to have access from their phones
 - ii. LWD has budgeted \$25000 to upgrade the system
 - c. Bill approved the purchase/upgrade
4. Standpipe Base Repair-Lisbon Falls
 - a. Sanitary Survey done last year by representative from the Drinking Water Program
 - b. Base in disrepair; concrete falling away from steel base of tank
 - c. Repair was budgeted at \$21,400
 - d. Received bids from Marston and Knolls; Marston came in at \$19893 which was the lower of the 2. Hall and Knight did not bid as they could not come out until next spring.
 - e. Mr. Bickford made motion, Mr. Lemieux 2nd followed by 3/0 vote in favor of awarding work to Marston.

5. Legislative Bill for PFO's and PFA's
 - a. The Bill is to limit how long someone can file a claim against someone to 6 years from time of injury
 - b. EPA has not yet set a maximum contamination level standard to stay below to avoid health issues.
 - c. There is a public hearing for this on 7/28/2020
 - d. Mr. Alexander will forward the email to commissioners
 - e. Being asked to not oppose or approve at this point; just to observe
- B. Business Manager's Report
 1. Employee Appreciation Lobster Lunch
 - a. Thomas Point Beach event canceled
 - b. Mrs. Reynolds has offered her house for the event for LWD
 - c. LWD normally pays for everyone to go so she suggests we still aim for still paying if we can stay within that same budget (\$70 per person)
 - d. Mr. Alexander suggested 8/28, we would close the office at 11:00am
 - e. Mrs. Reynolds will reach out with details and to get an idea of numbers and what each person wants for a meal (steak, lobster, etc)
- C. Commissioner Communication/Requests
 1. Ms. Hale -
 - a. Heard from Cindy Wade about virtual classes
 - b. Mrs. Reynolds stated they are approximately \$60 each and reminded everyone that we do need to pay attention to the training budget.
 2. Mr. Bickford - None
 3. Mr. Lemieux - None
- D. Customer Communication
 1. Complaint Log
 - a. 07/13/2020 – Autumn St-Several calls for dirty water & air in lines
 - i. Result of the work on Rt. 196 Main; resolved with flushing service lines
 - b. 07/14/2020 – 23 High St-Green pool water
 - i. Mr. Alexander spoke to another resident with the same issue in the past and it was a result of high iron in our water and the addition of too much cleaner
 - c. 07/17/2020 – 28 Beech St-Sand/Calcium in water
 - i. Mr. Alexander has spoken with them several times to let them know it is calcium; she insists it is sand or pebbles
 2. Customer Comments
 - a. None
- E. Any Other New Business
 1. Mr. Alexander asked Mr. Currier to handle the Facebook page; he is doing a great job.
- F. Set next meeting date
 1. Wednesday, August 5, 2020 at 5:00pm at Town of Lisbon. Public meeting (rate increase) will follow at 6:00pm

V. ADJOURNMENT

- A. Mr. Lemieux made a motion to adjourn. Mr. Bickford 2nd the motion followed by a 3/0 vote in favor. The meeting was adjourned at 6:41pm.