



## LISBON WATER DEPARTMENT

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Marie Hale, Chairman, James Lemieux & Roger Bickford Commissioners

### Commissioners' Workshop Minutes for November 07, 2019

Members Present: Marie Hale, Jim Lemieux, and Roger Bickford

Staff Present: Bill Alexander Jr and Shellie Reynolds

Audience: Nick Henry from Horton, McFarland & Veysey

Meeting called to order by Ms. Hale at 5:07pm

#### I. BUDGET WORKSHOP

- A. Mr. Henry started the workshop by handing out projected 2020 budget information. He reviewed each line item with additional comments from the staff.
- B. Mr. Reynolds asked Mr. Henry about the options if we went for a spring issue bond to cover costs associated with doing some of the main replacement work ourselves. She also asked about long term equipment such as generators and the corrosion control equipment and a vacuum excavator with compressor. He said that we may be able to utilize bond money but would need to speak to bond counsel to get an exact answer. He also said that it would be a lot of work to meet the spring bond schedule and rate increase requirements so we would need to make decisions by December at the latest.
- C. Mr. Henry made the adjustments to the budget to remove items that would be paid with bond money. He said with those changes and staying on track with the rest of the projected expenses we would be in good shape to have a 4<sup>th</sup> employee begin and overlapping staff in the office to train a new replacement for Ms. Masse's retirement in September. He emailed the revised budget to the Board for approval at their next meeting.

#### II. ADJOURNMENT

- A. Mr. Lemieux made a motion to adjourn. Mr. Bickford 2<sup>nd</sup> the motion followed by a positive unanimous 3/0 vote. The workshop was adjourned at 6:49pm.