



LISBON WATER DEPARTMENT

639 Lisbon Road

Lisbon Falls, Maine 04252

Tel. (207) 353-3020 Fax (207) 353-3004

Marie Hale, Chairman, James Lemieux & Roger Bickford Commissioners

Commissioners' Meeting Minutes for July 10, 2018

Members Present: Marie Hale, Jim Lemieux, and Roger Bickford

Staff Present: Bill Alexander Jr and Shellie Reynolds

Audience: None

Meeting called to order by Ms. Hale at 5:31pm

I. AUDIENCE PARTICIPATION

- A. None

II. WARRANTS

- A. Warrant 25018 (June 20, 2018)-Approved
- B. Warrant 26018 (June 27, 2018)-Approved
- C. Warrant 27018 (July 05, 2018)-Approved
- D. Warrant 28018 (July 11, 2018)-Approved

III. OLD BUSINESS

- A. Reading and Approval of Minutes
 - 1. Mr. Lemieux made a motion to accept the minutes as written for April 10, 2018 and June 13, 2018. Mr. Lemieux 2nd the motion followed by a positive unanimous 2/0/1 vote with Mr. Bickford abstaining as he was not an active Commissioner for those meetings.
- B. Service Replacement for 611 Lisbon St
 - 1. Mr. Alexander updated the Board with the service repair for 611 Lisbon St. He said that they discovered in excavation that the gas company had removed the insulation from our water line when they installed the new gas line. He said that they just reinsulated the line as it is on ledge and it would be cost prohibitive to remove it to lower the line when insulating had worked in the past. He said that due to the change in scope the cost was only \$6,500 total with pavement.
- C. RHR Smith Final Reports
 - 1. Ms. Reynolds said that she received the financial reports from RHR Smith and had forwarded them to the Board. Mr. Bickford asked if she sent it to him and she would check and if not then she would. She said that she also forwarded them to HMTV and Mr. Henry said they were good to go.
- D. Mill Street Project
 - 1. Mr. Alexander said that the project has started on Mill St. He said one of the first things that will be done to maintain water quality is they will install the new hydrant so that we can flush the line once they cut and cap the existing main. He said that we would only be

responsible for operating our main and inspection when they are working on water infrastructure.

E. Plaque or Memorial for Bill Bauer

1. Ms. Reynolds said that she had a new idea for a memorial for Bill Bauer. She spoke with Mr. Alexander about using a retired hydrant, adding a plaque, and have it installed on the walking path. She said that she spoke with Mark Stevens the manager for the Town's Parks and Rec and he agreed it would be a great idea and that they should meet sometime after Moxie to pick a location on the path. Mr. Alexander explained that we would need to alter the hydrant by warning and/or color etc. to make it clear that it is not a working hydrant for emergency personnel. The Board agreed it was a great way to honor Mr. Bauer.

A. T-Mobile Lease Reduction Request

1. Ms. Reynolds asked the Board if they were going to consider reducing the cell tower rent for T-Mobile. The Board discussed the issue and in light of their request to make improvements at the site that did not reduce the footprint the Board will not reduce the rent.

B. Unresolved Issues

1. Kelly Park Infrastructure Approval Letter
2. Route 125 Main Replacement Project-Meeting with MDOT tomorrow at 2:30pm
3. Commissioner Terms
4. Sludge to TOL Sewer
5. Comprehensive Plan Update for Planning Board

C. Any Other Old Business

1. None

IV. NEW BUSINESS

A. Superintendent's Report

1. 35 Moody Rd
 - a. Mr. Alexander said that he received an email from the Public Works director about an inquiry from the owner of 35 Moody Rd; Mr. Freve. He said that Mr. Freve approached Council at their last meeting about some trees that were on Town property that he was afraid would fall onto his home and asked if the Town would take care of them. The Public Works director said that he went to the location and said that they do need to come down. Mr. Alexander said that he is in the process of trying to confirm that the trees are on Water Dept. property and if so then we will take care of it.
2. New Employee Start 07/30/18
 - a. Mr. Alexander said that he was happy to report that Tim Shultz will start with the Water Dept on Monday July 30th as the Department's newest Class II Operator. He said that he came from Pennsylvania with over 8 years of experience with a wide range in distribution and treatment. He said that he was from Maine and is happy to be moving back.

B. Business Manager's Report

1. None

C. Commissioner Communication/Requests

1. Ms. Hale-None
2. Mr. Lemieux- None
3. Mr. Bickford said that he was happy to be officially on the Board.

- D. Complaint Log
 - 1. 06/15/18-37 Bartholomew St-yellow water complaint.
 - a. Mr. Alexander said that he went to the location and it was water on the ground outside that the customer had an issue with and it was pollen coloring the water. He said the water inside was fine.
- E. Customer Comments
 - 1. None
- F. Other New Business
 - 1. MWUA Thomas Pt. Beach Clam Bake Conference
 - a. Ms. Reynolds asked the Board if we would be participating in the annual Clam Bake and if so who would be attending. The Board agreed that the Water Dept would be participating and the employees would be paid for but guests would be the employee's responsibility. All Board members said that they would attend if able. Ms. Reynolds said that she would like to know by July 23rd to make the early registration deadline; otherwise it will cost more per person.
 - 2. Pump Production Report
 - a. Mr. Alexander presented a spreadsheet to the Board to show a comparison of pump production for 2017 and 2018. The Board discussed the issue but no action was needed.
- G. Next Meeting
 - 1. The next regular Commissioners' Meeting is Tuesday, August 14, 2018 at 5:30pm at the Lisbon Water Dept.

V. EXECUTIVE SESSION

- A. MRSA 13 § 405 (6) (A) Personnel
 - 1. Ms. Hale made a motion to go into Executive Session citing MRSA 13 § 405 (6) (A) Personnel. Mr. Bickford 2nd the motion followed by a positive unanimous 3/0 vote at 6:24pm
 - 2. Mr. Bickford made a motion to exit Executive Session with no votes. Mr. Lemieux 2nd the motion followed by a positive unanimous 3/0 vote at 6:51pm.

VI. ADJOURNMENT

- A. Mr. Lemieux made a motion to adjourn. Mr. Bickford 2nd the motion followed by a positive unanimous 3/0 vote. The meeting was adjourned at 6:53pm