

639 Lisbon Road

Lisbon Falls, Maine 04252

Tel. (207) 353-3020

Arthur McLean, Chairman, Roger Bickford & Marie Hale Commissioners

Charles Harrison, General Manager

Water Commission Minutes for April 12, 2022

Members Present: Arthur McLean, Marie Hale, Roger Bickford

Staff Present: Chuck Harrison, Shellie Reynolds

Audience: Don Fellows - Liaison for Town of Lisbon Council, Stephanie Leighton, Darin Lilly

1. CALL MEETING TO ORDER

# Meeting called to order by Mr. McLean at 5:27pm

# Roll Call

1. AUDIENCE PARTICIPATION

# 26 Summer Street

* + 1. Phil Bisson called Denis Douglas & had given verbal approval. Mark from Town of Lisbon put stop work order; needs to know where property lines are.
			1. One surveyor can’t come prior to late fall. One can come late summer, early fall.
			2. Building is 12’ over property line.
		2. Surveyor told Stephanie that she could try going to Androscoggin County Registry of Deeds to research. They have their own title but it is not clear.
		3. Discouraged with verbal approval from Denis.
		4. Mrs. Reynolds spoke about the fact that they spoke about possibly deeding that piece to them but that we would need some exact figures first so we can seek legal advice. It is a slippery slope due to us having so many properties in town with bordering neighbors. Customer will need to get a survey first, then present the numbers to the Water Department.
		5. Don Fellows will reach out to Little River Surveying to see if he can get the ball rolling; Darin and Stephanie will pay for the survey. He took Stephanie’s contact information.
1. WARRANTS

# Warrant #11022 (Mar 16, 2022)

# Warrant #12022 (Mar 23, 2022)

# Warrant #13022 (Mar 30, 2022)

# Warrant #14022 (Apr 06, 2022)

# Warrant #15022 (Apr 13, 2022)

1. OLD BUSINESS
	1. Minutes
		1. 03/08/2022-Meeting Minutes
			1. Mr. Bickford made a motion to accept the minutes as written, Ms. Hale 2nd, followed by a 3/0 vote to accept.

# Corrosion Control – Ongoing

# 9 Merrill Ave Development

* + 1. Pipe- Trouble getting ductile; they are going from 4” to 6” since it is easier to get
		2. Currently doing site work

# T-Mobile – New Generator

* + 1. Signed and filed with registry

# Unresolved Issues (tabled)

* + 1. Memorial for Bill Bauer – Plaque wording and placement
		2. Legislative Bill for PFO’s PFA’s

# Any Other Old Business

* + 1. Don passed Backflow certification
1. NEW BUSINESS

# General Manager’s Report

* + 1. Lead Service Line Identification Program – List of homes built prior to 1986, of those 1040 that have copper services, through inspection by LWD or through tie cards 17 of those have been identified as copper and 7 are galvanized iron. We still need to look at 545 services; that’s 10.5 a day which is not possible with current resources. Mr. Harrison has asked Steve Aievoli if we can rent his vac truck.
		2. Valve Replacement (196/Main, Union Street)
			1. 1st (4/12) went well; used temp water
			2. 2nd (4/13) most of temp water run
		3. Service Line Leak – 3/22/22-369 Lisbon/2 Farnsworth Service Replacement
			1. Curb serves more than one service; Mr. Harrison got quote (Aceto) to tap main to run new service to second home and replace lead service of original.
			2. Ms. Hale made motion to replace service with plastic (customer and LWD side) now, Mr. Bickford 2nd followed by 3/0 vote. If customer wants copper, they will need to pay difference.
		4. Route 125 Update
			1. Mr. Harrison provided new schedule; temp water services on 4/19, first part of main replacement has been bumped to 4/25 from 4/20. Test main on 5/15 & 5/16 then install services on each side. Temp water has been set up for the businesses who really needed it.

# Business Manager’s Report

* + 1. Audit Prep – 03/04/2022 - Nick Henry (Horton, McFarland and Vesey) – complete
		2. Audit – RHR - Completed all but exit interview
		3. Wanda Renaud – Last day was April 4, 2022
		4. Rate Commitment Statement – This allows the ability to lien property if necessary (we do not currently do this but if the new Finance Coordinator wanted to pursue it, they could not without this statement).
			1. Ms. Hale read statement that will be sent to Town of Lisbon Water Department Treasurer
			2. Ms. Hale made motion to submit the Rate Commitment Statement, Mr. Bickford 2nd, followed by 3/0 vote.

# Commissioner Communication/Requests

* + 1. Ms. Hale
			1. Yard maintenance
				1. Mr. Harrison stated that our riding mower needs to be replaced and he feels it would take up too much time for our operators
				2. Mrs. Reynolds stated that we will send out requests for quotes from 3 vendors
			2. Ms. Hale will be taking office staff to lunch for admin appreciation; office will be closed for that period of time
		2. Mr. Bickford - None
		3. Mr. McLean
			1. Mr. McLean has 2 pumps; 3hp single phase
			2. Mr. McLean also has temp water line if we need it

# Customer Communication

* + 1. Complaint Log
			1. 03/10/2022 – 5 Hope St – High Usage
				1. Toilet running; we will check read again once fixed
			2. 03/17/2022 – 695 Lisbon St – High Usage
				1. Railroad Diner had leak; still shows high usage but they have only been using it for cleaning, they are still closed
			3. 03/18/2022 – 16 Vining St – High Usage
				1. Toilet running according to tenant; we will read again once fixed
			4. 04/01/2022 – 42 Davis St – Water Quality
				1. Metallic taste/smell - We will implement monthly flushing on all blowoffs
		2. Customer Comments
			1. 04/04/2022 – 42 Davis St. – Operator compliments; polite and professional (Sam, Austin)

# Any Other New Business

* + 1. None

# Set next meeting date

* + 1. Monday, May 16, 2022 at 5:30pm at Lisbon Water Department.
1. ADJOURNMENT
	1. Ms. Hale made motion to adjourn, Mr. Bickford 2nd, followed by a 3/0 vote in favor. Adjourned at 6:46pm.